

CITY OF HAVILAND
Council Meeting Minutes
Wednesday September 10, 2025
Community Room
Budget Hearing 6:45pm
Regular Meeting 7:00pm
Public Hearing 7:00pm

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room at 6:45. Mayor Brad Lingafelter called the Budget Hearing to order at 6:45 p.m. Council members present were Dylan Palmer, Laura Gwin, Shelly Barber, Bryce Kendall & Kay Unruh. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams-Public Works/Operator, Rance Lothman- Haviland Firefighter & Sandi Fruit.

II: Budget Hearing-6:45

No public questions were asked. Hearing ended at 7:00pm

III: Start of Regular Meeting-7:00pm

Mayor Brad Lingafelter called the regular meeting to order at 7:00 to start the Public Hearing for the Community Development Block Grant.

IV: Public Hearing-Community Development Block Grant-7:00pm

CITY OF HAVILAND
Public Hearing Summary
Wednesday August 13, 2025
Community Room at City Hall - 7:00pm

I: Call Meeting to Order

The Haviland City Council met in the Community Room at City Hall. After completion of the 2026 Budget Hearing, Mayor Brad Lingafelter opened the regular meeting of the City Council at 7:00 p.m. Council members present were Dylan Palmer, Laura Gwin, Shelly Barber, Bryce Kendall & Kay Unruh. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams-Public Works/Operator & Rance Lothman-City Fire Fighter. Public present was Sandi Fruit.

II: Public Hearing-Community Development Block Grant Summary

The Notice of the Public Hearing was published in the Tri-County Tribune on August 28, 2025, posted at City Hall, the Haviland Post Office & on the City website: havilandks.gov. The Notice for the Public Hearing informed the public of the City's intent to apply for a Community

Development Block Grant for the City of Haviland's Wastewater Treatment Plant Improvements and Sewer Collection System Improvements Project. The notice stated the city will be adding a 10.9 acre third lagoon, removing sludge from the existing lagoons, re-piping the lagoons for in-series operation, and demolishing existing structures no longer in operation. It also stated the City will be adding alarm features, replacing pumps and generator at the lift station, adding an automated screening system, radar sensors to monitor wet wells and replacing a spare pump. The Notice further stated that the estimated project cost is \$5,572,750 and the City is requesting a grant from the CDBG in the amount of \$650,000.

The Mayor opened the public hearing on the City's intent to apply for a CDBG grant for the City's Wastewater Treatment Plant Improvements and Sewer Collection System Improvements Project at 7:00pm. The Mayor inquired if anyone had any questions or comments. There was only one member of the public present and she was there to address the City Council on an unrelated matter. The only comments or questions came from the City's Code Enforcement Officer. The first question was "What is this hearing for?" and the second was "Will the ducks still be able to be out there?". The Mayor answered the questions, informing the Code Enforcement Officer that the hearing is for the City's application for a CDBG grant for the wastewater and sewer project and that there would be no change to ducks. Seeing that there were no further questions or comments, the Mayor closed the Public Hearing.

Regular meeting resumed at 7:15

V: Approval of August 13, 2025, Meeting Minutes

Bryce made a motion to approve the August 13, 2025 Meeting Minutes and Dylan seconded the motion. Motion carried 5-0.

VI: Presentation and Approval of Bills

Shelly made a motion to approve the bills as presented and Laura seconded the motion. Motion carried 5-0.

VII: Financials

Shelly made a motion to approve the Financials as presented and Laura seconded the motion. Motion carried 5-0.

VIII: Approve the Budget for 2026

Kay made a motion to approve the 2026 Budget and Dylan seconded the motion. Motion carried 5-0. (See Budget Certificate Page)

IX: Public

1. Sandi Fruit

Sandi updated the Mayor & Council on projects the Heritage Foundation Park plans & the plan to put in a dog park. The Heritage Foundation is still trying to raise money to pay for new windows for the Konkel House. Sandi also talked about the plans she & Sharon Howard has for old lube station on Main St. Sandi showed the council some old pics of what it looked like in the 50's & a drawing of what they are planning to do to

renovate it. Sandi & Sharon want to make it a welcome center to hopefully direct people over the tracks to go to the businesses, Barclay & the Konkel House. Sandi also talked about an idea of possibly setting up a Haviland Mani St Preservation Fund for people to donate too.

