



**GATORMUN XXIII**

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**Delegate Handbook**

# Delegate Handbook

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## Conference Schedule

### Friday, January 23rd

2:30pm–5:45pm: Registration

5:30pm–6:30pm: Opening Ceremonies at University Auditorium

7:30pm–10:00pm: Committee Session 1

8:00pm: Mandatory Advisor Meeting

### Saturday, January 24th

9:00am–12:00pm: Committee Session 2

9:30am: Optional Advisor Meeting

12:00pm–1:30pm: Lunch Break

1:30pm–4:00pm: Committee Session 3

2:00pm: Optional Advisor Meeting

4:00pm– 4:30pm: Break

4:30pm–7:30pm: Committee Session 4

5:00pm: Optional Advisor Meeting

7:30pm–9:00pm: Dinner Break

9:00pm–10:30pm: Delegate Social (Game Room)

### Sunday, January 25th

8:30am–10:00am: Committee Session 5

9:00am: Mandatory Advisor Meeting

10:30am–12:00pm: Break

12:00pm–1:30pm: Closing Ceremonies at Grand Ballroom in the Reitz

### Opening and Closing Ceremonies

Opening Ceremony will be held in the University Auditorium, and Closing Ceremony will be held in the Reitz Grand Ballroom. If you are unable to attend Closing Ceremonies, please notify GatorMUN Secretariat no later than Thursday January 22nd, and provide an address that potential awards can be shipped.

# Committee Room Assignments

Opening (University Auditorium)

Closing (Grand Ballroom)

**Friday, January 23**

UN Educational, Scientific & Cultural Organization (UNESCO)

Rion Ballroom East

UN Environmental Programme (UNEP)

Arredondo Cafe

Economic & Financial Committee (ECOFIN)

Reitz 2340

World Health Organization (WHO)

Rion Ballroom West

United Nations Office on Drugs & Crime (UNODC)

Senate Chamber

Social, Humanitarian, & Cultural Committee (SOCHUM)

Reitz Auditorium

UN Legal Committee (UNLC)

Reitz 2360

General Assembly Ad-Hoc (GAd-Hoc)

Matthew's Suite

Revolution in the Realm of the Dead: House of Hades

Reitz G330

Zoo Wee Mama!: Diary of a Wimpy Kid

Reitz 2330

Defenders of the Overworld: The Emerald Council

Reitz G320

The Expedition of a Thousand: The Unification of Italy

C3 Connections

The Apollo & Kosmos Rocket War

C3 Explorations

Living on the Dancefloor: Dance Moms Elite vs. Select

Reitz G315

The Little Guys: Insecta vs. Homo Sapiens

Reitz 3305

Crisis Ad-Hoc

Retiz G325

3,000 Years of Solitude: East Asian Conflict, 2044

(Tri-CC)

Reitz 3315 (Japan)

Reitz 3320 (Korea)

Retiz 2335 (China)

Silenced Scroll: Youth Voices & Social Media Censorship

Reitz 2325

Florida County Commission on Tourism & Development

Reitz 3310

Black Markets & Open Borders: The Soviet Union, 1991

Reitz 2315

How to Train Your Dragon: The Smokeborn Rebellion

C3 Innovations B

Pro-Mujer: Junta Directiva

C3 Innovations A

Dodging Blueshells: Mario Kart Racers' Union

Reitz G310

UN Security Council (UNSC)

C3 Inspiration

The Grammys Board of Trustees

Reitz 2320

Crisis of Democracy: The African Union, 2023

Reitz 2355

Press Corps: The UN Correspondents Association

Reitz 2365

**Secretariat (2345) | Advisor Room (2350)**

## Delegate Handbook

# Committee Room Assignments

Opening (University Auditorium)

Closing (Grand Ballroom)

**Saturday, January 24 & Sunday, January 25**

UN Educational, Scientific & Cultural Organization (UNESCO)

Rion Ballroom East

UN Environmental Programme (UNEP)

Grand Ballroom DH

Economic & Financial Committee (ECOFIN)

Reitz 2340

World Health Organization (WHO)

Rion Ballroom West

United Nations Office on Drugs & Crime (UNODC)

Grand Ballroom AE

Social, Humanitarian, & Cultural Committee (SOCHUM)

Grand Ballroom BCFG

UN Legal Committee (UNLC)

Reitz 2360

General Assembly Ad-Hoc (GAd-Hoc)

Matthew's Suite

Revolution in the Realm of the Dead: House of Hades

Reitz G330

Zoo Wee Mama!: Diary of a Wimpy Kid

Reitz 2330

Defenders of the Overworld: The Emerald Council

Reitz G320

The Expedition of a Thousand: The Unification of Italy

C3 Connections

The Apollo & Kosmos Rocket War

C3 Explorations

Living on the Dancefloor: Dance Moms Elite vs. Select

Reitz G315

The Little Guys: Insecta vs. Homo Sapiens

Reitz 3305

Crisis Ad-Hoc

Reitz G325

3,000 Years of Solitude: East Asian Conflict, 2044 (Tri-CC)

Reitz 3315 (Japan)

Reitz 3320 (Korea)

Reitz 2335 (China)

Silenced Scroll: Youth Voices & Social Media Censorship

Reitz 2325

Florida County Commission on Tourism & Development

Reitz 3310

Black Markets & Open Borders: The Soviet Union, 1991

Reitz 2315

How to Train Your Dragon: The Smokeborn Rebellion

C3 Innovations B

Pro-Mujer: Junta Directiva

C3 Innovations A

Dodging Blueshells: Mario Kart Racers' Union

Reitz G310

UN Security Council (UNSC)

