

**CITY OF HAVILAND**  
**Special Meeting Minutes**  
**Monday April 21, 2025**  
**Community Room– 5:30 pm**

- I: Call to Order**
- II: Hiring of Pool Employees**  
**Designating Pool Supervisor & Lifeguard Assistants**
- III: City Vision Discussion**
- IV: Adjourn**

**Call Meeting to Order**

The Haviland City Council met in special session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 5:30pm. Council members present were Kay Unruh, Bryce Kendall, Shelly Barber, Laura Gwin & Dylan Palmer. Also present was Michelle Adams-City Clerk & Chay Howard-Attorney

**Executive Session:**

Laura made a motion to go into executive session at 5:31 for 5 minutes to discuss job applicants pursuant to the exemption for personnel matters effecting non-elected personnel and Shelly seconded the motion. Motion carried 5-0. Executive session ended at 5:36. No action taken. Regular session resumed.

**Discussion:**

Shelly made a motion to hire Dedreck Stewart as the Pool Lifeguard Supervisor, Michale Gardia & Celeste Touchstone as the Lifeguard Assistants. Kay seconded the motion. Motion carried 5-0.

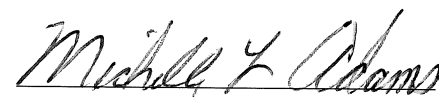
Kay made a motion to open the Pool on June 2nd with the pool hours the same as last year. Mon-Thur. 1-5pm, Fri & Sat. 1-7pm closed Sunday & weather permitting, Dylan seconded the motion. Motion carried 5-0.

Brad presented suggested job descriptions for the city employees for the council to review. Brad will email all the council members a copy of all the job descriptions & individual job descriptions to each employee to review before the next meeting. Brad also discussed his duties as the mayor & the council's duties. It was suggested that the city purchase a lock box for the extra city keys in case of an emergency. Shelly made a motion to spend up to \$1,000 for materials & supplies to build a wall in city hall office to give Michelle her own office space and Kay seconded the motion. Motion carried 5-0.

**Adjourn**

Dylan made a motion to adjourn the meeting at 8:00 and Laura seconded the motion. Motion approved 5-0.

  
Brad Lingafelter-Mayor

  
Attest: Michelle Adams-City Clerk

