

Addendum A

Ceramics Department- Non Live-in AIR

1) Facility Description

- a) Clay studios: Access Arts has three buildings that contain ceramics studios. Each AIR will be provided either a private studio or a section of space in a semi-private studio. AIR are also welcome to use the classroom studios when classes are not in session.
 - i) Communal/class studio (Moss Street): This studio is where most of the wheel-throwing classes and workshops take place. It is an active yet cozy space, complete with adjacent glaze room, clay reclaim room, and kiln room. In this studio, there are typically 10-15 electric wheels and one kick wheel available for use. The glaze room has a spray booth and work table.
 - Students at this studio are only allowed to use cone 6 stoneware, but AIR can use any clay they like as long as it is kept separate from students' clay.
 - ii) Classroom/Event Studio (Cottle Drive): This studio is in an industrial warehouse building. It has a huge classroom space with 8 electric wheels, a slab roller, and lots of sturdy tables. There is no natural light, as there are no windows in the classroom, but there is a large garage door that can be left open when the weather is nice. A separate room is reserved for AIR use (up to 2 people), and this room does have windows, as well as shelving, work benches, and two electric wheels. Studio Manager & AIR Mentor, Eric Ordway, also has his personal studio in this building. This building houses our gallery space and is typically where special events and visiting artist talks are held.
 - Students at this studio are only allowed to use cone 04 earthenware, but AIR can use any clay they like as long as it is kept separate from students' clay.
 - iii) Semi-Private AIR Studio (McAlester Street): Each AIR will be assigned a 10 x 10' section of space during orientation. They may arrange the space as they wish, with an electric wheel and/or work table provided by Access Arts. They will be assigned shelf space to store work in progress and finished pieces. In addition to the personal 10 x 10' space, the adjacent room is shared by all AIR, and contains a slab roller, tables, and additional shelf space.
 - iv) Private AIR studios (McAlester Street): There are 3 private studios available for AIR, and these are each available on a first-come-first-served basis. If one is available when the AIR arrives, they will be given the option to utilize it instead of the assigned space in the semi-private studio. All private studios and the semi-private studio at McAlester Street connect to the shared space with the slab roller and the room with the electric kilns.
- b) Firing options:
 - i) Electric kilns: Access Arts routinely fires electric kilns at Moss Street to cone 6 and at Cottle Drive to cone 04 for student work. Artists in Residence are welcome to use these kilns to fire their own work, while being mindful of scheduled class firings. There are 2 electric kilns at each classroom studio, as well as 2 electric kilns in the McAlester Street building for AIR only. They are all computerized, so do not require continual monitoring.

- ii) Raku: We have two small propane-fired kilns that can be used for raku firings. (We sometimes conduct raku firings for community groups as a teambuilding activity. AIR are expected to create small pots in advance for these groups, with that time counting towards service hour commitment.)
 - iii) Soda kiln: We have an electric kiln shell that has been modified to fire using a propane burner. The size can be increased by adding additional rings of the shell, making it versatile for firing taller pieces. This kiln is only used for soda firing.
 - iv) Olsen gas kiln: We have an Olsen 16 kiln (propane-firing.) It has approximately 16 cubic feet of firing space. It is fairly new (installed July 2019) and we are still testing and developing shop glazes and learning its behavior.
 - v) Wood kiln(s): This kiln was designed by James Kasper of Prairie Dog Pottery in Tipton, Iowa. It is a unique design, with a front-loading firebox and the option to back-stoke using wood pellets, corn, or sawdust. It was built in the summer of 2018, and we are still learning its intricacies. We fire it 2-3 times per year with AIR, staff, and other community members participating. AIR are welcome to fire more frequently using their own resources to acquire wood and organize labor.
- *We also have materials to construct two more wood kilns. One will be a cantenary arch (suitable for one person to fire alone), and the other will be either a salt or a soda kiln (design specifics t.b.d.) These kilns are expected to be constructed in 2022.*

