

## GO TO YOUR CLUB'S PAGE

Rotary.org  Brand Center  English  Sign In | Register

Rotary  My Rotary

Donate

Get Involved



### Welcome to My Rotary

Sign in or register to access your personalized My Rotary portal.

[Sign in](#) or [Register](#)

Go to My Rotary and sign in.  
Or select **Register** to get a My Rotary account.

Easy access to resources

[Rotary Club Central](#)

[Grant Center](#)

[Membership and Foundation Reports](#)

The screenshot shows the Rotary website interface. At the top left, there is a navigation bar with the Rotary logo and the text "My Rotary". To the right of this are buttons for "Donate" and "Refer", and a search icon. Below the navigation bar is a horizontal menu with dropdown arrows for "My Rotary", "Participate", "Events & Connections", "Knowledge & Resources", and "Who We Are".

The main content area features a large blue header. Below it is a photograph of five people in a meeting. On the left, a white box displays the user's name "Hello, Stacey" and a "View Profile" link. On the right, there are two blue and white information cards. The first card is for "Evanston (Rotary Club)" and lists the "Next Meeting" as "Thursday at 12:15". The second card is for "District 6440" and lists "District: 6440" and "Zone: 29". Both cards have "View Club →" and "View District →" links at the bottom. A callout box with a blue border and white background points to the "View Club" link, containing the text "Select **View Club**.".

GO TO THE MANAGE CLUB OFFICERS PAGE

# Evanston

Rotary Club

- Club details
- Members**
- Membership Candidates
- Finance
- Reports
- Goals

Go to the  
**Members** tab.

Location	District	Chartered	Club ID
Illinois, United States	6440	1920	

Contact Information

EDIT

One Rotary Center

EDIT

Language

English

Notes

# Evanston

Rotary Club

Club details   Members   Membership Candidates   Finance   Reports   Goals

If you have questions about your club membership, please contact Data Services

[Add a member](#)

[Manage club officers](#)

[Download member list](#)

Select **Manage club officers**.

Search club members

CLUB MEMBERS (42)

Role ▼ Member status ▼



**Melody Wall**

Honorary  
2017 - Present



## VIEW CLUB OFFICERS

This page lists club roles and shows those that aren't filled as "unassigned." Only current officers can add, edit, or remove club officers.

Club details **Members** Membership Candidates Finance Reports Goals

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### Manage club officers

Select club members to fulfill designated roles

Term: 2023-2024 ▾

CLUB OFFICERS (10)

Use the drop-down list to select the year.



CLUB EXECUTIVE SECRETARY/DIRECTOR

Unassigned



CLUB FOUNDATION CHAIR

**Percy Harding**

Start: 01 Jul 2023 End: 30 Jun 2024



CLUB LEARNING FACILITATOR

Unassigned



## ADD A CLUB OFFICER

### Manage club officers

Term: 2023-2024

Select club members to fulfill designated roles

#### CLUB OFFICERS (10)



CLUB SERVICE PROJECTS CHAIR

Unassigned

Select the + next to a role to assign a member to it.



CLUB TREASURER<sup>A</sup>

**Percy Harding**

Start: 01 Jul 2023 End: 30 Jun 2024



CLUB VICE PRESIDENT

Unassigned



[Back](#) | Step 1 of 2

## Select a member

Select a member for the role of **Club Service Projects Chair** for 2023-07-01 through 2024-06-30.

Search club members

Search for a member by name or by email address

CLUB MEMBERS (38)

	<b>Edmond Allen</b> Club Membership Chair Member since 2009	<input type="button" value="SELECT"/>
	<b>Fay Gibson</b> Member since 2022	<input type="button" value="SELECT"/>
	<b>Oscar Davenport</b> Member since 2016	<input type="button" value="SELECT"/>
	<b>Katrina Patterson</b> Member since 2020	<input type="button" value="SELECT"/>

Or scroll through the list and use the **SELECT** button next to the member's name.

