

CITY OF HAVILAND
Council Meeting
Wednesday, September 11, 2024
Budget Hearing-6:45pm
Regular Meeting-7:00pm
Community Room

I: Call Hearing to Order

The Haviland City Council met for the annual Budget Hearing 2025 in the Community Room. Mayor Brad Lingafelter called the meeting to order at 6:45 p.m. Council members present were: Dylan Palmer, Laura Gwin, and Bryce Kendall & Kay Unruh. Also present were Michelle Adams – City Clerk, Leann Banzet – Code Enforcement, Wes Adams –Public Works, Rochelle Barber-Treasurer and Chief Rose. Chay Howard-City Attorney was absent. Public present was Susan Humbert.

II: Revenue Neutral Hearing & Budget Hearing

The hearing to exceed the Revenue Neutral Rate & Budget Hearing was held prior to the regular council meeting giving time for the public to attend & speak. No public comments were made.

III: Call Meeting to Order

The Haviland City Council regular meeting was called to order at 7:00pm **Resolution #130 (RNR)** to exceed the Revenue Neutral Rate was approved 4-0 by Roll Call.

IV: Approve Budget 2025

Bryce made a motion to approve the 2025 Budget & Laura seconded the motion. Motion Carried 4-0.

CERTIFICATE

To the Clerk of Kiowa County, State of Kansas

We, the undersigned, officers of

City of Haviland

- certify that: (1) the hearing mentioned in the attached publication was held;
 (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2025; and
 (3) the Amount(s) of 2024 Ad Valorem Tax are within statutory limitations.

| | | 2025 Adopted Budget | | |
|--|---------------|-----------------------------------|-------------------------------|--|
| | | Budget Authority for Expenditures | Amount of 2024 Ad Valorem Tax | Final Tax Rate (County Clerk's Use Only) |
| Table of Contents: | | Page No. | | |
| Allocation of MVT, RVT, and 16/20M Veh Tax | | 2 | | |
| Schedule of Transfers | | 3 | | |
| Statement of Indebtedness | | 4 | | |
| Statement of Lease-Purchases | | 5 | | |
| Fund | K.S.A. | | | |
| General | 12-101a | 6 | 647,000 | 147,406 |
| Debt Service | 10-113 | 7 | 111,417 | 18,721 |
| Library | 12-1220 | 7 | | |
| | | | | |
| | | | | |
| Special Highway | | 8 | 114,000 | |
| Water Utility | | 8 | 646,000 | |
| Sewer Utility | | 9 | 387,000 | |
| Refuse Utility | | 9 | 75,000 | |
| Summer Recreation | | 10 | 13,000 | |
| | | | | |
| | | | | |
| Non-Budgeted Funds | | 11 | | |
| Totals | | xxxxxxx | 1,993,417 | 166,127 |
| Budget Hearing Notice | | | | County Clerk's Use Only |
| Combined Rate and Budget Hearing Notice | | 12 | | |
| RNR Hearing Notice | | | | |
| Neighborhood Revitalization | | | | NOV 1, 2024 Total Assessed Valuation |

Revenue Neutral Rate **55.223**

Does budget require a resolution to exceed the Revenue Neutral Rate? **YES**

Assisted by:
 Adams Brown, LLC
 Address:
 818 Broadway * PO Box 127
 Larned, KS 67550
 Email:
 akoehn@adamsbrowncpa.com

Date Attested: _____, 2024

Kay Wray
Sandra Sevi
Dan Pal
Boyd
By r/p

County Clerk

Governing Body

V: Approval of August 14, 2024 Meeting Minutes

Dylan motioned to approve the August 14, 2024 minutes as presented & Kay seconded. Motion carried 4-0.

VI: Presentation and Approval of August Bills

Dylan motioned to approve the bills as presented & Laura seconded the motion. Motion carried 4-0.

VII: Financials

Dylan motioned to approve the financials as presented & Laura seconded the motion. Motion carried 4-0.