C3 Inspiration

The Grammys Board of Trustees

Reitz 2320

Crisis of Democracy: The African Union, 2023

Reitz 2355

Press Corps: The UN Correspondents Association

Reitz 2365

**Secretariat (2345) | Advisor Lounge (Arredondo Cafe)**

# Maps - Reitz Union

## GROUND LEVEL

Barbershop	Senate Chamber
Career Connections Center	SG Bike Repair
Game Room	UFPD Community Service
Hotel Reception	USPS Mailbox
Meeting Rooms G310-G330	Wells Fargo
Orange & Brew	

Orange Elevator  
Blue Elevator  
Meeting Rooms  
Restrooms

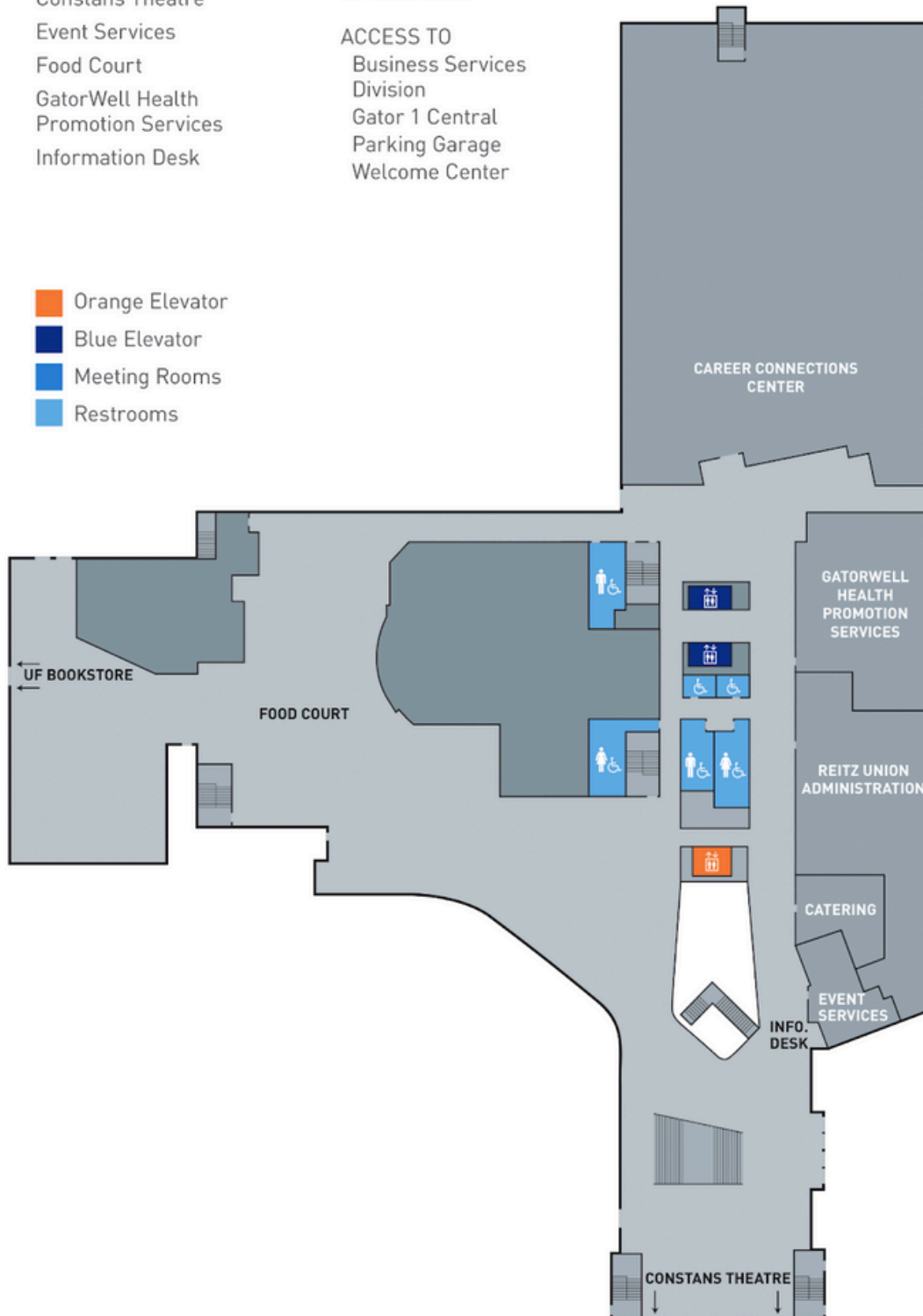


# Maps - Reitz Union

## LEVEL 1

Career Connections Center  
Catering  
Constans Theatre  
Event Services  
Food Court  
GatorWell Health  
Promotion Services  
Information Desk  
Reitz Union  
Administration  
UF Bookstore  
ACCESS TO  
Business Services  
Division  
Gator 1 Central  
Parking Garage  
Welcome Center