2) AIR Benefits

- a) Studio Space
 - i) AIR may make use of either Classroom Studio at any time class is not in session in that studio. AIR-only studios have 24/7 access.
- b) Firing
 - i) One bisque kiln firing per month and
 - ii) Glaze firing (with shop glazes): one electric kiln per month **OR** one gas kiln firing every two months and
 - iii) Inclusion in two wood firings per year with Access Arts staff and other AIR.
- c) Material
 - i) Up to 200 pounds of classroom clay (cone 6 Bee mix or cone 04 earthenware) per month.
 - ii) Any Shop glazes needed for the allotted monthly glaze firing. These include a range of cone 6 and cone 04 glazes used by students in classes as well as 3 cone 10 glazes available only to staff and AIR.
 - iii) AIR are each allotted dry materials to mix up to 2 test batches (each batch = 1000 grams) of glaze each month. They are expected to share the results of these tests with our staff, as we may wish to add them to our rotation of shop glazes.

- iv) AIR are encouraged to produce as much work as they like. If materials in addition to those included in this list of benefits are needed, AIR will be responsible for purchasing them and storing them in their personal studio. If additional firings are needed, AIR may pay:
 - electric bisque = \$60
 - electric cone 6 oxidation = \$75
 - Olsen cone 10 = \$95
 - Raku = \$50
 - Wood = \$20 + AIR purchases their own wood (and propane if candling) and organizes their own firing labor/volunteers. They also agree to grind/clean/kiln wash the kiln shelves after the firing, on their own time.
 - These rates may change, subject to our costs increasing. AIR will be given one month's notice if this happens.
- v) Artists may have the option of serving Access Arts additional hours in return for any additional costs accrued. All such decisions will be made by the Executive Director with input from the Artist and the Studio Managers.
- d) Mentoring
 - i) AIR will meet with Executive Director, Assistant Director, and/or Ceramics Studio Manager each month for personalized career mentoring. Topics of support will include art-making, exhibition, grant-writing, marketing, and other professional development interests targeted by the AIR's artistic & career goals.
 - ii) Teaching support will be provided. AIR will occasionally be observed teaching and given feedback on their performance.
- e) Monetary Stipend
 - i) Upon submission of their monthly timesheet and verification of 35 completed service hours, AIR will receive a check for \$100.
 - ii) If AIR teaches 3 or more 6-week classes in a session, they will receive an additional \$100 stipend. This additional class time does not count toward the Service Hour requirement, and should be kept separate from those hours on the timesheet.
- f) Financial equivalency
 - i) The overall benefit Access Arts provides to AIR is valued at \$630 per month, allocated thus:

• Utilities/Wifi:	\$ 50
• Studio/Equipment	\$250
• Materials:	\$140
• Stipend	\$100
• Mentoring	<u>\$ 90</u>
Total monthly:	\$630
 - ii) Service hours are accredited at a \$18/hour value.
 - iii) $\$630/18 = 35$ service hours per month (averages to 8.75 hours per week)

