



Technical Writing Course



COURSE DETAILS

- ✓ Duration - 20 Days (40 hours).
- ✓ Format - Lectures + Hands-on Practical Sessions.
- ✓ Training Type – Classroom Training.

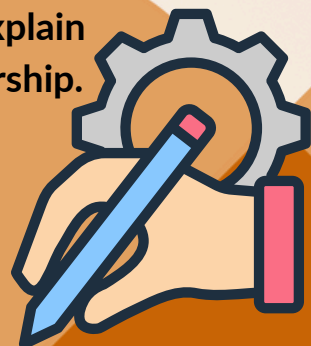
www.kentrainings.online

About Technical Writing

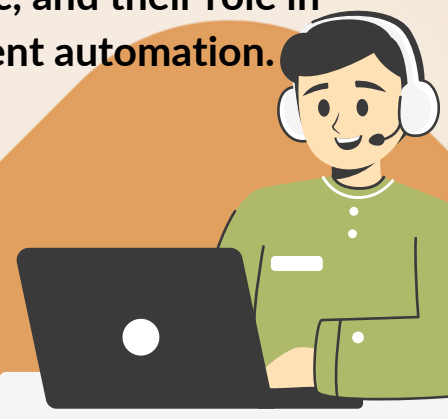
- ✓ **Expert-Led Training:** Trained technical writers grasp concepts better and follow industry standards with greater precision than untrained counterparts.
- ✓ **Well-Structured Modules:** Our curriculum ensures a seamless learning experience, guiding trainees effectively under expert mentorship.
- ✓ **Industry-Recognized Quality:** IT firms trust our trained writers for their technical documentation needs, ensuring excellent career opportunity
- ✓ **Master the art of technical writing and advance your career!**

Module 1 Structure

- **Introduction to Technical Writing:** An overview of technical writing as a specialized form of communication, its role in industries such as software, healthcare, and engineering, and the skills required for effective documentation.
- **Theory of Technical Writing:** Covers foundational principles like clarity, accuracy, audience analysis, and usability, along with different documentation methodologies (structured writing, minimalist documentation).
- **Language Fundamentals for Technical Writing:** Focuses on grammar, syntax, tone, active vs. passive voice, conciseness, and eliminating ambiguity to ensure clear and effective technical content.
- **Visuals in Technical Writing:** Techniques for integrating diagrams, flowcharts, tables, screenshots, and infographics to enhance understanding and improve document usability.
- **User Manual:** Best practices for writing user guides, step-by-step instructions, troubleshooting sections, and FAQs to assist end-users with software, hardware, or products.
- **Release Note:** How to document new software versions, feature updates, bug fixes, and known issues concisely and effectively for developers and end-users.
- **White Paper:** Writing authoritative, research-based documents that explain complex topics, propose solutions, or establish industry thought leadership.



- **Fact Sheet:** Creating concise, single-page documents summarizing key product features, benefits, specifications, and differentiators for marketing and technical teams.
- **Datasheet:** Technical specifications and performance details of hardware or software products, including compliance, compatibility, and usage guidelines.
- **Case Study and Use Case:** Exploring real-world applications of products or services, demonstrating problem-solving approaches, business benefits, and customer success stories.
- **Proposals:** Writing structured project, research, and business proposals, including problem statements, objectives, methodologies, and expected outcomes.
- **Application Notes:** Technical documentation explaining best practices, optimizations, and implementation techniques for software, hardware, or engineering applications.
- **Search Engine Optimization (SEO) for Technical Writing:** Techniques to optimize technical content for search engines, including keyword usage, metadata, readability improvements, and structured content formatting.
- **Basics of API Documentation:** Introduction to RESTful and SOAP APIs, their structure, endpoints, request/response formats, and documenting them using tools like Swagger and Postman.
- **Advanced API Documentation:** In-depth topics like OAuth authentication, pagination, webhooks, GraphQL APIs, and creating interactive API documentation with OpenAPI specifications.
- **Markdown:** Using Markdown for lightweight and efficient documentation in platforms like GitHub, ReadTheDocs, and knowledge bases.
- **Markup Languages:** Overview of HTML, XML, AsciiDoc, and their role in technical documentation, structured writing, and content automation.



- **Advanced Concepts: Agile Documentation:** How to write documentation in Agile development environments, focusing on iterative updates, continuous integration, and collaboration with development teams. **Research Paper & Journals:** Best practices for writing and formatting academic research papers, literature reviews, and journals, including citation styles (IEEE, APA, Chicago).
- **UI/UX Writing:** Crafting microcopy, tooltips, onboarding messages, error messages, and in-app guidance for an intuitive user experience.

Module 2: Tools Covered

- MS Office
- FrameMaker
- RoboHelp
- SnagIT
- Snipping Tool
- Readme
- WebWorks
- Swagger
- Visual Studio
- HTML, etc.



Module 3: Training & Evaluation Process

- **Presentations:** Trainees will research a given topic, prepare, and present it to a group. Presentations will be assessed based on:
 - Structure, flow, language, content, and visuals.
 - Tone, and delivery.
 - Ability confidence to answer questions effectively.
- **Mock Interviews:** Conducted to simulate real job scenarios and help trainees develop confidence for future interviews.

- Study Materials: Provided at the end of each module for further reference and learning.
- Evaluation Exam: A final assessment will be conducted at the end of the course to qualify for certification.
- Certification: Certificates will be awarded upon successful completion of all requirements.

Module 4: Technical Writing Training Program

- We offer robust, industry-aligned courseware developed by experienced technical writers. Our materials are continuously restructured and refined based on industry feedback to meet evolving standards.

NEED MORE DETAILS ? :

GET IN TOUCH WITH US!



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