

Job Title: Fiscal & Tax Advisor	Department: Legal and Compliance
Reporting To: Legal and Compliance Lead	Job Type: Remote, part-time (5 hours a week) & Volunteer (unpaid)
<p>About El Camí</p> <p>El Camí de la Solidaritat is a nonprofit founded in 2013 in Cambrils, Tarragona (Spain), dedicated to tackling social and environmental challenges. We empower grassroots NGOs worldwide through innovative programs, technology integration, strategic partnerships, and digital incubation, helping them sustain impactful, systemic change for a fairer, more inclusive world.</p>	
<p>Duties and Responsibilities</p> <ul style="list-style-type: none"> • Provide high-impact tax support and/or advice to the organization • React efficiently to global legislative changes and creating systems and processes to ensure compliance and stable and efficient operations. • Participate in the improvement, implementation and safeguarding of global processes across the organization to ensure tax obligations are met. • Analysis and resolution of tax consultations formulated by the different departments of the organization in the fiscal and/or accountant field, in order to offer the best advice to the different Stakeholders. • Support to the organization in tax consultations that may arise from the organization's activities. • Provide support in the administrative tasks of the organization in fiscal and/or accountant matters. • Preparation and filing of all types of tax returns for the organization. • Attention to requirements and preparation of contentious-tax appeals. • Assistance in tax inspections, including the preparation of any type of documentation requested by the tax authorities. 	
<p>Skills, Competencies and Qualifying Criteria</p> <ul style="list-style-type: none"> • Degree in Law or Business administration or Finance • Master's degree in taxation • Minimum experience of 2-3 years in tax and fiscal advice (attention to requirements, appeals, economic-administrative and contentious claims). • Responsible and proactive person (a must). • Languages: English and Spanish (High) • Advanced level of Excel, Word and PowerPoint. 	
<p>What You'll Gain</p> <ul style="list-style-type: none"> • Proactive and entrepreneurial work environment passionate about philanthropy • A supportive and friendly team that will always have your back • The opportunity to take responsibility from day one and make a real impact • The possibility to live and work wherever you want in a fully remote setup • A flexible timetable tailored to your life 	