

CITY OF HAVILAND
Special Meeting Minutes
Monday November 25, 2024
Community Room– 6:00pm

- I: Call to Order**
- II: Discuss Christmas Lights Estimate from Shine Holiday**
 - Discuss Additional Haviland State Bank Account Signature Requirements**
 - Discuss Rescheduling of December Regular Council Meeting**
- III: Adjourn**

Call Meeting to Order

Haviland City Council met in a special session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 12:18. Council members present were Bryce Kendall, Shelly Barber, Dylan Palmer, Laura Gwin & Kay Unruh. Also present were Michelle Adams-City Clerk & Chay Howard-Attorney

Discussed

Shine Holiday supplied the council with three estimates for buying & installing Christmas Lights on City Hall, the Haviland Fire Station & the Antique Fire Truck Building. Kay made a motion to approve installing lights on the South & West side of the Antique Fire Truck Building for roughly \$310 & Shelley seconded the motion. Motion carried 5-0.

Haviland State Bank requires additional signature information for the City of Haviland bank accounts, safe deposit box & online banking. Bryce made a motion regarding bank accounts #900036-Checking & 900249 -Savings. The Checking & Savings accounts will require 3 signatures to write checks, make transfers or withdrawals. Approved signers for the City of Haviland are Michelle Adams-City Clerk, Susan Humbert-Treasurer, Brad Lingafelter-Mayor & Kay Unruh-Council President. Requesting bank account information will only require 1 signature from the 4 approved signers on the account. Making changes to any banking will require 3 signatures from the 4 approved signers. The Safe Deposit Box will require 2 signatures from the 4 approved signers to view, add or remove documents from the box. Online Banking will be accessed by Michelle Adams-City Clerk. Shelly seconded the motion. Motion carried 5-0.

Due to a conflict of schedules & the need for a quorum the council meeting rescheduled to December 18th needs to be rescheduled to a new day. Dylan made a motion to reschedule the December meeting to December 9th & MWL will caterer the meal. The meeting will start at 6:00pm for Christmas Dinner & the regular meeting will follow at 7:00. Kay seconded the motion. Motion carried 5-0.

Adjourn

Shelly made a motion to adjourn the meeting at 6:35 and Dylan seconded the motion. Motion carried 5-0.


Brad Lingafelter-Mayor


Attest: Michelle Adams-City Clerk

