

**Blayney Community Baptist Church**



## **Characteristics of a Leader**

Adopted by Church Council 23 September 2022  
for the Year Ended November 2023

## **INTRODUCTION**

Blayney Community Baptist Church (BCBC) is committed to providing places, services and programmes that promote physical, emotional and spiritual health and safety. We want to model the love of Christ to everyone we come into contact with, particularly children, young people and vulnerable adults.

This document has, as its focus, all the BCBC ministries but particularly those involving children and people under the age of 18 years.

As a Leader in these ministries, you will be asked to read and acknowledge this document as well as several others that form the basis of our safe church program. These documents are all available on our website. They can also be provided in hard copy. This will help to ensure that BCBC meets its legal and reporting requirements, and embeds a culture that prioritises the safety of all the children and young people in our care.

BCBC is grateful for your willingness to serve Christ in one of these ministry roles and will provide opportunities throughout the year to liaise with relevant ministry teams.

People will be considered for appointment to ministry leadership or volunteer positions within BCBC after they have been in regular attendance at our church for a minimum of six months.

Whilst the particular focus of this manual is on ministries involving children and young people, the principles of ministry leadership remain the same across all ministries in our church. Hence, this role description applies to ALL ministry roles in BCBC.

### **A Ministry Leader at BCBC:**

- Commits to the Vision and Mission of our church, respects the authority and leadership of our elders and engages wholeheartedly with the whole congregation
- Puts their personal relationship with Jesus first
- Shows spiritual discipline by praying regularly, reading the Bible regularly and attending church regularly
- Honours their commitment to the ministry they're involved in by being trustworthy, reliable, on time, invested and consistent
- Complies with the church's recruitment procedures.
- Prayerfully develops a programme or ministry in consultation with the BCBC pastor and eldership
- Represents the ministry to the church community e.g. speaks about the ministry in church or meetings; reports on the ministry at the church AGM
- Recruits volunteers following our church's procedures
- Develops and maintains skills for the ministry and supports volunteers to develop skills through training and mentoring

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- Is familiar with the relevant Safe Church documentation and regularly reminds and updates volunteers in the same
- Respects parents / carers, seeks them out, finds out about the needs of their children and shows that he / she can be entrusted with the care of their children
- Ensures parents / carers are informed and involved
- Is accountable to the church leadership through regular reports and meetings
- Maintains written records as required, including screening questionnaires, induction processes, attendance records, risk assessments and incident reports.
- Agrees to abide by, and uphold, the BCBC *Safe Church Policy*
- Agrees to abide by, and uphold the BCBC *Code of Conduct for Staff and Volunteers*
- Discusses any concerns with a member of the Safe Church Team