Orange Elevator  
Blue Elevator  
Meeting Rooms  
Restrooms

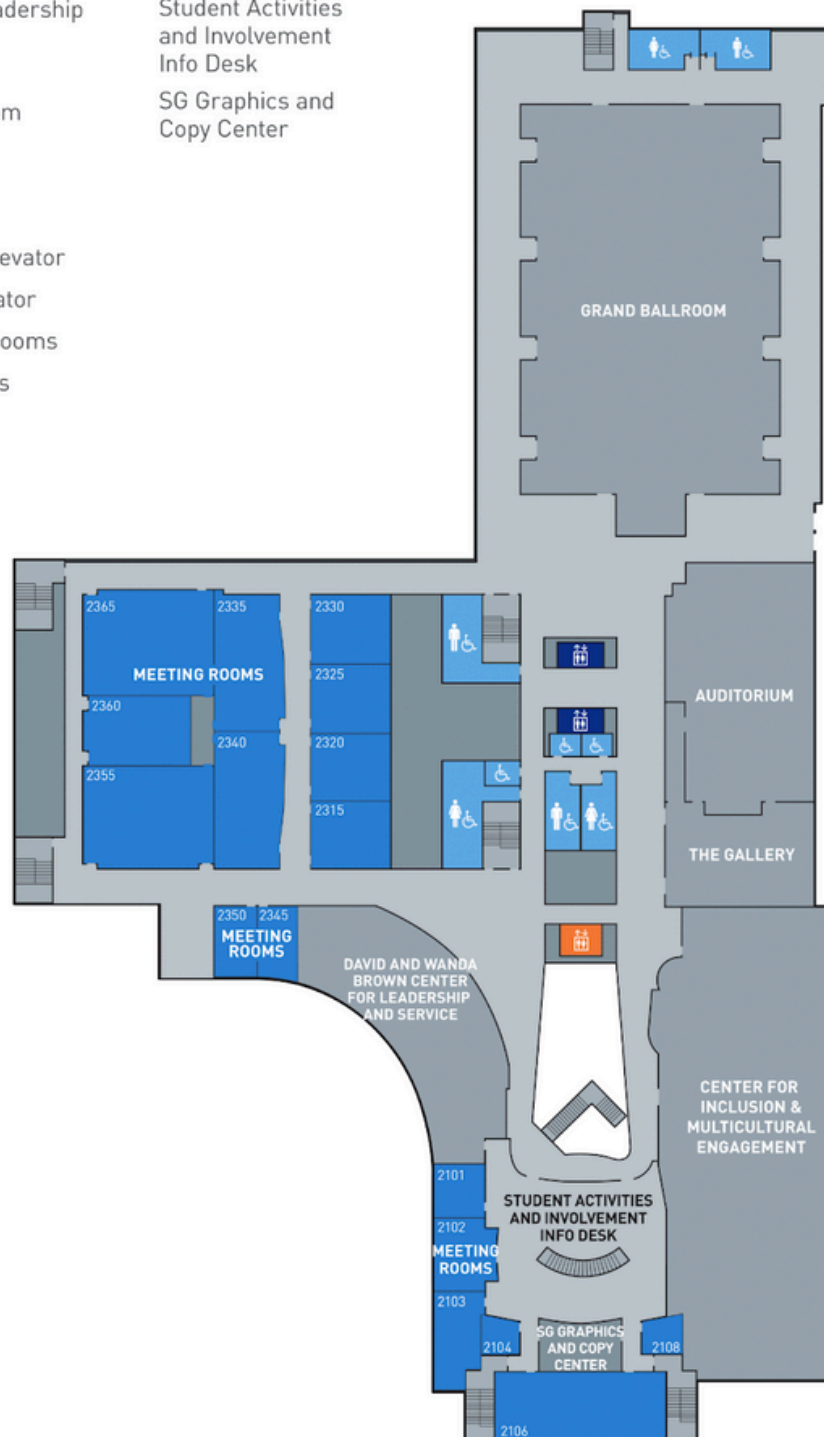


# Maps - Reitz Union

## LEVEL 2

Auditorium	Meeting Rooms 2101-2108
Center for Inclusion and Multicultural Engagement	Meeting Rooms 2315-2365
David and Wanda Brown Center for Leadership and Service	Student Activities and Involvement Info Desk
The Gallery	SG Graphics and Copy Center
Grand Ballroom	

