

ASCENDANT SAFETY SERVICES (further known as Preparer) does hereby contract with \_\_\_\_\_ (further known as Client) to prepare a *Site Specific Safety Plan* (further known as SSSP) in accordance with the governing authority work requirements.

The type of SSSP being requested:

\_\_\_\_\_  
The name, phone number, and email address of the requesting GC Site Safety Health Officer (SSHO) is:

\_\_\_\_\_  
*(The GC SSHO's email may be forwarded to [ascendantss@ascendantss.com](mailto:ascendantss@ascendantss.com) in lieu of this information).*

Preparer will not contact the GC SSHO unless requested to do so by the client for the purposes of submitting the final plan and making any corrections that may be required.

**Obtaining Required Information for Plan Completion:**

- Pre-construction meeting: An invitation to attend your pre-construction meeting will allow Preparer the opportunity to take photos and discuss the Client's specific scope of work. Attending the Pre-Con meeting is an important, time-saving step for SSSP development.
- Client agrees to provide Preparer the following: *(Most of this information will come from the RFI)*
  - ✓ Completed Request for Information (RFI) Sheet.
  - ✓ Detailed scope of work.
  - ✓ Copies of training certs per the RFI.
  - ✓ Make and model of all safety and heavy equipment specific to the type of hazard.
  - ✓ Photos: Entire work area. All access points. All potential hazards. All equipment, valves, piping, electrical sources, meters.
  - ✓ All logs and records specific to the type of hazard (we can create these if you don't have them).
  - ✓ Project Activity Hazard Analysis (AHA). We will prepare this document for a \$250.00 fee upon request.
  - ✓ Rescue Plans are not always required. We will prepare this plan for \$300.00 upon your request.

*Site Specific Safety Plan (cont.)*

*Draft Copy:*

- A draft copy will be prepared and provided to Client within 7 business days of receiving ALL "necessary" information required to complete the SSSP.
  - ❖ For an additional fee, expedited draft copies will be provided within 3 business days of receiving all "necessary" information. See *Fees and Payments* below.
- Client will review the draft copy and provide the Preparer with corrections and any additional "necessary" information needed for completion.

NOTE: Even though this review is a critical, time saving step for SSSP approval, edits are very costly in both time and money. Thus, it is critical that the drafts are reviewed thoroughly before being returned for edits.

- Preparer will complete/update and provide the final submission draft to Client for final approval before submission to the requesting SSHO.

*Final Copy:*

- Upon Client approval, the final submission draft will be provided to client for submission to the GC SSHO.
- Upon Client's request, Preparer will work directly with the GC SSHO to provide all clarifications and make all required corrections to obtain government approval of the SSSP

*Acknowledgements:*

- \_\_\_\_\_ Client agrees and acknowledges that an additional fee will be assessed for excessive rejections by the Client, General Contractor, and/or Government official for any reason. Some reasons may include, but are not limited to: process and procedure changes, missing necessary information, missing spec sheets, any and all omitted pertinent information required to develop a Site-Specific Safety Plan (SSSP) "specific" to your scope of work and company, ect... See *Fees and Payments* below.
- \_\_\_\_\_ Client agrees to adhere to the safety procedures and protocols of the SSSP as it is written.
- \_\_\_\_\_ Client acknowledges that any alterations or modification made to the SSSP, by Client, will make the SSSP invalid and release the Preparer from all liability.
- \_\_\_\_\_ Client acknowledges a breach of this contract, by Client, will terminate the contractual agreement and that no refund will be due Client.

*Site Specific Safety Plan-Acknowledgements: (cont.)*

- \_\_\_\_\_ Client acknowledges that should this contract be terminated, the requesting SSHO will be notified that the Preparers are thereby relieved of liability and performance obligations as it pertains to the "in progress" SSSP.
- \_\_\_\_\_ Client agrees to "hold harmless," and without liability, Preparer in the event of an accident.
- \_\_\_\_\_ Client agrees to provide truthful and honest information to facilitate a safe working environment in accordance with the comprehensive SSSP.

*Fees and Payments:*

- \_\_\_\_\_ Client agrees to pay Preparer the sum of *Seven Hundred Fifty Dollars (\$750.00)* for each SSSP.
- \_\_\_\_\_ Client agrees to provide payment along with the RFI sheet. Accepted payment methods are checks and Quickbooks online processing. *Note: Checks must clear our bank before work on the SSSP will begin. This will create a considerable processing delay.*
- \_\_\_\_\_ Client agrees to pay the sum of *One Hundred Fifty Dollars (\$150.00)* for each SSSP edit, beginning with the third edit. See *Acknowledgements* above.
- \_\_\_\_\_ Client requests Preparers provide the AHA for the sum of *Two Hundred Fifty Dollars (\$250.00)*. (Mark as N/A if client provides AHA)
- \_\_\_\_\_ Client requests Preparers provide an expedited SSSP for the additional cost of *Seven Hundred Fifty Dollars (\$750.00)*. (initiated by selecting "Expedited" when completing the RFI) (Mark as N/A if routine or not expedited)
- \_\_\_\_\_ Client acknowledges that SSSPs that have to be re-written due to "process and/or procedure" changes will incur an additional *Seven Hundred Fifty Dollars (\$750.00)* cost.
- \_\_\_\_\_ Client requests Preparers provide a rescue plan for the sum of *Three Hundred Dollars (\$300.00)*. (Mark as N/A if client provides rescue plan)



**This is a Client Contract for a**  
*Site Specific Safety Plan*

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*Site Specific Safety Plan (cont.)*

**NOTES:**

- *Most of the RFI sheet can be completed onsite during the pre-construction meeting if Preparers are able to be present.*
- *A data library will be created for each Client, individually. Each data library will house individual Client training certificates, equipment information, and logs/records. The information will be used in the preparation of future Client requested SSSPs without redundant submission for each SSSP request.*
- *It is Preparer's intention to gather the required information at the time Client requests the SSSP and to eliminate an "ongoing" process of data gathering.*

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Preparer

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Date

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Client

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Date