# Privacy protection principles for personal data collected in connection with the operation of the www.ameripolstaffing.pl website

#### Who is responsible for data processing and who can be contacted?

The controller of your personal data will be Ameripol Sp. z o. o., with its registered office in Rzeszów (hereinafter referred to as "Ameripol" or "Company"). Ameripol has appointed a Data Protection Officer, who can be contacted in writing by directing correspondence to al. Tadeusza Rejtana 20B, 35-310 Rzeszów with the annotation "Data Protection Officer", and by e-mail at biuro@odplus.pl.

### Why, why and on what legal basis do we process your personal data?

We process your data in accordance with the provisions of the RODO and Polish data protection regulations. We do this for the purpose of preparing offers for Ameripol products and services, in particular enquiries made (Art. 6(1)(b) RODO).

Furthermore, it is important that we process the data, if necessary, for purposes arising from the legitimate interests pursued by the Company (Article 6(1)(f)RODO). We do so, for example, for the purposes of claiming and defending against claims, as well as for responding to enquiries from corporate customers.

#### To whom can we share data?

Recipients of your data may be, in particular: authorized Ameripol employees and other institutions legally entitled to receive your data on the basis of the relevant legal provisions.

Data is also transferred to entities processing data on behalf of Ameripol and their authorized employees, whereby such entities process data on the basis of a contract with the Company and only in accordance with Ameripol's instructions. In some cases, external entities providing services on our behalf may act as independent data controllers, e.g. the Polish Post or other postal operators, payment transaction operators.

### Will your data be transferred to a third country (outside the European Union)?

No. Ameripol does not transfer your personal data outside the EEA - which includes: European Union, Norway, Liechtenstein and Iceland.

## How long will your data be stored?

Your data will be processed for the period necessary to fulfil the purposes of the processing indicated above:

- in respect of the performance of the contract concluded with Witman until the completion of its performance, and thereafter for the period required by law or for the performance of any claims;
- until the fulfilment of Witman's legitimate interests forming the basis for such processing or until you object to such processing unless there are legitimate grounds for further processing.

#### What rights do you have to ensure that your data is adequately protected?

You have the right to:

- request access to their data, as well as requesting their rectification, restriction of their processing or their deletion;
- to withdraw at any time any consent previously given for the processing of data to the extent to which that consent relates, with the proviso that the withdrawal of consent shall not affect the lawfulness of processing carried out on the basis of consent prior to its withdrawal;
- request the transfer of data provided to Ameripol by you that is processed for the purpose of entering into and
  performing a contract or that is processed on the basis of consent. The transfer consists of receiving your data
  from Ameripol in a structured, commonly used machine-readable format and the right to send it to another data
  controller, insofar as this is technically possible;
- file a complaint with the supervisory authority, which in the Republic of Poland is the President of the Office for Personal Data Protection, if you consider that the processing of your data violates the provisions of the RODO.

In addition, you have the right to object to the processing at any time:

- for reasons related to your particular situation, where Ameripol processes data for purposes arising from legitimate interests (Article 21(1) RODO);
- for direct marketing purposes, including against profiling for marketing purposes to the extent that the processing is related to direct marketing (Article 21(2) RODO).

# Do you have an obligation to provide data?

The provision of data by you in our forms or by e-mail is voluntary, but refusal to provide data will entail the impossibility of making an offer.

#### To what extent do we use automated decision-making, including profiling?

Your personal data will not be subject to automated decision-making by Ameripol, including profiling.