- Orange Elevator
- Blue Elevator
- Meeting Rooms
- Restrooms





# Maps - Reitz Union

## LEVEL 3

Meeting Rooms  
3305-3320

Reflection Room

Rion Ballroom

Sorority and  
Fraternity Life

Student Activities and  
Involvement

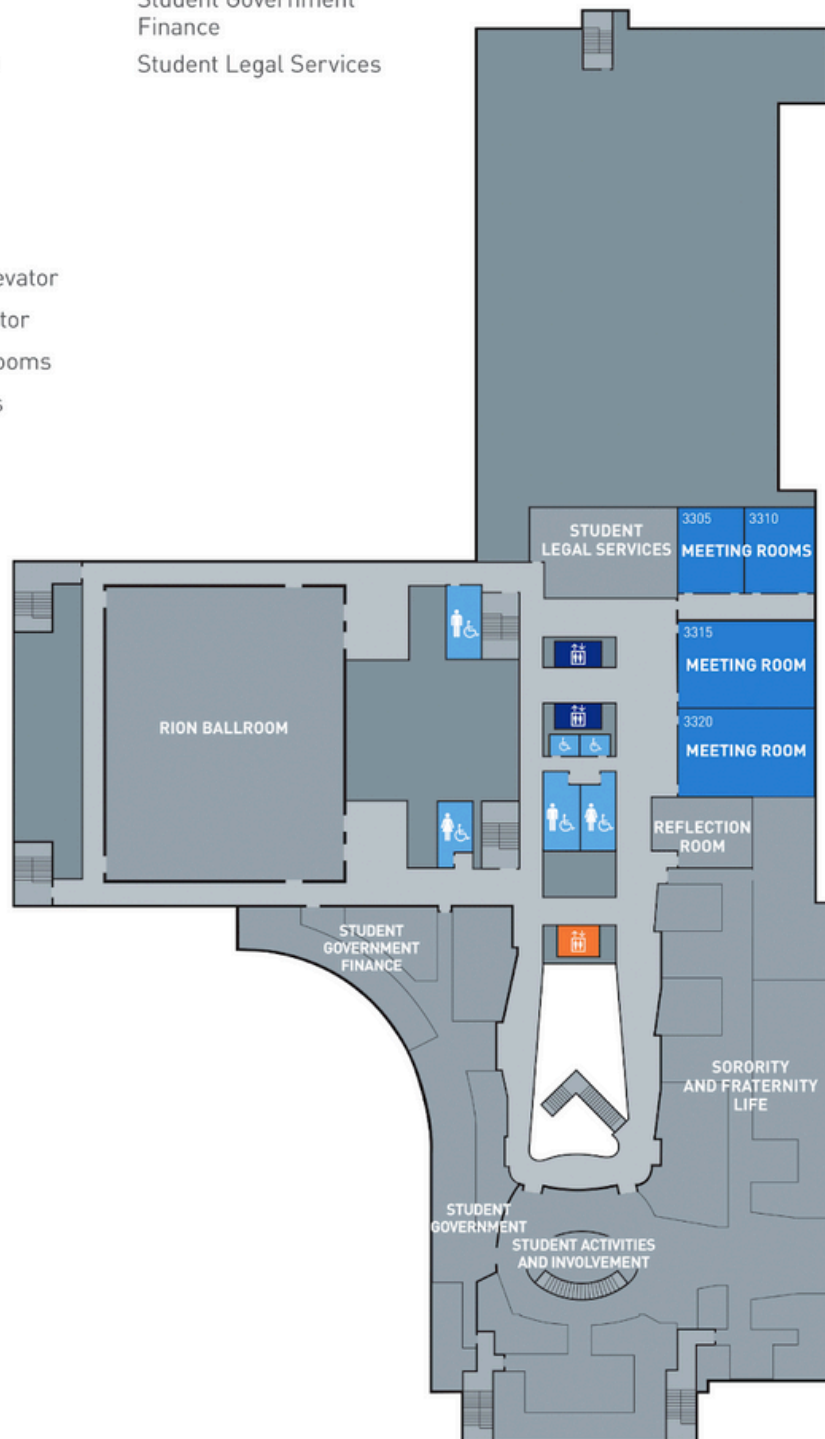
Student Government

Student Government

Finance

Student Legal Services

- Orange Elevator
- Blue Elevator
- Meeting Rooms
- Restrooms



## Maps - Reitz Union



# Delegate Handbook

## Food

\*Hours are Consistent through the day\*

### Reitz Union

Location	Sun 11/17	Mon 11/18	Tue 11/19	Wed 11/20	Thu 11/21	Fri 11/22	Sat 11/23
Baba's Pizza @ Reitz Union	🚫 Closed	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 2:00p
The Halal Shack @ Reitz Union	🚫 Closed	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 6:00p	🕒 10:30a - 2:00p
Fat G's @ Reitz Union	🚫 Closed	🕒 10:30a - 2:30p	🕒 10:30a - 2:30p	🕒 10:30a - 2:30p	🕒 10:30a - 2:30p	🕒 10:30a - 2:30p	🚫 Closed
Mi Apa @ Reitz Union	🚫 Closed	🕒 7:00a - 5:00p	🕒 7:00a - 5:00p	🕒 7:00a - 5:00p	🕒 7:00a - 5:00p	🕒 7:00a - 5:00p	🕒 8:30a - 12:00p
Panda Express @ Reitz Union	🕒 10:30a - 10:00p	🕒 10:30a - 10:00p	🕒 10:30a - 10:00p	🕒 10:30a - 10:00p	🕒 10:30a - 10:00p	🕒 10:30a - 10:00p	🕒 10:00a - 2:00p
Shake Smart @ Reitz Union	🕒 1:00p - 6:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🚫 Closed
Subway @ Reitz Union	🕒 11:00a - 10:00p	🕒 11:00a - 10:00p	🕒 11:00a - 10:00p	🕒 11:00a - 10:00p	🕒 11:00a - 10:00p	🕒 11:00a - 10:00p	🕒 10:00a - 8:00p
Big Island Bowls @ Reitz Union	🚫 Closed	🕒 10:30a - 3:00p	🕒 10:30a - 3:00p	🕒 10:30a - 3:00p	🕒 10:30a - 3:00p	🕒 10:30a - 3:00p	🚫 Closed
Arredondo Café @ Reitz Union	🚫 Closed	🕒 11:00a - 2:00p	🕒 11:00a - 2:00p	🕒 11:00a - 2:00p	🕒 11:00a - 2:00p	🕒 11:00a - 2:00p	🚫 Closed
Starbucks @ Reitz Union	🕒 9:00a - 5:00p	🕒 7:00a - 10:00p	🕒 7:00a - 10:00p	🕒 7:00a - 10:00p	🕒 7:00a - 10:00p	🕒 7:00a - 10:00p	🕒 7:30a - 5:00p
The Market @ Reitz Union	🕒 1:00p - 6:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 8:00p	🕒 8:00a - 6:00p
Cabo Mexican Grill @ Reitz Union	🚫 Closed	🕒 11:00a - 8:00p	🕒 11:00a - 8:00p	🕒 11:00a - 8:00p	🕒 11:00a - 8:00p	🕒 11:00a - 8:00p	🕒 9:00a - 2:00p
Burger 352 @ Reitz Union	🚫 Closed	🕒 11:00a - 3:00p	🕒 11:00a - 3:00p	🕒 11:00a - 3:00p	🕒 11:00a - 3:00p	🕒 11:00a - 3:00p	🚫 Closed

