

FORMAT FOR PARTICULARS OF STAFF TO BE SUBMITTED TO THE NRC, NCTE, NEW DELHI

PARTICULARS OF STAFF


Session:-2025-26







Name and address of the Institution: **Agarwal Girls College, Merta City 341510**


Course: **ITEP (4 Years Integrated)**





Sl. No.	Name with Date of Birth Age	Aadhar Card No.	Attested photograph of the appointed staff	Whether SC/ST/OBC/other Category	Designation	B.Ed. Yes/No	M.Ed. Yes/No	M.A (Education) Yes/No	Master's Degree in school subject Yes/No	Subject of Teaching	Ph. D. (Education/ Specify the subject) Yes/No	Passed UGC NET or equivalent Yes/No	Teaching Experience in Years	Teaching Experience in Recognized School/BE.D. College (Enclose experience certificate from the Principal)	Date of initial appointment and NCTE Regulation under which he or she was appointed	Joining Date	Pay Scale
-1	-2	-3	-4	-5	-6	-7	-8	-9	-10	-11	-12	-13	-14	-15	-16	-17	

I. DETAILS OF TEACHING STAFF

I(A) PRINCIPAL/HOD																	
I	Dr. Anju Sharma	921630637100		OBC	Principal	56.37%	No	67.77%	No	Pol. Science	Ph.D (Education)	No	16Yr.	No	01.03.2024	01.03.2024	30000/-

II LECTURERS/TEACHING STAFF (AS PER NCTE NORMS)																	
1.	Dr. Gajendra Sharma	329621053839		OBC	Vice Principal	77.80%	No	68.82%	61.75% (English)	Social Science	Ph.D (Education)	No	2Yr.	No	29.09.2022	03.10.2022	24500/-
2.	Sh. Omprakash Balotiya	512225868003		SC	Lecturer	61.09%	No	No	53.50% (Zoology)	Science	No	No	5 Yr.	No	22.08.2018	01.09.2018	22500/-
3.	Sh. Manoj Kumar Sharma	878606354280		GEN	Lecturer	77.88%	57.07%	No	58.11% (Bus. Admn.)	Social Science	No	No	6Yr.	No	03.04.2017	09.05.2017	25000/-
4.	Ms. Tara	657871578881		OBC	Lecturer	78.88%	71.45%	No	63.90% (Geography)	Social Science	No	No	4Yr.	No	03.08.2021	09.08.2021	24500/-
5.	Smt. Puja Sharma	933942551535		GEN.	Lecturer	57.14%	61.40%	No	62.40%(Pol.Science)	Social Science	No	Yes	4Yr.	No	23.06.2021	27.06.2021	24500/-
6.	Sh. Hari Krishan	674418059851		Gen.	Lecturer	63.80%	61.50%	No	70.80% (Psychology)	Social Science	No	No	4Yr.	No	26.06.2020	04.07.2020	25000/-


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7.	Smt. Kiran Bala	988652496854		SC	Lecturer	73.44%	60.00%	No	55% (English)	Hindi	No	No	5Yr.	No	14.06.2018	30.06.2018	25000/-
8.	Sh.Naveen Kumar	727030055065		SC	Lecturer	64.40%	63.66%	No	63.50% (Sociology)	Social Science	No	No	6Yr.	No	03.04.2017	09.05.2017	25000/-
9.	Ms. Subhita Kumari	206478735097		OBC	Lecturer	76.22%	71.50%	No	56.77%(Pol.Science)	Social Science	No	No	4Yr.	No	03.07.2021	09.7.2021	24500/-
10.	Smt. Payal Rani	265566721895		OBC	Lecturer	69.30%	62.00%	No	67% (Maths)	Science	No	No	6Yr.	No	18.06.2018	02.07.2018	26000/-
11.	Smt Sudesh Kumari	806634746092		SC	Lecturer	64.80%	72.80%	No	60.37% (Hindi)	Social Science	No	No	4Yr.	No	25.06.2020	01.07.2020	25000/-
12.	Smt. Ambika Kumari	511067943173		OBC	Lecturer	62.00%	76.90%	No	57.66% (Botany)	Science	No	No	4Yr.	No	01.07.2021	04.07.2021	25000/-
III PART TIME TEACHING STAFF(AS PER NCTE NORMS)																	
1	Sh. Subhash Kadela	683126435004		Sc	Lecturer	No	No	No	7.39 Grade (Music)	Music	No	Yes	4Yr.	No	23.06.2021	29.06.2021	22000/-
2	Sh. Ashok Poonia	326520339081		OBC	Lecturer	No	No	No	79.75% (M.ped)	M.ped	No	Yes	4Yr.	No	27.06.2021	02.07.2021	22000/-
3	Ms. Tanvi Shah	473192233283		OBC	Lecturer	No	No	No	78% (Drawing & painting)	Drawing & Painting	No	No	4Yr.	No	26.06.2019	04.07.2019	19000/-


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- Note: The institution shall submit the above list as per the provisions of the NCTE Regulations, 2014 indicating qualification, percentage of marks, teaching experience etc. along with attested copy of professional qualification & experience certificate and attested photographs of staff duly countersigned by the competent authority of the affiliating body or endorsement of the same by submitting a written approval of the competent authority of the affiliating body as per the above format.

CERTIFICATE FROM THE MANAGEMENT

- (i) All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is/shall be paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure.
- (ii) The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time.



Name & Signature of the
Authorized Representative of the Institution
Administrative Officer

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- It may be noted by the teacher education institution that in case of self-financed institutions runs by the pvt. Managements under society/trust, the above details shall be signed by the Secretary/President/Chairman of the concerned Management. In case of the Govt./University/aided institution the same shall be signed by the Registrar/Director/Principal/HOD of the intuition.

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List of Non-Teaching Staff

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S.No.	Name	Designation	Qualification	Date of Joining	Salary
1	Smt. Kausliya Harsh	Librarian	M.Lib., B.Lib.	07-07-2016	15500/-
2	Sh. Mahaveer Keer	Accountant	M.A.	18-08-2003	14000/-
3	Sh.Yaswant Tak	Computer Operator & Office Assistant	MA	01-07-23	13500/-
4	Sh. Ram Singh	Store-Keeper	12th	12-11-2009	13000/-
5	Sh. Subodh Kumar Panday	Security Person	10th	01-07-2017	12000/-
6	Sh. Kewal ram	Gardener/Peon	8th	01-07-2023	11500/-
7	Sh.Harsh Diwakar	Peon	10th	01.07.2020	11500/-


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