



cleaning schedule

Daily morning shift

- ☐ Make the bed
- ☐ Empty dishwasher

Daily closing shift

- ☐ Wash dishes
- ☐ Wipe down surfaces
- ☐ Pick up floor and bathroom
- ☐ Vacuum crumbs
- ☐ Check trash

Weekly

- ☐ Take out trash
- ☐ Vacuum house
- ☐ Order groceries
- ☐ Laundry day
- ☐ Water plants
- ☐ Wash bathroom
- ☐ Change sheets/pillow cases
- ☐ Wipe down fridge
- ☐ Wipe dust
- ☐ Change towels

Monthly

- ☐ Mop floors
- ☐ Wipe out microwave
- ☐ Scrub bathroom

When needed / every few months

- ☐ Empty shower drain
- ☐ Clean appliances
- ☐ Clean / change filters

