A **Project Manager** is responsible for planning, executing, and overseeing projects to ensure they are completed on time, within budget, and meet quality standards.

**Key Responsibilities**

* Define project scope, objectives, and deliverables.
* Develop detailed project plans and timelines.
* Allocate resources efficiently and manage budgets.
* Coordinate with team members and stakeholders.
* Monitor project progress and address risks.
* Ensure projects meet quality standards and client expectations.

**Required Skills**

* Strong leadership and communication skills.
* Proficiency in project management tools (e.g., Jira, Trello, MS Project).
* Ability to manage budgets and track expenses.
* Problem-solving and risk management expertise.
* Experience in Agile, Scrum, or other project management methodologies.

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