**Disability Allowance Worksheet**

**Part 1 - Assessing income from earnings between €165 and €375**

Step 1: Gross Wage  €\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Less DA disregard €165.00

Step 3: Assessable Income €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Calculating assessable income from earnings**

Step 4 €\_\_\_\_\_\_\_\_\_\_\_\_ x 50% €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 – Calculate New Rate of Disability Allowance**

Step 5: New DA based on SW19 €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 4 - Calculating the new household income**

Step 6 Earnings €\_\_\_\_\_\_\_\_\_\_\_\_

Step 7 Plus new rate DA €\_\_\_\_\_\_\_\_\_\_\_\_

Step 8 New total household income €\_\_\_\_\_\_\_\_\_\_\_\_

**Job Seekers Allowance Worksheet**

**Spouse/Partner Working**

**Part 1 – Calculate Maximum Job Seekers Allowance**

Step 1: Personal JA rate €\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Plus Qualified Adult rate + €\_\_\_\_\_\_\_\_\_\_\_\_

Step 3: Plus Child Dependant payments + €\_\_\_\_\_\_\_\_\_\_\_\_

Step 4:Total Jobseekers Assistance €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Assessing income from earnings**

Step 5: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_

Step 6:Less Disregard €\_\_\_\_\_\_\_\_\_\_\_\_

Step 7:Assessable earnings €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 – Calculating how Partner’s income affects JA Payment**

Step 8: Jobseekers Allowance €\_\_\_\_\_\_\_\_\_\_\_\_

Step 9: less 60% assessable earnings €\_\_\_\_\_\_\_\_\_\_\_\_

Step 10: Total Jobseekers Allowance €\_\_\_\_\_\_\_\_\_\_\_\_

**Part 4 - Calculating the new household income**

Step 11: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_

Step 12: plus JA payment after assessment €\_\_\_\_\_\_\_\_\_\_\_\_

Step 13: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_

**One Parent Family Payment Work Sheet**

**Part 1 – Calculate Maximum One Parent Family Payment**

Step 1: Personal OPFP rate €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Plus Child Dependant payments + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 3:Total Maximum OPFP \* €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Assessing income from maintenance**

Step 4: Maintenance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 5: Less Housing Disregard (Maximum €95.23) €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: Assessable Maintenance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: Maximum OPFP \* €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 8: Less assessable maintenance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 9: New OPFP €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 - Calculating how earned income affects OPFP**

Step 10: Wages €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 11: less income disregard of €165.00 - € 165.00

Step 12: Assessable Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 13: 50% of assessable income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 14: New OPFP based on SW19 €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 4 - Calculating the new household income**

Step 15: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 16: Plus OPFP €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 17: Plus Child Dependent Allowance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 18: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Job Seekers Allowance Worksheet**

**Single Person**

**Part 1 - Assessing income from earnings**

Step 1: Net Earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Daily Disregard (€20 – max of 3 days) €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 3: Giving assessable income of €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Calculating an assessable income from earnings**

Step 4: 60% Assessable income = €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \*

**Part 3 - Deducting assessable income from JA payment**

Step 5: Jobseekers Payment €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: Minus 60% of assessable income \* - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: New rate of JA payment €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 4 Calculating the new household income**

Step 8: Net Earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 9: Plus new weekly rate of JA payment + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 10: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Job Seekers Transitional Worksheet**

**Part 1 - Calculating how earned income affects JST**

Step 1: Wages €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: less income disregard of €165.00 - €165.00

Step 3: Assessable income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 4: 50% of Assessable Income \* €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Deducting Assessable Income from JST payment**

Step 5: Jobseekers Transition Payment €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: minus 50% of assessable income \* - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: New rate of JST payment €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 - Calculating the new household income**

Step 16: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 17: Plus JST + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 18: Plus Child Dependent Allowance + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 19: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Job Seekers Benefit Worksheet**

**Main Claimant Working**

**Part 1 – Calculate the JB lost for the days worked**

Step 1: Personal JB rate €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Plus Qualified Adult rate + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 3: Plus Child Dependant payments + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 4: Total Jobseekers Benefit €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 5: Divide by 5 €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: Multiply by number of days worked €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Calculate new Jobseekers Benefit**

Step 7: Maximum Rate of JB €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 8: Minus Day worked amount - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

New Job Seekers Benefit €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 - Calculating the new household income**

Step 9: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 10: Plus JB payment after assessment + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 11: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Job Seekers Benefit Worksheet**

**Qualified Adult Working**

**Part 1 - Calculate Jobseekers Benefit with QA working**

Step 1: Personal JB rate €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Plus Qualified Adult rate + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Match earnings to relevant QA rate in SW19)

Step 3: Plus Child Dependant payments + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 4: Total Jobseekers Benefit €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Calculating the new household income**

Step 5: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: Plus JB payment after assessment + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: New Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rent Supplement Worksheet**

**Part 1 - Calculate Client Donation Towards Rent Benefit with QA working**

Step 1: Total Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Include: SW payment

Wages

WFP

Maintenance where relevant

Step 2: Minus Family Rate SWA - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

= €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 3: Minus Additional Household Disregard - € 75.00

= €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 4: @ 75% = €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 5: Add Minimum Household Contribution + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (€10 or €20 or €30 for individual/€40 for a couple)

Step 6: Total rent contribution by client (per week) €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: Calculate monthly contribution by multiply weekly rate by 52 and dividing by 12:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Assess Rent Supplement**

Step 8: Monthly rent cost €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 9: Minus client monthly contribution to rent - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 10: Rent Supplement payment €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**JA Means Test Worksheet - Couple**

**Spouse/Partner/Civil Partner/Cohabitant working**

**Part 1 – Calculate Maximum Job Seekers Allowance**

Step 1: Personal JA rate €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 2: Plus Qualified Adult rate + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 3: Plus Child Dependant payments + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 4: Total Jobseekers Assistance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2 - Assess Income From Earnings**

Step 5: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 6: Less Disregard - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 7: Assessable earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 3 - Calculating How Partners Income Affects JA Payment**

Step 8: Jobseekers Allowance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 9: Less 60% assessable earnings - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 10: Total Jobseekers Allowance €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 4 - Calculating The New Household Income**

Step 11: Net earnings €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 12: Plus JA payment after assessment + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 13: Total Household Income €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 5 - Calculating the Working Family Payment (WFP)**

Step 14: WFP Guideline based on number of children €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 15: Minus household income (see step 13) - €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 16: Difference €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 17: Assess difference @ 60% = WFP allowed €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 18: Plus household income + €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 19: Total Household income including JA, Wages and WFP €\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_