3) AIR Expectations

- a) Teaching classes and workshops

- i) AIR will teach a range of ability levels, from beginning handbuilding to advanced sculpture and wheel throwing, as well as work with special needs students. The opportunity to teach such a varied student body has provided past artists-in-residence with new inspiration and provoked many group discussions.
- ii) AIR is expected to adhere to any class syllabus provided while also supplementing it as fitting to the students' abilities and interests.
- iii) AIR will facilitate a teaching environment that is inclusive and welcoming to all individuals.
- b) Studio Maintenance and Cleaning
 - i) AIR will work closely with the Ceramics Studio Managers to provide an efficient, safe work environment and maintain an inventory of adequate supplies.
 - ii) Studio spaces, both communal and private, shall be kept clean and safe in a manner that shows respect to students, staff and fellow AIR.
 - iii) AIR may be asked to fire kilns, prepare glazes, pug clay, or other tasks as needed to keep the studios running smoothly.
 - iv) AIR will communicate effectively with the Studio Managers to coordinate all maintenance and cleaning tasks.
- c) Open Studio Monitoring
 - i) AIR share the responsibility of opening and closing the studio for student practice times and ensuring they're clean at closing. AIR and Studio Managers will coordinate scheduling.
- d) Wood Kiln Firing Construction & Maintenance
 - i) AIR are expected to help prepare and maintain the site of our wood kiln(s). This includes stacking wood, mowing grass, weed-eating, etc. Occasional repairs or modifications to the kiln may require AIR assistance as well.
 - ii) AIR are expected to assist with building the two additional wood kilns that will be constructed in 2022. This is labor-intensive (hauling/stacking bricks) but also an amazing learning opportunity to experience. Hours spent on this task will be split, as this is of benefit to both AIR and Access Arts. (Example: If AIR works for 10 hours helping construct the kiln, 5 of those hours will count toward the service hour requirement.)
 - iii) AIR are expected to participate in 2 wood firings with our community each year, regardless of whether they choose to include artwork in the firings. This includes helping with the loading/unloading and completing at least 1 six-hour firing shift. Hours spent on this task will be split, as this is of benefit to both AIR and Access Arts. (Example: If AIR works for 10 hours, 5 of those hours will count toward the service hour requirement.)
- e) Representing Access Arts
 - i) AIR are expected to participate in occasional community events and in-house activities such as visiting artist workshops and organization fundraisers.
 - ii) AIR are expected to attend monthly staff meetings to discuss any and all topics to keep the studio and classes functioning smoothly.

Addendum A

Ceramics Department- Live-in AIR

4) Facility Description

- a) Clay studios: Access Arts has three buildings that contain ceramics studios. Each AIR will be provided either a private studio or a section of space in a semi-private studio. AIR are also welcome to use the classroom studios when classes are not in session.
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- b) Firing options:
 - i) Electric kilns: Access Arts routinely fires electric kilns at Moss Street to cone 6 and at Cottle Drive to cone 04 for student work. Artists in Residence are welcome to use these kilns to fire their own work, while being mindful of scheduled class firings. There are 2 electric kilns at each classroom studio, as well as 2 electric kilns in the McAlester Street building for AIR only. They are all computerized, so do not require continual monitoring.

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5) AIR Benefits

- a) On-site housing
 - i) Live-in residents will be provided a private bedroom and access to a shared kitchen, bath and living space in our on-site resident home.
 - ii) All bedrooms have a bed and closet. Residents should provide their own bedding and linen, dishes, etc. Shared areas are fully furnished.
- b) Studio Space
 - i) AIR may make use of either Classroom Studio at any time class is not in session in that studio. AIR-only studios have 24/7 access.
- c) Firing
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 - ii) Glaze firing (with shop glazes): one electric kiln per month **OR** one gas kiln firing every two months and
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 - ii) Teaching support will be provided. AIR will occasionally be observed teaching and given feedback on their performance.
- f) Monetary Stipend
 - i) Upon submission of their monthly timesheet and verification of 64 completed service hours, AIR will receive a check for \$200.
 - ii) If AIR teaches 3 or more 6-week classes in a session, they will receive an additional \$100 stipend. This additional class time does not count toward the Service Hour requirement, and should be kept separate from those hours on the timesheet.
- g) Financial equivalency
 - i) The overall benefit Access Arts provides to AIR is valued at \$1160 per month, allocated thus:

• Living quarters	\$400
• Utilities/Wifi:	\$ 80
• Studio/Equipment	\$250
• Materials:	\$140
• Stipend	\$200
• Mentoring	<u>\$ 90</u>
Total monthly:	\$1160
 - ii) Service hours are accredited at a \$18/hour value.
 - iii) $\$1160/18 = 64$ service hours per month (averages to 16 hours per week)

6) AIR Expectations

- a) Teaching classes and workshops
 - i) AIR will teach a range of ability levels, from beginning handbuilding to advanced sculpture and wheel throwing, as well as work with special needs students. The opportunity to teach such a varied student body has provided past artists-in-residence with new inspiration and provoked many group discussions.
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