

Project Management Training for Humanitarian/ NGO/ Development Professionals

Organization: AF Development Care (AFDC)

Status: Ongoing Training

Trainer: Sachi Satapathy, Director, afdcdirector@gmail.com

Training Overview

This **3-day, intensive, individualized online Project Management Training** is tailored for NGO/development professionals in humanitarian development, relief, and related sectors. Led by **Sachi Satapathy**, Director of AF Development Care, the training equips participants with practical tools and strategies to manage complex projects effectively.

Duration: 3 Days (9 hours of one-on-one coaching)

Dates: Flexible scheduling; book at least 7 days in advance

Location: Virtual (Online)

Course Fee: USD 298 (includes materials, certification, and coaching)

Registration Deadline: Rolling applications

Who Should Attend?

- **Entry-Level Professionals:** Build foundational project management skills.
- **Mid-Career Managers:** Enhance ability to manage complex projects.
- **Senior Leaders:** Refine strategic project management and leadership skills.
- **Humanitarian Professionals:** Working in NGOs, development sector.
- **Aspiring UN/International Agency Staff:** Preparing for global roles.

Prerequisites: Basic understanding of NGO/humanitarian work; medium-level English proficiency.

Key Learning Outcomes

Master essential project management skills tailored to humanitarian and development contexts:

- **Project Planning & Design:** Create log-frames, work breakdown structures, Theory of Change and project charters.
- **Monitoring & Evaluation (M&E):** Design frameworks, KPIs, and data-driven reports.
- **Risk Management:** Develop risk registers and mitigation strategies.
- **Stakeholder Engagement:** Map stakeholders and foster partnerships.
- **Time Management:** Use Gantt charts and tools like Trello or Microsoft Project.
- **Data Collection & Reporting:** Leverage tools like KoBo Toolbox and Tableau.
- **Procurement & Logistics:** Manage supply chains in challenging environments.
- **Technology Proficiency:** Use Monday.com, GIS tools, and cloud platforms.
- **Compliance & Governance:** Adhere to UN guidelines and humanitarian standards.
- **Adaptive Management:** Apply agile techniques and Theory of Change models.

Why Choose This Training?

- **Individualized Training:** Tailored to your role and career goals.

- **Expert Facilitation:** Learn from Sachi Satapathy, a seasoned NGO leader.
- **Practical Focus:** Work on real-world case studies and actionable plans.
- **Career Boost:** Gain training completion certificate and skills for UN/international NGO roles.

Career Impact

- Stand out in competitive job applications with a globally recognized certificate.
- Build confidence to lead high-impact initiatives in humanitarian contexts.
- Network with Sachi Satapathy and peers for future collaborations.

Sachi Satapathy's Tips

- **Clarity in Planning:** Use logframes to align teams and donors.
- **Stakeholder Engagement:** Build trust through regular communication.
- **Risk Anticipation:** Stay ahead with risk registers and scenario planning.
- **Adaptive Leadership:** Pivot plans in dynamic environments.
- **Impact Measurement:** Prove value with robust M&E frameworks.
- **Continuous Learning:** Document lessons to enhance credibility.

"Project management in humanitarian work is about delivering hope under pressure. Master these skills, and you'll open doors to global opportunities." – Sachi Satapathy

Fee Information

- **Training Fee:** USD 298
- **Includes:** Training materials, case studies, templates, 9 hours coaching, and a certificate.

How to Register

1. Email afdcdirector@gmail.com with:
 - Full name/ Country of Residence and contact details.
 - Current role/organization (if applicable).
 - Brief statement on why you want to take the course.
 - Preferred training dates/ time zone

About Training Coach- Sachi Satapathy

Sachi Satapathy is a globally renowned lead training coach in Monitoring, Evaluation, Accountability, and Learning (MEAL), Project Management, Proposal Development, Communication Strategy, and Report Writing, with over 19 years of hands-on expertise in international development and humanitarian initiatives. As Director of AF Development Care in New Delhi, he has spearheaded 47 high-impact evaluation projects across 27 countries—including India, Nepal, Sri Lanka, Myanmar, Philippines, Afghanistan, Gaza, Lebanon, Democratic Republic of Congo, Papua New Guinea,



Bangladesh, Vietnam, Maldives, and South Africa and all of Global South countries—partnering with prestigious organizations such as Welthungerhilfe (Germany), NOMI Network (USA), Global Campaign for Education (South Africa), International Catholic Migration Commission (Switzerland), USAID, UNICEF, American Leprosy Mission (USA), World Health Organization, GIZ/BMZ- Germany, World Vision, SAARC, World Bank, UNFPA, International Union Against TB and Lung Diseases (The Union), ChildFund, World Federation of Haemophilia (WFH), Montreal, Canada. His work spans critical areas like public health, women's economic empowerment, AI in education, WASH sanitation, child protection, neglected tropical diseases, tobacco control, and sustainable livelihoods, driving evidence-based policy advocacy aligned with SDGs such as 3, 4, 5, 8, and 17, while securing multi-million-dollar funding from governments, multilateral agencies, and foundations. What makes Sachi the best training coach in these domains is his proven track record of training over 450 professionals and 45 organizations worldwide—equipping 130+ from 25 NGOs in MEAL, 300+ from 20+ organizations in project management, and many more in proposal development—through globally recognized programs like the AFDC Youth Ambassador and Young Women Humanitarian Leadership initiatives, combined with his thought leadership in 70 op-eds, peer-reviewed journals, and books, ensuring participants gain practical, scalable skills for transformative impact in development and relief sectors.