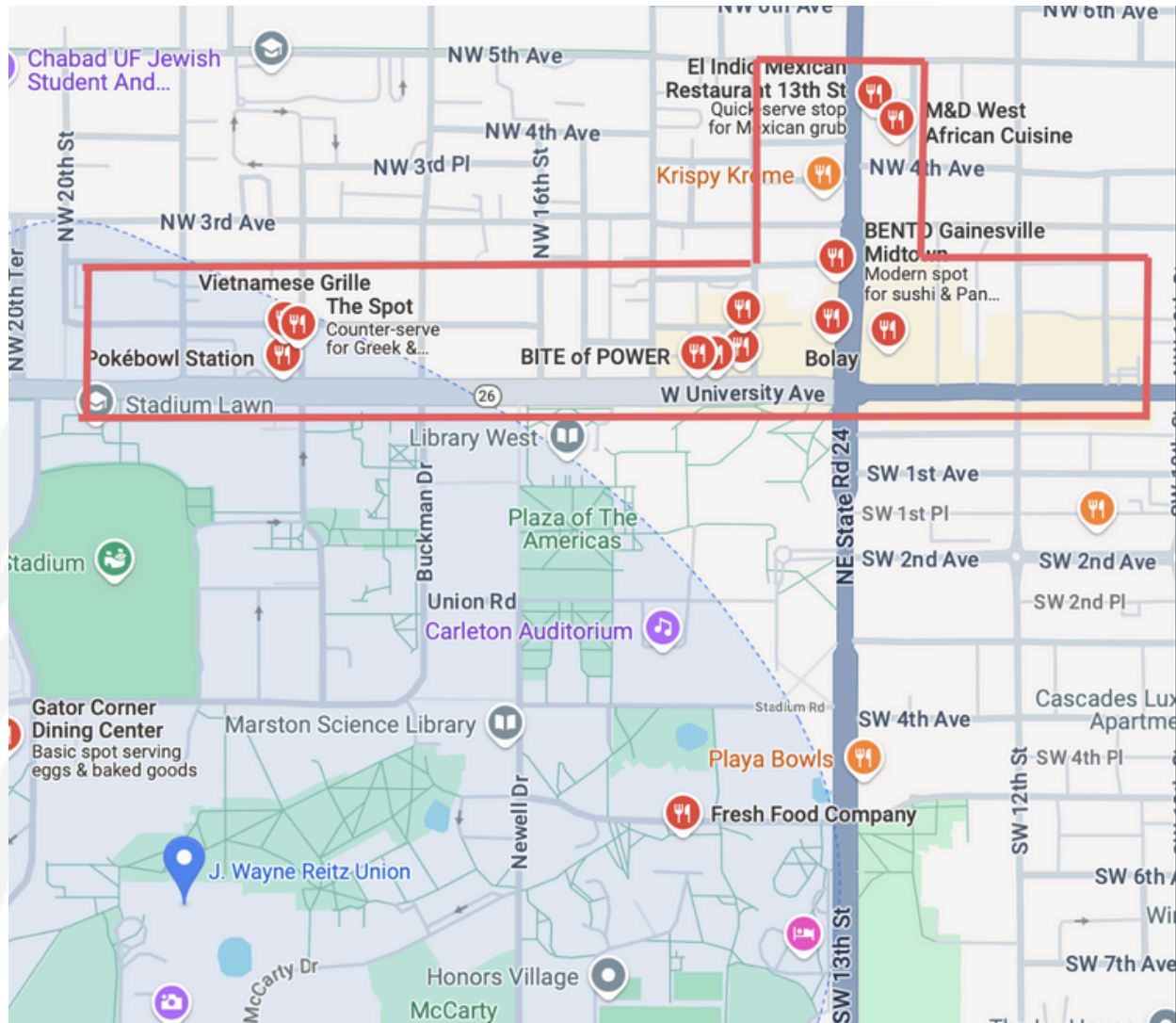
## Other On-Campus Dining

### Dining Halls

Location	Sun 11/17	Mon 11/18	Tue 11/19	Wed 11/20	Thu 11/21	Fri 11/22	Sat 11/23
The Food Hall @ Gator Corner	🕒 8:30a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 8:30a - 9:00p
The Eatery @ Broward Hall	🕒 8:30a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 7:00a - 9:00p	🕒 8:30a - 9:00p

UF Dining Halls serve quasi-buffet style food and have room for many people. They are approximately 10–15 minutes walk from Reitz Union in opposite directions. You can navigate using any mobile maps.

## Off-Campus Dining



In addition to on-campus options, there is a variety of restaurants on West University Avenue, located just north of campus, that are approximately a 15-minute walk away from the Reitz Student Union.

## **Delegate Conduct**

### **Cell Phone and Laptop Use**

During committee sessions, all cell phones should be silenced, put away, and not visible, except in exceptional circumstances, which should be discussed with the committee director/Secretariat prior to the start of committee. Cell phones are not a replacement for a laptop, and pen and paper remains an option for all delegates, such as for taking notes or preparing a speech. (EXCEPTION: Press Corps delegates may use their phones)

In General Assembly committees, delegates are permitted to use their laptops, tablets, or other personal electronic devices (excluding cell phones) during unmoderated caucuses for committee-related purposes. Use of an electronic device for any other purpose is not allowed and can result in disciplinary action at the discretion of the director of the committee. Committee directors will specify their expectations for technology use at the start of the conference.

In Specialized Committees, directors have discretion to allow their delegates to use their personal electronic devices for committee-related purposes. Directors retain the right to revoke technology privileges and/or enforce disciplinary action in the event of improper technology use. Please consult your committee background guide for information regarding your committee's technology policy.

In Crisis Committees, delegates are not allowed to use their personal electronic devices during committee and do not need to bring them.

## **Delegate Conduct**

### **Dress Code**

Delegates must wear Western Business Attire (WBA) throughout every committee session. Delegates not dressed in WBA will not be allowed to participate in their committees. Please contact the Secretariat for any questions or concerns related to the dress code.

