

AI Readiness Assessment

Is Your Clinic Ready for AI?

A Simple Workflow Readiness Check for Small Medical Clinics This brief assessment is designed to help small medical clinics identify where operational clarity is needed before introducing AI or automation. There are no scores and no right or wrong answers. The goal is awareness, not perfection.

1. Patient Messages and Communication

Mostly true | Sometimes | Rarely

- Messages arrive in a structured way
- Messages are categorized or routed before reaching providers
- Administrative requests are separated from clinical questions
- Staff know which messages require clinical review
- Response expectations are clear and consistent

2. Scheduling and Access

Mostly true | Sometimes | Rarely

- Appointment reminders are sent consistently
- No-show rates are tracked
- Cancellations are handled proactively
- Waitlists or backfill processes exist
- Scheduling rules are clear to staff

3. Clinical Documentation Workflow

Mostly true | Sometimes | Rarely

- Providers usually finish notes during work hours
- Documentation follows a consistent structure
- Intake information is easy to reference
- Documentation delays rarely affect billing
- Providers feel supported, not rushed

4. Administrative Consistency

Mostly true | Sometimes | Rarely

- Intake processes are standardize
- Insurance verification happens before visits
- Exceptions are flagged early
- Staff follow the same workflows
- Rework is the exception, not the rule

5. Readiness Reflection

If you selected “sometimes” or “rarely” more than a few times, your clinic likely has workflow friction that should be addressed before implementing AI. This does not mean your clinic is behind. It means there is opportunity.

Next Step (Optional)

If you would like help interpreting what you’re seeing or want a second set of eyes on your workflows, that is exactly what BizBitAI does.

Contact BizBitAI

Website: <https://bizbitai.io>

Email: jodiesergio@bizbitai.io