VIII: Public-No Public

VIII: New Business

- 1. Resignation of Treasurer-**Mayor Lingafelter read a letter from Rochelle Barber resigning as Treasurer for the City of Haviland. Bryce made a motion to accept Rochelle's resignation as Treasurer & Laura seconded the motion. Motion carried 4-0.
- 2. Appointment of New Treasurer-**Mayor Lingafelter appointed Susan Humbert as the official new Treasurer for the City of Haviland. Dylan made a motion to approve Susan Humbert as the new Treasurer & Bryce seconded the motion. Motion carried 4-0, followed by the official oath as Treasurer.
- 3. Appointment of new Council Member-**Mayor Lingafelter appointed Rochelle Barber as the new Council Member to fill Steve Larsh's seat for the remainder of his term that ends December 2027. Laura made a motion to approve the appointment of Rochelle Barber as the new council member & Dylan seconded the motion. Motion carried 4-0, followed by the official oath as a Council Member.
- 4. Election of a new Council President-**Bryce made a motion to elect Kay Unruh as the Council President for the completion of 2024 due to Steve Larsh's resignation as council member. Laura seconded the motion. Motion carried 4-0.
- 5. Resignation of Janitorial Employee-**Carol Fast turned in a letter of resignation ending her employment with the city August 31, 2024. The council discussed running an ad to hire someone to fill her position. Further discussion tabled until the October 9, 2024 meeting.
- 6. Discuss the selling of real property on Walnut-**Mayor Lingafelter discussed possible options for selling the property. Advertise, auction or the Land Bank. The city has received one letter from an interested party.

- Further discussion was tabled until the October 9, 2024 meeting,
7. **Discuss the future of the Community Garden**-Members of the Community Garden are possibly looking for new people to take over the community garden in a new location. Further discussion was tabled.
 8. **Alliance Ag & Grain Tire/Gas Station**-Mayor Lingafelter had a meeting with Alliance Ag & Grain to discuss the recent closure of the Gas & Tire Station on the Hwy. A lot of options have been discussed for the possible future of the station. Nothing has been decided at this time.

X: Department/Employee Reports

1. **Code Enforcement**-Leann reported that a certified letter was mailed to and received by a nuisance property owner. The property owner was given 10 days to respond to the letter from the day the letter was picked up. No official response from the property owner has been received & it appears nothing has been started at the property. The Council advised Leann to move forward with the process according to Ordinance #402. Leann has also been working on other nuisance properties that were in need of mowing.
2. **Public Works Operator Report**-Wes provided his written monthly report. Wes touched on a few issues he had the last month. One major issue is water leaks in the plant & not being able to detect the water leaks in the plant. Wes has submitted a couple grants. One for the sewer project & one for new electronic water meters. Wes is still working on the Lead & Copper survey due by Oct 15th. Wes was able to run the electrical that the Legion will need for the new Veteran's Memorial.
3. **Chief Rose-Fire Department**- Nothing to update

XI: Old Business

1. **Electronic Meters-Purchase**-Wes did more research on the electronic meters & found out that DC & B in Pratt is the only local distributor in our area. Wes was able to get estimates from two other vendors out of state that have the meters but not the other components needed. Wes provided documentation from two other companies he has reached out to two other companies that offer the AMI cellular service but is having to get an estimate for a small amount of meters needed at this time. Kay made a motion to order the 10 meters plus 3 additional antennas and service for 20 years from DC & B for \$474.41/Meter & \$319.47/Antenna. Dylan seconded the motion. Motion carried 5-0
2. **Hiring a Part-Time Public Works Employee**-No additional applicants.

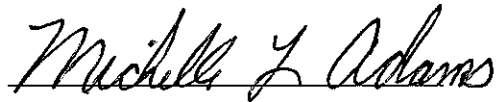
3. **Public Works Mutual Aide**-No new update
4. **Mapping of City Water/Sewer Lines**-Wes is still trying to research options & trying to get estimates when he gets time.
5. **Cameras & Water Sensors for Water Plant**-Wes revisited the need for a camera & water sensors in the water plant after walking into a flooded water plant a couple times in the last month. Wes receives no alarms for leaks. Wes provided to estimates for a camera & water service. Bryce made a motion to approve the less expensive estimate to purchase from Ring for \$ 249.98 plus \$10.00/month for the monitoring and Dylan seconded the motion. Motion carried 5-0.

XII: Governing Body Thoughts: Michelle & Wes asked if we could buy new baby swings for the park. Michelle provided 3 estimates with the cheapest estimate under \$200 for two. Dylan asked about looking into possibly purchasing new playground equipment in the near future. Bryce discussed a need to remove the pigeons from the Pavilion again.

XIII: Adjournment: Bryce made a motion 8:35 pm to adjourn the meeting and Dylan seconded the motion. Motion carried 5-0.



Mayor Brad Lingafelter



Attest: Michelle Adams-City Clerk

