

30-Minute Consultation Agreement

Intentional Empowerment, LLC

Client Name: _____

1. Purpose of Consultation

This consultation session is designed to provide general guidance, strategic insight, or brainstorming support based on the consultant's background in organizational development and leadership. It is not a substitute for licensed mental health, legal, or financial advice.

2. Scope of Services

The consultant will provide insights or strategies based on the information shared by the client. This session does not include formal assessments, diagnostic tools, or post-session deliverables.

3. Disclaimer

- The consultant is **not a licensed therapist**, financial advisor, or attorney. No medical, financial, or legal advice is provided or implied.
- The client understands that **decisions made as a result of this consultation are their own responsibility**.
- The consultant is **not liable for any HR decisions**, legal outcomes, or financial results stemming from the client's use of the information discussed.

4. Confidentiality

All information shared during the session will remain confidential, with the exception of:

- Required legal disclosures
- Instances where harm to self or others is disclosed

5. Cancellation and Refunds

Clients may cancel or reschedule up to 48 hours in advance. Refunds will not be issued for missed sessions unless due to technical errors on the consultant's part.

6. Consent and Agreement

By signing below, the client acknowledges and agrees to the terms outlined above and understands the nature and limitations of the consultation session.

Client Signature: _____

Date: _____

Consultant Signature (Jessica Sumerak): _____

Date: _____