



The Digital Skills Standard

# ICDL Professional COMPUTING

Syllabus 1.0



**Syllabus Document**



### **Purpose**

This document details the syllabus for the Computing module. The syllabus describes, through learning outcomes, the knowledge and skills that a candidate for the Computing module should possess. The syllabus also provides the basis for the theory and practice-based test in this module.

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## Computing Module

This module sets out essential concepts and skills relating to the ability to use computational thinking and coding to create simple computer programs.

### Module Goals

Successful candidates will be able to:

- Understand key concepts relating to computing and the typical activities involved in creating a program.
- Understand and use computational thinking techniques like problem decomposition, pattern recognition, abstraction and algorithms to analyse a problem and develop solutions.
- Write, test and modify algorithms for a program using flowcharts and pseudocode.
- Understand key principles and terms associated with coding and the importance of well-structured and documented code.
- Understand and use programming constructs like variables, data types, and logic in a program.
- Improve efficiency and functionality by using iteration, conditional statements, procedures and functions, as well as events and commands in a program.
- Test and debug a program and ensure it meets requirements before release.

CATEGORY	SKILL SET	REF.	TASK ITEM
<b>1 Computing Terms</b>	<i>1.1 Key Concepts</i>	1.1.1	Define the term computing.
		1.1.2	Define the term computational thinking.
		1.1.3	Define the term program.
		1.1.4	Define the term code. Distinguish between source code, machine code.
		1.1.5	Understand the terms program description and specification.
		1.1.6	Recognise typical activities in the creation of a program: analysis, design, programming, testing, enhancement.
		1.1.7	Understand the difference between a formal language and a natural language.
<b>2 Computational Thinking Methods</b>	<i>2.1 Problem Analysis</i>	2.1.1	Outline the typical methods used in computational thinking: decomposition, pattern recognition, abstraction, algorithms.
		2.1.2	Use problem decomposition to break down data, processes, or a complex problem into smaller parts.
		2.1.3	Identify patterns among small, decomposed problems.
		2.1.4	Use abstraction to filter out unnecessary details when analysing a problem.

CATEGORY	SKILL SET	REF.	TASK ITEM
		2.1.5	Understand how algorithms are used in computational thinking.
	<i>2.2 Algorithms</i>	2.2.1	Define the programming construct term sequence. Outline the purpose of sequencing when designing algorithms.
		2.2.2	Recognise possible methods for problem representation like: flowcharts, pseudocode.
		2.2.3	Recognise flowchart symbols like: start/stop, process, decision, input/output, connector, arrow.
		2.2.4	Outline the sequence of operations represented by a flowchart, pseudocode.
		2.2.5	Write an accurate algorithm based on a description using a technique like: flowchart, pseudocode.
		2.2.6	Fix errors in an algorithm like: missing program element, incorrect sequence, incorrect decision outcome.
<b>3 Starting to Code</b>	<i>3.1 Getting Started</i>	3.1.1	Describe the characteristics of well-structured and documented code like: indentation, appropriate comments, descriptive naming.
		3.1.2	Use simple arithmetic operators to perform calculations in a program: +, -, /, *.
		3.1.3	Understand the precedence of operators and the order of evaluation in complex expressions. Understand how to use parenthesis to structure complex expressions.
		3.1.4	Understand the term parameter. Outline the purpose of parameters in a program.
		3.1.5	Define the programming construct term comment. Outline the purpose of a comment in a program.
		3.1.6	Use comments in a program.
	<i>3.2 Variables and Data Types</i>	3.2.1	Define the programming construct term variable. Outline the purpose of a variable in a program.
		3.2.2	Define and initialise a variable.
		3.2.3	Assign a value to a variable.
		3.2.4	Use appropriately named variables in a program for calculations, storing values.
		3.2.5	Use data types in a program: string, character, integer, float, Boolean.
		3.2.6	Use an aggregate data type in a program like: array, list, tuple.

CATEGORY	SKILL SET	REF.	TASK ITEM
<b>4 Building using Code</b>	<i>4.1 Logic</i>	3.2.7	Use data input from a user in a program.
		3.2.8	Use data output to a screen in a program.
		4.1.1	Define the programming construct term logic test. Outline the purpose of a logic test in a program.
	<i>4.2 Iteration</i>	4.1.2	Recognise types of Boolean logic expressions to generate a true or false value like: =, >, <, >=, <=, <>, !=, ==, AND, OR, NOT.
		4.1.3	Use Boolean logic expressions in a program.
		4.2.1	Define the programming construct term loop. Outline the purpose and benefit of looping in a program.
	<i>4.3 Conditionality</i>	4.2.2	Recognise types of loops used for iteration: for, while, repeat.
		4.2.3	Use iteration (looping) in a program like: for, while, repeat.
		4.2.4	Understand the term infinite loop.
		4.2.5	Understand the term recursion.
		4.3.1	Define the programming construct term conditional statement. Outline the purpose of conditional statements in a program.
	<i>4.4 Procedures and Functions</i>	4.3.2	Use IF...THEN...ELSE conditional statements in a program.
		4.4.1	Understand the term procedure. Outline the purpose of a procedure in a program.
		4.4.2	Write and name a procedure in a program.
		4.4.3	Understand the term function. Outline the purpose of a function in a program.
<i>4.5 Events and Commands</i>	4.4.4	Write and name a function in a program.	
	4.5.1	Understand the term event. Outline the purpose of an event in a program.	
	4.5.2	Use event handlers like: mouse click, keyboard input, button click, timer.	
	4.5.3	Use available generic libraries like: math, random, time.	
<b>5 Test, Debug and Release</b>	<i>5.1 Run, Test and Debug</i>	5.1.1	Understand the benefits of testing and debugging a program to resolve errors.
		5.1.2	Understand types of errors in a program like: syntax, logic.

CATEGORY	SKILL SET	REF.	TASK ITEM
		5.1.3	Run a program.
		5.1.4	Identify and fix a syntax error in a program like: incorrect spelling, missing punctuation.
		5.1.5	Identify and fix a logic error in a program like: incorrect Boolean expression, incorrect data type.
	<i>5.2 Release</i>	5.2.1	Check your program against the requirements of the initial description.
		5.2.2	Describe the completed program, communicating purpose and value.
		5.2.3	Identify enhancements, improvements to the program that may meet additional, related needs.