EXCEPTIONS: While GatorMUN strongly encourages delegates to fully adhere to WBA standards including dress shoes, delegates may choose to wear more comfortable, closed-toed shoes (e.g. tennis shoes) during the conference. More casual forms of footwear including but not limited to crocs, flip flops, birkenstocks, and slippers remain unacceptable and will be considered a violation of this policy. Additionally, delegates who purchase official GatorMUN merch items are permitted to wear them along with jeans/pants on Sunday.

If any delegate is unable to meet the standards for western business attire for socioeconomic reasons, the delegate's advisor must contact the Secretariat immediately. Otherwise, any delegate not dressed in western business attire shall not be allowed to participate in committee sessions until dressed appropriately.

If delegates have specific concerns regarding the dress policy, they should contact the Secretariat at [gatormun@gmail.com](mailto:gatormun@gmail.com).

### **Diplomatic Courtesy**

Just as real diplomats do, delegates are expected to behave courteously at all times with all people, including other delegates, committee staff, advisors, and Secretariat.

## **Delegate Conduct**

GatorMUN is an educational experience accessible to all and all delegates deserve to be treated with respect. Harassment of any kind is explicitly prohibited at GatorMUN. Any attendee who fails to act in a courteous and respectful way during the conference, including outside of committee session, is subject to disciplinary action at the discretion of the Secretariat, up to and including expulsion from the conference.

### **Alcohol and Illicit Drug Use**

Alcohol and illicit drugs are not permitted at GatorMUN at any point during the conference, including outside of committee sessions. If a delegate is in possession and/or using alcohol or drugs, they will be expelled from the conference and their advisor notified so that the appropriate disciplinary actions can be taken by their school.

### **Plagiarism**

GatorMUN maintains a zero-tolerance policy in regards to plagiarism. Delegates found to have committed plagiarism will be disqualified from the conference. Plagiarism is defined as using the ideas or verbiage of others without properly citing them, be it an individual, organization, or anonymous document.

### **Pre-Writing**

GatorMUN maintains a zero-tolerance policy in regards to pre-writing. Writing any text while not in committee session to be used during committee is never acceptable, including before the conference weekend, during breaks between committee sessions, and at night after the day is over. Copying text written for another purpose counts as pre-writing. Any delegate found pre-writing will be disqualified from the conference.

## **Delegate Conduct**

### **ChatGPT**

The use of Chat GPT or any similar program to produce spoken or written content is strictly forbidden. Nothing, including but not limited to position papers, resolutions, directives, crisis notes, or speeches may be written by anyone other than the delegate themselves. Use of ChatGPT or similar programs for the conference in any capacity is tantamount to plagiarism and any delegate caught doing so will be immediately disqualified.

If a delegate has ChatGPT or similar program open on their personal electronic device at any point during committee session, it will be automatically and invariably treated as a case of plagiarism and the consequent punishment will be imposed. It is incumbent on the delegate to ensure that they are in compliance with this policy.

### **Disqualification Guidelines**

Disqualification from the conference can and will occur should a delegate violate the policies of our organization, as well as those of the University of Florida. Should a delegate be disqualified from the conference for any reason, their advisors will immediately be contacted upon notification of the alleged offense. To ensure the safety of all delegates, members of the Secretariat will never approach or speak with a delegate in a one on one setting. The USG of Advisor Relations will be the primary point of contact for matters of discipline regarding the conference, and all advisors and chaperones will be contacted prior to an initial conversation with the delegate.

Evidence of any alleged offense will be collected from any and all directors, staffers, and delegates that were involved in the situation. As a Secretariat, we will abide by our best judgement to ensure the best course of action necessary to ensure a positive experience for all delegates.



## Delegate Conduct

Disqualification can occur given the following offenses, although this is not an exhaustive list and any and all incidents will be addressed at the discretion of the Secretariat.

### 1. Pre-Writing

- a. Having written or typed draft resolutions that clearly resemble that of a working paper
- b. The best way to avoid this accusation is to write your notes and research in a format that looks different than a draft resolution (i.e, bubbles, flow charts, mind maps, informal language, etc.)

### 2. ChatGPT

- a. The use of ChatGPT in committee will result in the docking of points from scoring, and an ultimate DQ given the scale of its use
- b. Delegates are encouraged to do their own research and write their own speeches; we are college students, we know what ChatGPT looks and sounds like

### 3. Inappropriate language

- a. Any language that is deemed inflammatory, offensive, derogatory, etc. will not be tolerated in committee
- b. Delegates should refrain from incorporating their personal beliefs, especially given the political climate, into their speeches and resolutions as this is not the spirit of GatorMUN and never will be.

### 4. Harassment and Bullying

- a. Delegates accused of or seen bullying, harassing, intimidating, or offending another delegate will be pulled from committee immediately for the safety of all delegates.
- b. Directors will be trained on how to spot these instances, and when to alert the Secretariat – a DQ will be imposed should the Secretariat be alerted, otherwise directors are responsible for handling the situation before it escalates
  - i. This policy is to ensure that delegates do not confuse a competitive spirit with true harassment or bullying. We understand the nature of debate can become tense, and we have trained our directors and staffers to know when to alert the Secretariat when the environment becomes unsafe for a delegate.

# Parliamentary Procedure

## The Rules of Procedure

The guidelines found in the following clauses constitute the official Rules of Procedure of the GatorMUN XII conference.

### Language

English shall be the official working language of the conference. The use of other languages is permitted if both of the following conditions are met:

- The Secretariat is given prior notice, and
- An approved translation into English is made readily available.

