

CITY OF HAVILAND
Council Meeting Amended Minutes
Tuesday October 14, 2025
Community Room-6:00pm

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 6:03pm. Council members present were Dylan Palmer, Shelly Barber, Bryce Kendall & Kay Unruh. Laura Gwin was absent. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams-Public Works/Operator, Rance Lothman- Haviland Firefighter, Neil Unruh, Brian Whitney & Nick McCleod.

II: Approval of September 10, 2025, Meeting Minutes

Shelly made a motion to approve the September 10, 2025 Meeting Minutes and Bryce seconded the motion. Motion carried 4-0.

III: Presentation and Approval of Bills

Dylan made a motion to approve the bills as presented and Kay seconded the motion. Motion carried 4-0.

IV: Financials

Dylan made a motion to approve the Financials as presented and Kay seconded the motion. Motion carried 4-0.

V: Public

1. **Brian Whitney**-Brian Whitney attended the meeting to ask the city if there was anything that could be about his water line to prevent it from freezing. Wes explained that the water main is at a sufficient depth, otherwise, everyone on that main would freeze. The clay soil has a greater tendency to freeze & he will still need to drip his water. Leveling the road to help the water that freezes to drain away from in front of Brian's house, may also help.

VI: Department/Employee Reports

1. **Code Enforcement Report**-Leann provided her report. Leann is continuing to work on nuisance properties & Animal Control.
2. **Public Works / Operator Report**-Wes gave his report. Wes is still waiting on the generator at the wastewater ponds to get replaced. Wes informed the mayor & council that KDHE requires the city's acknowledgment that they may need to raise the mil rate or the sewer utility rate to cover the debt payment. Bryce made a motion that the city would raise the mil rate or the sewer rate if necessary to cover the debt payment and Shelly seconded the motion. Motion carried 4-0.

3. Chief Stevens-Fire- No report

VII: New Business

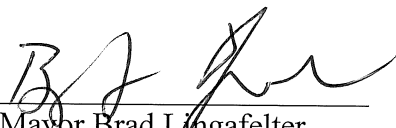
- 1. Grant Application Policy Resolution**-Dylan made a motion to approve Resolution #13 A Grant Writing Policy and Shelly seconded the motion. Motion carried 4-0.
- 2. Harvest Festival**-Shelly made a motion to sponsor an event at the Harvest Festival for \$100 and Kay seconded the motion. Motion carried 4-0.
- 3. Friends Church-Save Larsh & Neil Unruh, Revisit Church Overhang**-Dylan made a motion to approve Haviland Friends Church to erect a non-permanent awning over the service alley behind the church with consent from adjacent property owners & utilities and Bryce seconded the motion. Motion carried 4-0.

VIII: Old Business

- 1. Job Descriptions-Update-No update**
- 2. Jones Property Update**-Bryce made a motion to approve a purchase contract with Jean Jones to purchase the property on Hwy 54 for \$13,500 plus title, insurance and closing costs and Shelly seconded the motion. Motion carried 4-0.
- 3. Park Planning Group**-The park planning group met with Justin Long from Cunningham Recreation to look over the current park & brainstorm on ideas for possible improvements. The Park Planning Group will meet again on Wednesday October 15th at 6:00pm.
- 4. MHH Update**-All the documents have been submitted. The city needs to possibly find a new piece of property to build on.
- 5. CDBG-Nick McCleod-Update**-Nick McCleod attended the meeting to explain two needed Resolutions for the CDBG Grant & to explain the need for letters from the community.
 - **Resolution-Operations and Maintenance**-Shelly made a motion to approve Resolution #139 Assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the system to be financed with Community Development Block Grant Funds and Kay seconded the motion. Motion carried 4-0.
 - **Resolution-Authorizing**-Shelly made a motion to approve Resolution #138 Certifying legal authority to apply for the 2025 Kansas Small Cities Community Development Block Grant Program from the Kansas Department of Commerce and Authorizing the Mayor to sign and submit such an application and Dylan seconded the motion. Motion carried 4-0.
- 6. Street Repairs Update**-Wes contacted a company who is offering a free demo of section of a street for filling lines & potholes. It was decided to wait until early Spring after cold weather & before the grass starts growing in the cracks.

IX: Governing Body Thoughts: Brad is looking for a grant to purchase tablets for the council documents for council meetings instead of having a printed packet of papers. This will help cut back on printing costs and Michelle's time to process documents for the folders. Kay asked where we were on getting Luke Ballard's sign for the highway.

X: Adjournment: Kay made a motion 7:46 pm to adjourn the meeting and Dylan Seconded the motion. Motion carried 4-0.


Mayor Brad Lingafelter


Attest: Michelle Adams-City Clerk

