**Junior Accountant (Job description)**

An opportunity to work with us. We provide technical, professional, construction services and specialty consulting for a broad range of clients globally, including companies, organizations, and government agencies.  
  
Brief Description  
• Minimum Experience – 2 to 3 years.  
• Must have experience in Tally.  
• Create & maintain balance sheet  
• Manage account statements  
• Record daily expenses & other numbers

Skills  
Tally Prime- Editlog, Computer Knowledge basically MS office, MS Excel. Knowledge of Income Tax- TDS/TCS, GST Returns 3B & 1.

Qualifications – B.Com  
  
We are an equal opportunity employer that recognizes the value of a diverse workforce. All qualified individuals will receive consideration for employment without regard to race, colour, age, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, genetic information, or any other criteria protected by governing law.