### Diplomatic Courtesy

The primary principle of diplomatic protocol is courtesy or decorum. Any delegate or visitor that persists in an attempt to divert the conference from its educational purposes shall be subject to action from the Secretariat and may have his/her credentials revoked by the Secretary-General.

### Quorum

A majority of voting members answering to the roll at each day's first meeting shall constitute a quorum for that day. This means that half plus one of all voting members are physically present. Quorum will be assumed consistent unless questioned through a Point of Order.

Delegates may request to be noted as "Present" or "Present and Voting."

Delegates can also motion to reestablish quorum. After Quorum is set, the director will announce the number of votes required for both simple ( $\frac{1}{2}$ ) and super ( $\frac{2}{3}$ ) majority.

### Setting The Topic

## Parliamentary Procedure

Each General Assembly committee shall establish the order of consideration of Agenda Topics. Amendments to the Order of Consideration of Topics are permissible and require a simple majority of the committee. This motion may be made from the floor.

Powers of the Committee Director

### Powers of the Committee Director

In addition to exercising the powers, which are stated elsewhere in these Rules of Procedure, the Director shall:

- Declare sessions opened and closed,
- Direct all discussions in the body,
- Ensure observance of the Rules of Procedure and provide interpretations of the Rules,
- Repeat questions and announce decisions to the Committee, • Rule on Points of Order and have control over all proceedings to ensure the smooth functioning of the body
- Limit the number of speakers and the time allotted to each
- Limit the number of times each representative may speak on a question, and
- Declare necessary recesses.

### Speakers' List

Any delegate can call for the opening of a speaker's list. The motion must include a time limit. If delegates are absent when they are called upon to speak, they will lose their position on the Speakers' List and must be recognized by the Director to be placed on it again. A delegate may only be present on the list once, but may re-enter after he/she has spoken. A delegate may re- enter the Speaker's List by notifying the Director in writing of his/her request.

## Parliamentary Procedure

The Director may request of the body that delegates wishing to enter the Speaker's List raise their placards to be added. At the discretion of the Committee Director, a Speakers' List may not be used if the committee has too few members or for another parliamentary reason. Should all votes for all motions fail, the dais will automatically reopen the speakers' list for an allotted period of time.

### Moderated Caucus

This motion must include the following:

- Duration of the Caucus,
- Speaking time,
- Topic of Debate

The speaking time must be evenly divisible into the total duration of the caucus. During a moderated caucus, delegates will be called on to speak by the Committee Director or other Moderator. Delegates will raise their placards to be recognized. Delegates must maintain the same degree of decorum throughout a Moderated Caucus as in formal debate. This motion requires a simple majority to pass.

### Unmoderated Caucus

This motion must include specifications:

- Duration of the Unmoderated Caucus

It is not appropriate to provide a reason for an unmoderated caucus. During an unmoderated caucus, delegates may get up from their seats and talk amongst themselves. All discussion must be germane to the Topic being considered in formal debate. This motion requires a simple majority to pass.

## **Parliamentary Procedure**

### **Motion to Suspend Debate**

This motion is in order if there is a scheduled break in debate to be observed (i.e. Lunch!). This motion requires a simple majority vote. The Committee Director may refuse to entertain this motion at their discretion.

### **Motion to Adjourn**

This motion is in order at the end of the last committee session. It signifies the closing of the committee until next year's conference.

### **Motion to Close Debate**

If a delegate believes that no further debate is necessary to achieve a reasonable solution to the current Topic of debate, he/she may make this motion. To Close Debate is to immediately cease all debate on a Topic and move into voting procedures. This motion requires two speakers for, two speakers against, and a two-thirds vote. Upon passing this motion, no more Draft Resolutions may be introduced, and no more debate will be entertained. Typically this motion is made before a motion to move into voting procedure

### **Points of Order**

Points of Order will only be recognized for the following items:

- To question errors in voting, tabulation, or procedure,
- To question incorrect placement on the Speakers' List, or
- To question a quorum.

A Point of Order may interrupt a speaker if necessary, however typically a delegate should wait until no others are speaking to make this point.

# Parliamentary Procedure

## Points of Personal Privilege

Points of personal privilege are used to request information or clarification and conduct all other business of the body except Motions or Points specifically mentioned in the Rules of Procedure.

Please note: The Committee Director may refuse to recognize Points of Order, Points of Inquiry or Points of Personal Privilege if the Committee Director believes the decorum and restraint inherent in the exercise has been violated, or if the point is deemed dilatory in nature.

## Rights of Reply

At the Committee Director's discretion, any member nation or observer may be granted a Right of Reply to answer serious, personal insults directed at the dignity of the delegates present. This procedural motion must be called for immediately following the insults. The Director has the ABSOLUTE AUTHORITY to accept or reject Rights of Reply, and the decision IS NOT SUBJECT TO APPEAL. Delegates who feel they are being treated unfairly may take their complaint to any member of the Secretariat.

## Working Papers

All written ideas, regardless of format, must be referred to in formal debate as "Working Papers" until they have been submitted and accepted by the Director.

## Draft Resolutions

Once a Working Paper has been submitted, approved, distributed, and formally introduced to the body, it can and will be referred to as a "Draft Resolution." In order for a Working Paper to be submitted to the

## Parliamentary Procedure

Committee Director, it must be in correct format and bear the names of a combination of Sponsors and Signatories equal to ten (or the number equivalent to 1/3 of Quorum, whichever is fewer) confirmed Sponsors and Signatories.

- Sponsors are writers of the Working Paper, and agree with it in its entirety. They should be able to vote 'yes' for the paper during voting procedure.
- Signatories are interested delegates that are willing to bring the Working Paper to the floor for debate, but do not necessarily agree with its contents. There are no adverse policy ramifications for signatory status on any Working Paper.