X: Department/Employee Reports

- 1. Code Enforcement Report-**Leann provided her report. Leann is continuing to work on nuisance properties & Animal Control. Leann currently has an unclaimed, found dog at the shelter that will be going to a shelter or rescue on Friday.
- 2. Public Works / Operator Report-**Wes provided his report. Wes explained in more detail some issues with the generator caused by a brown out during a storm at the sewer ponds. The estimated cost to repair the old generator is well over half the cost of a new one and with no guarantee the replaced parts will fix it. Wes presented to the council two estimates for replacement with a new larger generator & is waiting for a third estimate. Bryce made a motion to approve up to \$30,000 to replace the generator and Shelly seconded the motion. Motion carried 5-0.
- 3. Chief Stevens-Fire- No report**

XI: New Business

- 1. Justin Long (via Zoom) Cunningham Recreation-**Justin Long joined the council meeting via Zoom to introduce himself and Cunningham Recreation. Justin discussed options available for splash pads & new park equipment. Justin discussed grant and fundraising options. The council decided to send out a notice to find residents that would like to be on a planning committee to get ideas on what people might want in the park.
- 2. Street Repairs-**The council agreed to investigate options for repairing the cracked streets. Wes is going to contact a company he has spoken to that is willing to come out and do a free demo of their product & services.
- 3. ATV Discussion-**the mayor was contacted recently to see if a dune buggy style vehicle could be driven on the city streets. It was decided to follow Ordinance No 386, which follows the state statute.
- 4. Barclay Serve Day-** Barclay has asked the council for possible projects the students could help with during Serve Day on September 24th.
- 5. Banco/EMC Insurance Policy Renewal-**Banco/EMC presented the council with the new city Liability/Workman's Comp Insurance policy starting September 11, 2025 to September 11, 2026. Kay made a motion to approve the EMC Insurance Policy for \$31,205 and Bryce seconded the motion. Motion carried 5-0.

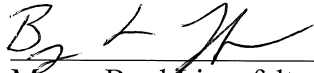
XII: Old Business

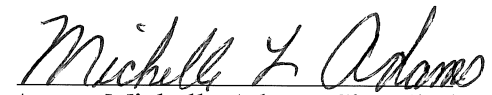
- 1. Job Descriptions-Update-No update**
- 2. Jones Property on Hwy 54-**Bryce reported that he has talked with Jones's family of the city's interest in the possible purchase of their property on Hwy 54. Dylan made a motion to approve a Conflict of Interest Waiver presented by Chay Howard & to have Chay prepare a contract to include the closing cost for the Jones's family and Kay seconded the motion. Motion carried 5-0.

3. MIH Resolution #136- Shelly made a motion to approve Resolution #136 to apply for the Moderate-Income Housing Grant partnering with Sluss Construction and Dylan seconded the motion. Motion carried 5-0

XIII: Governing Body Thoughts: Kay discussed the need for signs on E Cherry and Chestnut to warn residents & students of possible flooding during heavy rainfall. Kay also mentioned that there might be an interested party who possibly want to lease or possibly purchase the Main St Property for a business. Shelly asked if the council would be willing to change the date & time of the regular council meeting on the second Tuesday at 6:00pm. Bryce made a motion to approve Ordinance No 414 Changing the Regular Council Meeting Date and Time and Shelly seconded the motion. Motion carried 5-0.

X: Adjournment: Kay made a motion 9:05pm to adjourn the meeting and Dylan Seconded the motion. Motion carried 5-0.


Mayor Brad Lingafelter


Attest: Michelle Adams-City Clerk



We, the undersigned, officers of

City of Haviland

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the
maximum expenditures for the various funds for the year 2026; and
(3) the Amount(s) of 2025 Ad Valorem Tax are within statutory limitations.

Revenue Neutral Rate	55.085
Does budget require a resolution to exceed the Revenue Neutral Rate?	NO

Rochelle Barber B J & H
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 Lamer Green
 Kay Umur

Governing Body

Governing Body

No assurance is provided. Substantially all disclosures omitted.