



Pay Monthly Terms & Conditions as of October 2024

- Payments are paid monthly in advance on the 28th of every month by Direct Debit with Go Cardless. We may send you an invoice for your first monthly payment if a Direct Debit cannot be arranged in time for the first payment.
- A Direct Debit must be arranged for class fees to be paid. Failure to arrange a Direct Debit without notification from you/valid reason may result in your class space(s) being cancelled. If a Direct Debit is not arranged, then a £10 admin fee will be charged to any invoices raised for monthly fees.
- You will be invoiced the actual class costs for the first month.
- After the first month, payments are calculated on a pro rata basis meaning we divide the total cost of classes from the start of your classes until the end of the school year. Our School Year runs Nov- Oct. This means that the monthly payment will be the same each month.
- If the Direct Debit fails/ an invoice is not paid on time and payment is not received, then your child should not attend class until payment is made. An admin/Late Payment charge of £10 will be added to any overdue invoices.
- If your child is absent for ANY reason then class fees are non-refundable.
- If your child decides to leave a class part way through the month then we will refund the sessions which they do not attend as a result of leaving. Likewise, if we calculate that there is an amount outstanding from you for classes attended, we will send an invoice to you for this amount. Any refunds are calculated from the date of your email notifying us of your intention to cancel.
- We reserve the right to cancel a class if necessary. An account credit will only be given if a class is cancelled by us. If for any reason a class is able to be covered by the/another teacher and can go ahead no refund is given as your class space is paid for each week. Where a credit is added to your account, this will be refunded at the end of the school year if there is any credit remaining.