### Friendly Amendments

Friendly Amendments are any changes to a formally introduced Draft Resolution that all Sponsors agree to in writing. The Committee Director will have Friendly Amendment forms available to all delegates. The Committee Director must approve the Friendly Amendment and confirm each Sponsor's agreement both verbally and in writing.

### Unfriendly Amendments

Unfriendly Amendments are any substantive changes to a formally introduced Draft Resolution that are not agreed to by all of the Sponsors of the Draft Resolution. The Committee Director will have Unfriendly Amendment forms available to all delegates. In order to introduce an Unfriendly Amendment, the Unfriendly Amendment must have ten (or the number equivalent to 1/3 of Quorum, whichever is fewer) confirmed signatories. The Committee Director has the authority to discern between substantive and non-substantive Unfriendly Amendment proposals.

## Parliamentary Procedure

### Voting Procedure

As mentioned above, a Motion to Close Debate may only pass with a Two-Thirds Vote. Once this motion passes, and the committee enters Voting Procedure, no occupants of the committee room may exit the Committee Room, and no individual may enter the Committee Room from the outside. A member of the Dias will secure all doors.

- No talking, passing notes, or communicating of any kind will be tolerated during voting procedures.
- Each Draft Resolution will be read to the body and voted upon in numerical order. Any proposed Unfriendly Amendments to each Draft Resolution will be read to the body and voted upon before the main body of the Draft Resolution as a whole is put to a vote.
- Delegates who requested to be noted as “Present and Voting” are unable to abstain during voting procedure. Abstentions will not be counted in the tallying of a majority, except in a Security Council committee. For example, 5 yes votes, 4 no votes, and 7 abstentions means that the Draft Resolution passes.
- The Committee will adopt draft Resolutions and Unfriendly Amendments to Draft Resolutions if these documents pass with a simple majority. Specialized committees should refer to their background guides or Committee Directors for information concerning specific voting procedures.

### Division of the Question

A delegate may request that during voting a question be divided on one or more clauses in a draft resolution. The division requires a simple majority to pass. If the division passes, the clause divided out of the draft resolution will be voted on separately from the rest of the resolution.



## Parliamentary Procedure

Delegates should make this motion if they feel the majority of the draft resolution is supported, but a certain clause or section is extremely contentious and may affect voting. All divisions of the question are subject to the discretion of the chair.

### Roll Call Voting

A counted placard vote will be considered sufficient unless any delegate to the committee motions for a Roll Call Vote. If a Roll Call Vote is requested, the committee must comply. All delegates must vote: "For," "Against," "Abstain," or "Pass."

- During a Roll Call vote, any delegate may also answer, "Pass," which allows this delegate to reserve his/her vote until the Committee Director has exhausted the Role. However, once the Committee Director returns to "Passing" Delegates, they must vote: "For" or "Against."
- Unless otherwise specified by the Secretariat, each Committee may pass as many resolutions as it agrees are necessary to efficiently address the topic.

### Accepting by Acclamation

This motion may be called for when the Committee Director asks for points or motions. If a Roll Call Vote is requested, the motion to Accept by Acclamation is voided. If a delegate believes a draft resolution will pass without opposition, he or she may move to accept the draft resolution by acclamation. The motion passes unless a single delegate shows opposition (an abstention is not considered opposition). If any delegate shows opposition, the committee proceeds immediately into a Roll Call Vote.

## Preambulatory Clauses

Acknowledging...

Affirming...

Alarmed...

Anxious...

Approving...

Aware...

Bearing in mind...

Being convinced...

Believing...

Cognizant...

Concerned...

Confident...

Conscious...

Considering...

Contemplating...

Convinced...

Deeply disturbed...

Desiring...

Determined...

Mindful...

Noting further...

Noting with approval...

Noting with concern...

Noting with deep  
concern...

Noting with grave  
concern...

Observing...

Reaffirming...

Emphasizing...

Encouraged...

Endorsing...

Expressing appreciation...

Expressing deep  
appreciation...

Expecting...

Fulfilling...

Fully aware...

Fully believing...

Fully bearing in mind...

Guided by...

Having adopted...

Having approved...

Having considered...

Having examined...

Further received...

Further reviewed...

Keeping in mind...

Realizing...

Recalling...

Recognizing...

Referring...

Regretting...

Reiterating...

Seeking...

Stressing...

Welcoming...

# Operative Clauses

Accepts...

Adopts...

Affirms...

Appeals...

Appreciates...

Approves...

Authorizes...

Calls upon...

Commends...

Concurs...

Further concurs...

Further invites...

Further proclaims...

Further reminds...

Further recommends...

Further requests...

Further resolves...

Instructs...

Invites...

Encourages...

Endorses...

Expresses its appreciation...

Expresses its conviction...

Expresses its regret...

Expresses its sympathy...

Expresses its thanks...

Renews its appeal...

Condemns...

Confirms...

Congratulates...

Considers...

Decides...

Declares...

Deplores...

Designates...

Directs...

Emphasizes...

Notes with appreciation...

Notes with approval...

Reaffirms its belief...

Recognizes...

Recommends...

Regrets...

Reiterates...

Repeats...

Strongly suggests...

Strongly supports...

Suggests...

Supports...

Urges...

Welcomes...

## **Thank you for attending GatorMUN XXIII!**

Delegates like you are what make our conference possible, and the Secretariat, Directors, and Staff are very grateful for your enthusiasm and participation in our event! We work hard to make sure you all can have the best GatorMUN possible, and we hope that this weekend is everything you could have hoped for and more!

Follow us on Facebook, Twitter, and Instagram for exciting updates and pictures during and after the conference! Don't forget to use “#gatormun” on any social media posts you make about the conference!

