Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described, or the undersigned is the owner's agent, or the undersigned is the original contractor of the improvements to the real property hereinafter described.
2. The full name of the undersigned is [name].
3. The full address of the undersigned is [address].
4. The nature of the interest or estate of the owner is: [In fee / nature of interest if not in fee (for example, purchaser under contract of purchase, tenant, etc.)]
5. The full names and full addresses of all persons, if any, who hold interest or estate with the undersigned such as joint tenants or tenants in common are:

|  |  |
| --- | --- |
| **NAME(S)** | **ADDRESS(ES)** |
| [name(s), if applicable] | [address(es), if applicable] |

1. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred after the beginning of the work or improvement:

|  |  |
| --- | --- |
| **NAME(S)** | **ADDRESS(ES)** |
| [name(s), if applicable] | [address(es), if applicable] |

1. The nature of the improvements to the real property [description of work/improvements].
2. The work or improvement on the property hereinafter described was completed in accordance with the contract documents:
	1. Date: [date]

(Thirty Days After Written Final Acceptance by Governmental Body)

* 1. Date: [date]

(Sixty Days After Cessation of Labor)

1. The name of the original contractor, if any, for such work or improvement is [name of original contractor, if any][none].
2. The street address of the property is: [full address including city, state, and zip code]
3. The legal description of property described above: [full legal description][see attached Exhibit A].

VERIFICATION

I, the undersigned, certify that I am the owner, the owner's agent for the property or another interested party in the property, described in the above notice, or I certify that I am the original contractor of the improvements to the real property described in the above notice. I have read the foregoing notice and know and understand the contents thereof, and the facts stated therein are true and correct. I declare under penalty of perjury that the foregoing is true and correct.

EXECUTED on [day] day of [month], [year] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, North Carolina.

|  |  |
| --- | --- |
|  |  |
| (*Personal Signature*) |  |
|  |  |
| (*Print Name*) |  |
|  |  |
| (*Title*) |  |

SUBSCRIBED AND SWORN to before me this [day] day of [month], [year].

|  |  |
| --- | --- |
|  |  |
| Notary Public |  |
|  |  |
| My Commission Expires |  |

IN ORDER TO SHORTEN THE LIEN PERIOD PURSUANT TO [ARIZONA REVISED STATUTES SECTION 33-993](https://plus.lexis.com/api/document?collection=statutes-legislation&id=urn:contentItem:5DP0-J0D1-6MP7-F0Y9-00000-00&context=), SUBSECTION A, A COPY OF THE NOTICE OF COMPLETION AND A WRITTEN STATEMENT OF THE DATE OF RECORDING AND THE COUNTY RECORDER'S RECORD LOCATION INFORMATION SHALL BE SERVED BY CERTIFIED OR REGISTERED MAIL, POSTAGE PREPAID, TO THE OWNER, THE ORIGINAL CONTRACTOR AND ALL PERSONS FROM WHOM THE PERSON RECORDING THIS NOTICE HAS PREVIOUSLY RECEIVED A PRELIMINARY TWENTY DAY NOTICE AS PRESCRIBED BY [ARIZONA REVISED STATUTES SECTION 33-993](https://plus.lexis.com/api/document?collection=statutes-legislation&id=urn:contentItem:5DP0-J0D1-6MP7-F0Y9-00000-00&context=), SUBSECTION I.

NOTICE: RECEIPT OF A NOTICE OF COMPLETION MAY ALTER THE TIME YOU HAVE TO IMPRESS AND SECURE A LIEN IN ACCORDANCE WITH [ARIZONA REVISED STATUTES SECTION 33-993](https://plus.lexis.com/api/document?collection=statutes-legislation&id=urn:contentItem:5DP0-J0D1-6MP7-F0Y9-00000-00&context=), SUBSECTION A.