

REQUEST FOR ARCHITECTURAL REVIEW AND POA PPROVAL

WHISPERING OAKS POA

NAME: _____

ADDRESS: _____

LOT #: _____

PHONE: _____

EMAIL: _____

Directions:

1. Fill in the requested information
2. Sign and Date The Forms
3. Email the completed forms to:
whisperingoakswp@gmail.com

Our Homeowner's Association Documents require exterior changes to your home and/or property be approved by the WOPOA ARC before any work begins. Examples of exterior changes that must be approved include:

- Roofing – includes new or re-roofing
- Exterior Painting – includes trim, doors, fascia, body of the home, etc.
- Driveways, Walkways & Patios – includes texture, pavers, tile, stain, or resurfacing
- Landscaping – addition or removal of trees, shrubs, decorative borders, etc.
- Pools – additions or remodels
- Fences – repair, additions, painting, or staining
- Home Additions – rooms, porches, etc.
- Windows – additional or replacement
- Hurricane Shutters – addition or replacement
- Screen Enclosures – including porches and or pool enclosures
- Entrance & Garage Doors – new or replacements.

This is NOT an exhaustive list, but rather a list of some major items that require WOPOA ARC approval.

Brief Description: In the space below or on an attached page, give a description of the alteration, improvement, addition, or other change you would like to make to the exterior of your home (to avoid delays, be as clear and detailed as possible). Please include such details as the dimension, materials, color design, location, and any other pertinent data.

Please attach to this application the items based on your improvements as listed on the attached Checklist. Please also attach any relevant pictures and or possible samples for the WOPOA ARC to consider and best make an informed decision. The information should be email to: whisperingoakswp@gmail.com or delivered to Rachel Forberger, the Secretary at: 8330 Whispering Oaks Way, West Palm Beach, FL 33411.

The homeowner is responsible for complying with all Palm Beach County building codes and zoning requirements. After ARC approval is granted, then the homeowner shall obtain any necessary permit(s) issued by Palm Beach County. Once obtained, please forward a copy of the permit(s) to the above address.

HOMEOWNER AFFIDAVIT

I have read, understand and agree to abide by the Covenants and Restrictions of the Association. I understand and in return for approval, I agree to be responsible for the following:

For all losses caused to others, including in the common areas, because of this undertaking, whether caused by me or others;

1. To comply with all state and local building codes;
2. To comply with HOA conditions of acceptance (if any);
3. To complete the project according to the approved plans. If the modification is not completed as approved, said approval can be revoked and modification shall be removed by the owner at owner's expense; and,
4. Applicant further acknowledges that drainage swales have been designed and established between homes (side yards) to carry storm water off the lot and to maintain positive drainage away from the home. The Association shall not be responsible for any effect proposed landscaping installation may have on this drainage. The applicant shall be responsible.

I also understand that the HOA does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition; for soil erosion of incompatible or unstable soil conditions, for mechanical, electrical or other technical design requirements for the proposed construction, alteration or addition; or for the performance, workmanship or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Architectural Review Committee and/or the Association Board of Directors. If the modification(s) is not approved or does not comply I may be subject to court action by the Association. In such an event, I shall be responsible for all reasonable attorney fees.

Date of Request

Signature of Homeowner

Signature of Homeowner

Approved by ARC Committee

Approved subject to the following terms and conditions:

Pending, insufficient information. Resubmit the requested information. Please include the following:

CHECKLIST FOR IMPROVEMENTS

WHISPERING OAKS POA, INC.

To expedite your request, please include the information listed below for the specific category.

The Architectural Review Committee reserves the right to ask for additional information as needed.

1. Fences – not to exceed 6 feet tall

- ☐ Survey and/or drawing is required indicating the location with **respect to property lines & existing improvements** – The fence cannot be placed on the property line. There must be a 15 foot setback unless WOPOA Arc gives approval.
- ☐ Type of fence including materials, height, drawing, color finish and decorative style
- ☐ Location and swing of gate(s)
- ☐ Proposed landscaping plan surrounding fence (see 7. Below)

2. Painting (Exterior) –

- ☐ Identify colors including paint manufacturer, color name and color number
- ☐ Provide paint chip color samples
- ☐ Roof Color _____
- ☐ House Color _____
- ☐ Accent Color _____
- ☐ Trim/Fascia Color _____
- ☐ Provide a daytime photo of home

3. Driveway and Walkways

- ☐ Survey indicating the location of proposed driveway improvements and/or modifications
- ☐ Type of driveway, walkway materials (pavers, concrete, stucco texture)
- ☐ Provide color and pattern information, preferably samples

4. Screen Enclosures

- ☐ Survey depicting the location of the proposed screen enclosure
- ☐ Description of the proposed type of screen enclosure(s)
- ☐ Plans and specifications provided by the contractor indicating dimensions, height, screen roof type, location(s) of screen door(s), and accessories
- ☐ Plan and elevation views of the screen enclosure
- ☐ Identify color including, as appropriate, colors for screening, aluminum framing

5. Pool Additions

- ☐ Survey depicting the location of the proposed pool on lot
- ☐ Architectural rendering
- ☐ Plans for fencing or screening (see 1 and 4 above)
- ☐ Identify pool deck type, color, and pattern, preferably samples
- ☐ Identify coping material and color, preferably samples

6. Room and or Porch Additions or Any Other Structures Erected on Lot

- ☐ Survey depicting the location of the proposed addition on lot
- ☐ Architectural drawing including plan and elevation views
- ☐ Identify exterior paint colors including paint manufacturer, color name, and color number
- ☐ Provide roof color, preferably with the sample. Roof material & color must match existing home

7. Landscaping

- ☐ Survey and/or drawing depicting the location of existing plantings with respect to property lines and existing improvements.
- ☐ Drawing illustrating placement of proposed landscaping
- ☐ Description of proposed landscaping including type, height, and quantity of planting materials

8. Roofing or Re-roofs

- ☐ Roof types currently approved are: thick butt architectural dimensional shingles; tile; cedar shake and standing seam metal
- ☐ Provide the style, type, and color of the proposed roof, preferably a sample
- ☐ If doing roof repairs, the repair must match roof style, color and type

9. Entrance and or Garage Doors

- ☐ Replacement of garage doors, front doors, side doors, and any window/windows must be approved by the WOPOA, INC. ARC prior to any work commencing.

10. New construction, Knock-Downs, or Extensive Renovations

- ☐ During construction, the homeowner is responsible for obtaining temporary FPL service to the property
- ☐ NO generators are allowed in conjunction with ongoing construction of a new residence, or extensive renovations of existing residence