



How start the Process:

First Step:

1. Prepare all documents according to the check list (will share later)
2. Colour scan all docs and send to our email.
3. Company name search (Please proposed at least 3 company name)
4. **First payment needs to pay (40%)**
5. **Company name approval (2-3 working days)**
6. We will review all documents
7. Once review done, we will be ready to submit all docs to **Labuan FSA**
8. **It will take 5 to 7 working days approx. to get the Certificate of incorporation of a Labuan company**

Second Step:

1. You can wait at least 20 to 30 days for start the next process of Visa application
2. If you need early, then we will check to the authority.
3. Prepare all documents according to the check list. If need any other docs, we will inform you.
4. **Second payment needs to pay (50%)**
5. We will prepare business proposal for applying visa
6. After we will submit all docs and wait for the approval
7. **It will take approx. 25 to 30 working days**
8. After got approval, If applicable we will apply for VDR
9. **Final Payment needs to pay (10%)**
10. Once you enter in Kuala Lumpur, next day you need to fly to Labuan for having director visa sticker in your passport. Also, need to open Company bank account and personal bank account in Labuan.
11. Done

To minimize costing, we suggest min 2 directors to setup a Labuan offshore company. So, the complete package for each director includes the following:

1. Company incorporation.
2. Proposal for business plan.
3. Cloud Office rent for two years which needs for visa application.
4. Cloud House rent for two years which needs for visa application.
5. Two-year advance annual charge for the company.
6. Visa processing fees for each director two years.
7. Application for VDR.
8. Company name search.
9. Apply for company TAX No
10. All Immigration charges.
11. Processes and Consumption.
12. Receive and assistance for VISA sticker.
13. Assistance to open Company bank account (USD), individual saving account (MYR) in Labuan bank.

Note: The Labuan government's designated trusted agent will handle every step of the process.