***WEDDING INFORMATION***

|  |
| --- |
| Bride’s Name: Groom’s Name: |
| Phone: Email:  |
| Wedding Date: Reception Times: Start\_\_\_\_\_\_\_\_\_\_\_\_\_ End\_\_\_\_\_\_\_\_\_\_\_\_ |
| Venue Name:  |
| Venue Address: |
| Number of Guests: Guests Arrival Time: Bridal Party Arrival Time: |
| Contact Name or Planner Name: Phone Number:  |

***RECEPTION HIGHLIGHTS***

|  |
| --- |
| Video Presentation: YES NO When to show: |
| Introductions: YES NO Introduction music:  |
| Toast: YES NO Toast by: |
| Blessing: YES NO Blessing by: |
| Cake cutting: YES NO When: Before dinner During dinner After dinner |
| Cake cutting Song/Artist: |
| Dinner served: Buffet Family style Individual plate Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dinner music: LCJAZZ SOFTRK EASYLIST CD PROVIDED CLIENT’s CHOICE (see list below) |
| BRIDE/GROOM DANCE: YES NO Song/Artist |
| Bridal party dance: YES NO Song/Artist |
| Bride and father dance: YES NO Song/Artist |
| Groom and mother dance: YES NO Song/Artist |
| Parents dance: YES NO Song/Artist |
| Bouquet toss: YES NO Song/Artist |
| Garter toss: YES NO Song/Artist |
| Last dance of the evening Song/Artist: |
| Other special dance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Song/Artist |
| Do you want a dollar dance? YES NO Games: YES NO |
| What type of DJ do you want: | Moderate- tastefully inspires guests/not overbearing | Upbeat- gets involved and really motivates guests to participate | Low-key- announces only the essentials and then just plays the music | Other: |

***BRIDAL PARTY INTRODUCTIONS***

Parents of the Bride

|  |  |
| --- | --- |
|  |  |

Parents of the Groom

|  |  |
| --- | --- |
|  |  |

Usher(s)

|  |  |
| --- | --- |
|  |  |

Flower Girl(s) / Ring Bearer

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 1

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 2

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 3

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 4

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 5

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 6

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 7

|  |  |
| --- | --- |
|  |  |

Bridesmaid & Groomsman 8

|  |  |
| --- | --- |
|  |  |

Maid/Matron of Honor & Best Man

|  |  |
| --- | --- |
|  |  |

Bride & Groom (please write exactly how you want them introduced)

|  |
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|  |
| --- |
| SPECIAL DEDICATIONS AND DEDICATION SONGS |
| Name: Song/Artist: |
| Name: Song/Artist: |
| Name: Song/Artist: |

***CUSTOM DINNER MUSIC LIST***

Do you want to choose your own dinner music? YES NO (If YES, List up to 15 songs)

|  |
| --- |
| Song/Artist choice 1 |
| Song/Artist choice 2 |
| Song/Artist choice 3 |
| Song/Artist choice 4 |
| Song/Artist choice 5 |
| Song/Artist choice 6 |
| Song/Artist choice 7 |
| Song/Artist choice 8 |
| Song/Artist choice 9 |
| Song/Artist choice 10 |
| Song/Artist choice 11 |
| Song/Artist choice 12 |
| Song/Artist choice 13 |
| Song/Artist choice 14 |
| Song/Artist choice 15 |

Additional info for DJ: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How should the DJ choose music for your event? (place X for your choice)

* Play as many of our requests but also play guest requests and songs the dj knows will get the people dancing
* Guest requests and DJ choices are fine as long as ALL of our “must play” songs are played
* Play a mix of our requests and guest requests (its ok if some of “our” requests do not get played)
* Play some of our requests if they fit in but the DJ should play the best mix according to the crowd
* Play only “our” requests from our “must play” list and do not take guest requests
* The DJ should make all of the music choices to best suit our crowd