[Back](#) | Step 2 of 2

## Confirm the role of Club Service Projects Chair

Officer

**Fay Gibson**

Member Email\*

practiceemail@gmail.com

Please make sure the member's email address is up-to-date.

- Club officer email address(es) will be shared with other club members regardless of an individual's privacy settings. By adding a new club officer you acknowledge that they are aware that their personal information will be shared.

Role

Club Service Projects Chair

Term

2023-2024

Start Date

07 Aug 2023



End Date

30 Jun 2024



Verify the new officer's start date, end date, and email address and select **CONFIRM**.

**CONFIRM**

CANCEL

Adding a Club Executive Secretary/Director will be a three step process instead of two. You will have to confirm the member's details as well. This is because nonmembers can be added as Club Executive Secretary/Director.

# REPLACE A CLUB OFFICER

Club details   Members   Membership Candidates   Finance   Reports   Goals

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## Manage club officers

Term: 2023-2024

Select club members to fulfill designated roles

**CLUB OFFICERS (10)**

	<b>CLUB EXECUTIVE SECRETARY/DIRECTOR</b> Unassigned	
	<b>CLUB FOUNDATION CHAIR</b> <b>Percy Harding</b> Start: 01 Jul 2023 End: 30 Jun 2024	
	<b>CLUB LEARNING FACILITATOR</b> Unassigned	

Select the ... in the current officer's row, and then choose **Replace with someone else**.

Club details Members Membership Candidates Finance Reports Goals

< Back | Step 1 of 2

Select a member to replace



**Percy Harding**

Club Foundation Chair

Search club members

Search by name

Search by email address

SEARCH

CLUB MEMBERS (43)



**Edmond Allen**

Club President

Member since 2018

SELECT



**Fay Gibson**

Member since 2010

SELECT



**Oscar Davenport**

Member since 2022

SELECT

Choose **SELECT** next to the member's name to assign that person to the role. You can also search for club members.

[← Back](#) | Step 2 of 2

## Confirm the role of Club Foundation Chair

**Officer to be replaced**

Percy Harding

**Newly assigned officer**

Edmond Allen

**Email address\***

allen.ed@netscape.net

Please make sure the member's email address is up-to-date.

ⓘ Club officer email address(es) will be shared with other club members regardless of an individual's privacy settings. By adding a new club officer you acknowledge that they are aware that their personal information will be shared.

**Role**

Club Foundation Chair

**Term**

2023-2024

**Effective date**

17 Aug 2023



Confirm that the member's information is correct.

Select the date (today or after) when the new chair's term will begin.

CONFIRM

CANCEL

Select **CONFIRM**.

# REMOVE A CLUB OFFICER

Club details | **Members** | Membership Candidates | Finance | Reports | Goals

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## Manage club officers

Term: 2023-2024

Select club members to fulfill designated roles

CLUB OFFICERS (10)

	<b>CLUB EXECUTIVE SECRETARY/DIRECTOR</b> Unassigned	
	<b>CLUB FOUNDATION CHAIR</b> <b>Melody Wall</b> Start: 01 Jul 2023 End: 30 Jun 2024	
	<b>CLUB LEARNING FACILITATOR</b> Unassigned	

Select the **...** next to the member's name.

Select **Remove from officer role.**

Remove from officer role  
Replace with someone else

## Remove from the role of Club Foundation Chair

Officer

**Melody Wall**

Email address

rotarianmwall1905@gmail.com

Role

Club Foundation Chair

Term year

2023-2024

End Date

18 Jul 2023



Set the **End Date** for the officer's role.

Select **REMOVE.**

**REMOVE**

[CANCEL AND BACK TO CLUB ROSTER](#)

# Evanston

Rotary Club

If the end date is before the end of the Rotary year, you can assign a different member to that role for the rest of the year.

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## Manage club officers

Term: 2023-2024 ▾

Select club members to fulfill designated roles

### CLUB OFFICERS (10)



**Club Foundation Chair\***  
**Johnathan Shaw**

Start: 01 Jul 2023 End: 18 Jul 2023



Unassigned



On the next page, use the + next to **Unassigned** under that role to assign another member to the role.