

CONTRACTOR SAFETY STANDARDS AND GENERAL REQUIREMENTS

1. PRE-ARRIVAL TO MMA WORKSITE

- Provide Certificates of Competency for all employees as required by MMA's Contractor evaluation and qualification process.
- Comply with local Port Security requirements (Where required).
- Ensure that all tools and equipment required to complete the scope of work are provided in good working order, fit for purpose and **electrically tagged and tested** (where required i.e. All electrical equipment).
- Supply to the vessel Master or site representative **Safety Data Sheets** for chemicals and / or hazardous materials they will be using on the site.
- At the party's own cost, present all staff to MMA work sites equipped with the correct MMA standard of dress and **PPE** requirements: Hi-visibility clothing or vest, Long sleeved shirts and pants, Steel capped safety boots, Hard hat; and Eye and ear protection (complying with international standards) Provide any specialist PPE required to complete the given scope of work – working at height, personal respiratory equipment etc.

2. ON ARRIVAL TO MMA WORKSITE

- Attend MMA Health Safety Environment and Security Induction.
- Ensure compliance with MMA's **Fitness for Work Policy** and be subject to random and causal testing.
- All personnel prior to starting or recommencing work are to ensure that JHA's are in place, reviewed and signed off by all.
- Utilise and participate in the Step back 5x5 process.
- Provide a Job Hazard Analysis (JHA).
- Attend Pre-start / Toolbox meetings as required.
- Comply with all MMA Managing Safe Work processes as outlined within the Inductions.
- Ensure that their staff wear required PPE items at all times whilst on site, with the general exceptions of the accommodation spaces, meals area and changing rooms – and then only if not actively involved in work.
- Promptly report all HSE related Hazards and Incidents to the work site manager/ vessel Master.
- Ensure all work areas are cleaned at the completion of each workday to avoid wind borne litter.
- All chemicals and hydrocarbons to be placed within secondary containment (bunds).
- Use only scaffolding that complies with International Standards.
- Supply their own tools, equipment and consumables including gas cylinders, cutting gear. Gas cutting equipment is to be fitted with flash back arresters.
- Accept responsibility for raising permits, agree to comply with the conditions and ensure that the correct permits are obtained prior to commencing: confined space entry; hot work

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(welding, grinding, cutting); work carried out from a man cage; working at height or over side; diving; personnel transfer (vessel to vessel at sea); and SIMOPS.

- Supply, install and remove all warning signs and barricades.
- Accept that disposal of chemical/liquid waste is the party's responsibility. The chemical and method of disposal is to be nominated by the sub-contractor in their submission. The method is to be agreed with MMA before any contract is awarded.

3. ON COMPLETION OF SCOPE OF WORK

- Return the site to pre-work state - isolations removed if safe to do so and general housekeeping to the pre-work standard.
- Remove waste generated through the work and any hazardous substances taken onto the work site.
- Request for work to be inspected for acceptance and approval.
- Participate in post job Close-out Evaluation Reviews as required by MMA.