

Privacy Policy

Effective Date: 30/10/2025

Last Updated: 30/10/2025

Keane International Legal Consultancy LLP (“KILC”, “we”, “us”, or “our”) is committed to protecting your privacy and handling your personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This Privacy Policy explains how we collect, use, disclose, and safeguard your personal data when you engage our services or interact with our website at www.kilc.co.uk.

1. Who We Are

KILC is a legal consultancy registered in England and Wales under company number OC447890, with its registered office at 128 City Road, London, EC1V 2NX.

We are the data controller responsible for your personal data.

2. What Data We Collect

We may collect and process the following categories of personal data:

- **Identity Data:** Name, date of birth, nationality, passport or ID details
- **Contact Data:** Email address, phone number, postal address
- **Transactional Data:** Service bookings, payment records, correspondence
- **Legal Data:** Documents and information provided for consultancy purposes
- **Technical Data:** IP address, browser type, device information, cookies
- **Usage Data:** Website interactions, preferences, feedback

We do not collect special category data unless required for the provision of legal services and with your explicit consent.

3. How We Use Your Data

We use your personal data for the following purposes:

- To provide legal consultancy services
- To manage our relationship with you
- To process payments and issue invoices

- To comply with legal and regulatory obligations
- To improve our services and website functionality
- To send service-related communications and updates

We will only process your data where we have a lawful basis, including consent, contract performance, legal obligation, or legitimate interest.

4. Sharing Your Data

We may share your personal data with:

- Our professional advisers (e.g. accountants, lawyers)
- Regulatory authorities or law enforcement, where required
- Third-party service providers (e.g. IT, payment processors) under contractual safeguards
- Other parties with your explicit consent

We do not sell or rent your personal data to third parties.

5. International Transfers

Your data may be transferred outside the UK or EEA only where necessary and subject to appropriate safeguards, such as adequacy decisions or standard contractual clauses.

6. Data Retention

We retain personal data only for as long as necessary to fulfil the purposes for which it was collected, including legal, accounting, or reporting requirements. Retention periods vary depending on the nature of the data and applicable regulations.

7. Your Rights

You have the following rights under data protection law:

- Right to access your personal data
- Right to rectification of inaccurate data
- Right to erasure (“right to be forgotten”)
- Right to restrict or object to processing
- Right to data portability
- Right to withdraw consent at any time

- Right to lodge a complaint with the Information Commissioner's Office (ICO)

To exercise your rights, please contact us at: **privacy@kilc.co.uk**

8. Security

We implement appropriate technical and organisational measures to protect your personal data against unauthorised access, loss, or misuse.

9. Cookies and Website Analytics

Our website uses cookies to enhance user experience and collect usage data. You can manage cookie preferences via your browser settings. For more details, see our Cookie Policy.

10. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on our website with the updated effective date.

11. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact:

Keane International Legal Consultancy LLP
128 City Road, London, EC1V 2NX
Email: **privacy@kilc.co.uk**