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February 8, 2026

Dear Clients,

It is tax time again! I teach on Tuesday and Thursday in Columbia this semester. I also will have committee meetings that will be scheduled from time-to-time at work. Therefore, the schedule below is based on my current plans. If I cannot make the drop off/pick up times – I will try to have someone at the office so that you would still be able to drop off and pick up. I do have a new location.

**NEW OFFICE LOCATION:** 1371 Augusta Rd, Warrenton, SC 29851

**Information Needed:**

Did you sell, buy, or exchange any virtual currency this year?  
Did you receive virtual currency as payment this year?

I will also need your Driver's License information or if your information has changed, I will need the following:

- State of Issue
- Number
- Date Issued
- Date Expires

Please let me know if you have any changes in dependents and/or marital status for last year.

**Times available without an appointment for drop off and pick up in Warrenton:**

**(Appointments can also be scheduled on these days)**

Wednesday, February 11	11:00 – 12:00	Saturday, March 21	11:00 – 12:30
Friday, February 13	10:30 – 11:30	Monday, March 23	10:00 – 11:30
Monday, February 23	10:00 – 11:30	Saturday, March 28	11:00 – 1:00
Monday, March 2	10:00 – 11:30	Monday, March 30	10:00 – 11:30
Tuesday, March 10	11:00 – 1:00	Wednesday, April 1	11:00 – 12:00
Thursday, March 12	11:00 – 1:00	Monday, April 6	11:00 – 1:00
Monday, March 16	11:00 – 1:00	Wednesday, April 8	11:00 – 1:00
Friday, March 20	11:30 – 12:30	Monday, April 13	10:00 – 11:30

**Days available by appointment only – can make an appointment for drop off/pick up or tax prep:**

February 13	March 10	March 28
February 16	March 12	April 1
February 27	March 16	April 6
March 2	March 20	April 8
March 7	March 21	April 10
March 9	March 23	



Please check out my website: <https://kellisoncpa.com>

You can book appointments directly from the website.

I will have a generic tax organizer on the website for you to download.

I also have a client portal set up for you to be able to send and receive secure documents. I will need your email address to set up your client portal. The portal can be accessed via the website.

Please let me know if I can be of any assistance!