



CAPABILITIES STATEMENT



S&G—an SBA Minority Owned, Women-Owned Enterprise—dedicated to shaping exceptional growth stories. Our forte lies in crafting brilliance out of business hurdles, wielding innovative administrative and management consulting services. With 18+ years in administrative consulting, we deliver tailored solutions that propel organizations toward their goals. Our team is composed of seasoned experts from varied fields who have contributed to government entities, Fortune 500 companies, and premier healthcare organizations worldwide.

Our firm, adherent to DCAA standards, boasts a team of certified healthcare practitioners/providers and Program/Project Management Professionals. We consistently apply best practices from these and other global standards in our service development and delivery to our clients.

Our Goal

Let S&G Enterprise be the catalyst for your business's next growth phase. Your challenges are our opportunities, and we're eager to demonstrate how our tailored solutions can propel your business to new heights.

How We're Different

- **Personalized Approach:** Tailored solutions designed to meet your unique needs and challenges.
- **Expert Team:** Access to a wealth of experience across industries.
- **Proven Track Record:** A history of delivering tangible results and high value partnerships.
- **Collaborative Partnership:** A supportive and collaborative approach to achieving your goals.
- **Ethical and Transparent:** Integrity and transparency in all we do.

Core Capabilities

Program/Project Management

- Administrative support
- Efficiency optimization
- financial management & analysis
- human resources/talent development
- Technology integration/management
- Administrative Management
- Project Management
- Change Management
- Customer Experience
- Policy & Technical Writing
- Strategic Planning
- Process Evaluation Improvement

Healthcare/ Health Support

- Medical/nurse staffing
- provider management
- Staff augmentation
- Medical supply logistics

Real estate

- Property management
- event venues
- str,mtr,ltr
- Corporate lease
- Insurance relocations
- renovations
- landscaping

Operations

- Janitorial
- audio visual
- Audio engineering
- Accounting
- bookkeeping
- Inventory stocking
- Logistics
- Customer service



NAICS

423450	Medical dental, & hospital equipment supplies	423460	Ophthalmic, optometrists & opticians goods
541611	Business administrative Management consulting	561312	Identifying screening, and interviewing candidates
541513	Computer facilities management services	561320	Temporary help services
541618	Other management consulting services	561720	Janitorial services
541690	Other scientific & technical consulting services	561790	Other services to buildings and dwellings
541990	professional scientific & consulting services	531110	provide lodging in hotels homes apt bnb
561311	Executive search recruitment, placement	621340	Physical therapy wellness & fitness services
621498	All outhur out patient care centers	238990	Installing finishing repairing building maintenance



Company Profile

Founded: 2000
UEI: TRFTB5FMY9Q3
Cage Code: 9TNF3
DUNS: 119236006
Website: SGENTERPRISE1.COM
Headquarters: 1300 Venture WY, # 102 Casper WY 86209
Small Business Programs: WOB|MOB|SDB|FOB|SBE|NAO
Email: Accounts@sgenterprise1.com
Poc: Angel Gray, Alex Smith
Phone: 866-388-9051
Ext Angel Gray ext 5524 / Alex Smith 5924

Awards|Recognitions

- The Best Business Service Awards in: 1995, 1999, 2004, 201 and consistently from 2019 to 2023 by Fortune 500 companies including Walmart, Costco, and FedEx.
- Client Success Award: 2020, 2021, 2022, 2023, recognized by UnitedHealth Group, Sunray Investment.
- Management Consulting Award & Innovation in Management
- Consulting Award: 2000, 2007, 2021



Partnerships/ Past Performance



Provided comprehensive financial advisory services and investment solutions as a regional advisor with Fidelity, assisting clients in managing and optimizing their portfolios while ensuring compliance with regulatory standards.



Supplied staging crews and AV teams with consumable supplies such as cleaning products, signage, and branded PPE for multiday events. Supported rapid fulfillment with next-day delivery through local warehousing partners.



Provided project and administrative management services to support internal process improvements and workforce efficiency initiatives.



Delivered bulk office supplies ensuring timely deliveries and maintaining high quality standards for statewide distribution across multiple Warehouse locations.



Provided janitorial supplies and high-visibility safety gear through a vendor partner. Insured accurate inventory and packaging to meet strict delivery check-in protocols.



Delivered restock orders for break room supplies and basic cleaning products to multiple locations under facility-managed budgets. Maintain consistent pricing and stock availability.



Provided administrative and staffing support for regional USPS operations, including data entry, scheduling coordination, and clerical assistance.



Provided administrative and staffing support for regional USPS operations, including data entry, scheduling coordination, and clerical assistance. Delivered skilled personnel for staff augmentation, supported scheduling and reporting workflows, and implemented change management strategies to enhance operational performance across multiple departments.



Provided recurring fulfillment of retail-grade cleaning supplies and back-office essentials to multiple Ingles store locations.



Partnerships/ Past Performance



Provided professional audio visual and engineering support for corporate events and presentations. Delivered setup, operation, and troubleshooting of AV systems, ensuring high-quality sound and visual output for both live and hybrid formats.



Supplied high-demand office and healthcare-related products for multiple departments within UnitedHealth Group. Delivered rapid sourcing solutions for recurring purchases under \$50k, ensuring product quality, supplier compliance, and accurate, timely invoicing.



Delivered logistics support and staff augmentation for UPS's regional operations, assisting with workforce scheduling, inventory management, and process optimization initiatives.



Provided wholesale fulfillment of branded beverage products and promotional materials to regional distribution centers. Delivered consistent on-time performance, maintained quality control standards, and ensured accurate invoicing in alignment with client procurement guidelines.



Implemented efficient drop-ship solutions, ensuring timely delivery and accurate order tracking. Coordinated with pre-vetted suppliers to maintain inventory levels and meet customer demand during peak seasons.



Provided property management and administrative support for Sunray Investments, overseeing the operations of multiple residential and commercial properties. Managed tenant relations, lease agreements, and coordinated renovations, ensuring properties met high standards of quality and compliance.



Provided project management and administrative support for Musely's customer service operations, ensuring efficient workflow management and process improvements.