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Dear Clients,

It is tax time again! I teach on Tuesday and Thursday in Columbia this semester. I also will have committee meetings that will be scheduled from time-to-time at work. Therefore, the schedule below is based on my current plans. If I cannot make the drop off/pick up times – I will try to have someone at the office so that you would still be able to drop off and pick up.

Information Needed:

Did you sell, buy, or exchange any virtual currency this year?
Did you receive virtual currency as payment this year?

I will also need your Driver's License information or if your information has changed, I will need the following:

- State of Issue
- Number
- Date Issued
- Date Expires

Please let me know if you have any changes in dependents and/or marital status for last year.

Times available without an appointment for drop off and pick up in Aiken:

(Appointments can also be scheduled on these days)

Friday, February 7	11:00 – 12:00	Friday, March 21	11:30 – 12:30
Friday, February 14	10:30 – 11:30	Monday, March 24	10:00 – 11:30
Saturday, February 15	10:00 – 12:00	Saturday, March 29	11:00 – 1:00
Monday, February 24	10:00 – 11:30	Monday, March 31	10:00 – 11:30
Monday, March 3	10:00 – 11:30	Wednesday, April 9	11:00 – 1:00
Tuesday, March 11	11:00 – 1:00	Monday, April 14	10:00 – 11:30
Saturday, March 15	11:00 – 1:00		

Days available by appointment only – can make an appointment for drop off/pick up or tax prep:

February 12	March 12	March 22
February 17	March 13	April 2
February 26	March 14	April 4
March 5	March 19	April 5



Please check out my new website: <https://kellisoncpa.com>

You can book appointments directly from the website.

I will have a generic tax organizer on the website for you to download.

I also have a new client portal set up for you to be able to send and receive secure documents. I will need your email address to set up your client portal. The portal can be accessed via the website.

Please let me know if I can be of any assistance!

Kristy Ellison