

WENOKES Limited

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POLICY NAME	Carbon Management Policy		POLICY NO.	WP15	
EFFECTIVE DATE	3 rd March 2025	DATE OF LAST REVISION	13 th August 2025	VERSION NO.	2
ADMINISTRATOR RESPONSIBLE	Evan Stokes & Matt Wenham		CONTACT INFORMATION	contact@wenokes.com	

VERSION HISTORY				
VERSION	APPROVED BY	REVISION DATE	DESCRIPTION OF CHANGE	AUTHOR
1	M.Wenhan & E.Stokes	03/03/2025	New Document	M.Wenham & E.Stokes
2	M.Wenham & E.Stokes	13/08/2025	Update of all sections.	M.Wenham & E.Stokes

APPROVAL AND REVIEW

This policy will be reviewed annually, or sooner if there are changes to legislation, standards, or company operations that significantly impact carbon emissions. Progress will be reported to senior management and stakeholders as part of our sustainability commitments.

SCOPE

This policy applies to:

- All WENOKES Limited operations, offices, and project sites.
- Employees, contractors, and subcontractors working on behalf of the company.
- All procurement, logistics, and service delivery activities that contribute to carbon emissions.

POLICY STATEMENT

WENOKES Limited recognises the urgent need to address climate change and is dedicated to managing and reducing its carbon footprint. We will measure, monitor, and reduce our greenhouse gas (GHG) emissions in accordance with UK government targets and global best practices.

Our aim is to work towards a Net Zero future by integrating carbon management into our business decisions, operations, and supply chain engagement.

TERMS AND DEFINITIONS

TERM	DEFINITION
Carbon Footprint	The total greenhouse gas emissions caused directly or indirectly by an organisation, expressed as CO ₂ e (carbon dioxide equivalent).
Net Zero	Reaching a balance between the greenhouse gases emitted and those removed from the atmosphere.
Scope 1 Emissions	Direct emissions from sources owned or controlled by the company (e.g., fuel use in vehicles, onsite energy generation).
Scope 2 Emissions	Indirect emissions from electricity, heat, or steam that are purchased.
Scope 3 Emissions	All other indirect emissions from the value chain (e.g., business travel, supplier activities, waste).
Carbon Offsetting	Investment in projects that lower or eliminate carbon to offset unavoidable emissions.

POLICY SECTIONS

Our Commitments

- Calculate and monitor Scope 1, 2, and, where feasible, Scope 3 emissions annually.
- Set science-based reduction targets aligned with UK Net Zero 2050 commitments.
- Reduce energy use across offices, sites, and equipment through efficiency measures and renewable energy adoption.
- Encourage use of EVs, car-sharing, and public transport. Minimise business travel and promote remote working where possible.
- Prioritise suppliers and products with low carbon footprints and require key suppliers to demonstrate carbon management practices.
- Reduce waste generation, promote recycling, and select materials with lower embodied carbon.
- Provide staff with training and guidance to integrate carbon-conscious decision-making into daily operations.
- For emissions that cannot be eliminated in the short term, invest in credible carbon offset projects as a transitional measure.

Implementation

- Integrate carbon management criteria into procurement, project planning, and operational decision-making.
- Maintain a Carbon Management Plan that sets annual targets, projects, and responsibilities.
- Record and report progress transparently to staff, clients, and stakeholders.

Monitoring & Review

- Report progress annually.
- Track KPIs such as:
 - % reduction in Scope 1 & 2 emissions year-on-year.
 - % energy sourced from renewables.
 - % spend with low-carbon suppliers.
- Review performance quarterly at senior management level and adjust strategies as needed.

ROLES AND RESPONSIBILITIES

ROLE	RESPONSIBILITY
Board / Senior Management	Provide leadership, resources, and oversight of carbon management strategy.
Carbon & Sustainability Lead	Manage carbon measurement, reporting, and improvement initiatives.
Project Managers / Procurement	Integrate carbon considerations into procurement and project delivery.
All Staff	Adopt carbon-conscious practices in day-to-day work and support company goals.
All Staff & Suppliers & Contractors	Demonstrate alignment with WENOKES' carbon reduction commitments and provide data when requested.

Signed: 

Matt Wenham
WENOKES Limited
Date: 13/08/2025

Signed: 

Evan Stokes
WENOKES Limited
Date: 13/08/2025