

CITY OF HAVILAND
Special-Council Meeting Minutes
Thursday June 18, 2026
Community Room-8:00am

I. Call Meeting to Order:

The Haviland City Council met in special session in the Community Room at 8:03am. Mayor Brad Lingafelter called the meeting to order. Council members present were Kay Unruh, Dylan Palmer, Bryce Kendall, Shelly Barber & Dewayne Bryan. Also present was Chay Howard-Attorney.

II. Council Member Resignation:

Bryce Kendall resigned from the Haviland City Council and left the meeting at 8:17. Shelly made a motion to accept Bryce Kendall's resignation from Haviland City Council and Dylan seconded the motion. Motion carried 4-0.

III. Council President Resignation:

Kay Unruh resigned as President of the Haviland City Council, but will remain a City Council Member. Dewayne made a motion to accept Kay Unruh's resignation as President of the City Council and Shelly seconded the motion. Motion carried 4-0.

IV. Council President Election:

Dylan made a motion to elect Shelly Barber as President of the Haviland City Council and DeWayne seconded the motion. Motion carried 3-0, Shelly abstained.

V. City Clerk Appointment:

Shelly made a motion to appoint Janessa Howell as City Clerk of the City of Haviland and Dylan seconded the motion. Motion carried 4-0.

VI. Bank Account Signatories:

Kay made a motion to change the signatories for the City of Haviland Accounts at the Bank of Haviland as follows: remove Michelle Adams and add Janessa Howell, remove Kay Unruh and add Rochelle Barber; that three signatures are required and those approved to sign are: Bradley Lingafelter, Susan Humbert, Rochelle Barber, and Janessa Howell for the following accounts: Account ending in 973; Account ending in 249; Account ending in 036; and All current and future Certificate of Deposits, Dylan seconded the motion. Motion carried 4-0.

VII. Advertising to Hire Administrative Assistant:

DeWayne made a motion to advertise to hire a part-time Administrative Assistant for the City of Haviland, at a compensation range of \$15.00 - \$19.00, for approximately 20-30 hours per week, and Shelly seconded the motion. Motion carried 4-0.

VIII. City Clerk Compensation:

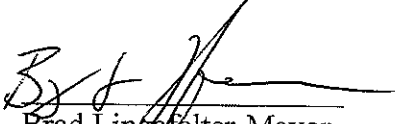
Dylan made a motion to pay the City Clerk at a rate of \$20.00 per hour, and Shelly seconded the motion. Motion carried 4-0. DeWayne left the meeting at 9:20am.

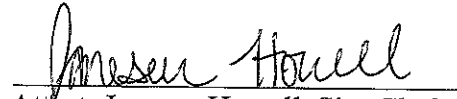
IX. Special Meeting:

Dylan made a motion to hold a special meeting on June 23. 2026 at 4:00pm, and Shelly seconded the motion. Motion carried 3-0.

X. Adjournment:

Dylan made a motion at 9:45am to adjourn the meeting and Shelly seconded the motion. Motion carried 3-0


Brad Lingafelter-Mayor


Attest: Janessa Howell-City Clerk

