

CITY OF HAVILAND
Council Meeting Minutes
Tuesday November 11, 2025
Community Room-6:00

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room at 6:00pm. Mayor Brad Lingafelter called the meeting to order. Council members present were Dylan Palmer, Bryce Kendall, Kay Unruh, Laura Gwin. Shelly Barber was absent. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams- Public Works/Operator, Rance Lothman- Haviland Firefighter, Austin Ogle-Public & Dwayne Bryan council member elect for 2026.

II: Approval of October 14, 2025, Meeting Minutes

Bryce made a motion to approve October 14, 2025 Meeting Minutes and Dylan seconded Dylan the motion. Motion carried 4-0.

III: Presentation and Approval of Bills

Dylan made a motion to approve the bills as presented and Laura seconded the motion. Motion carried 4-0.

IV: Financials

Dylan made a motion to approve the Financials as presented and Laura seconded the motion. Motion carried 4-0.

V: Public

1.

VI: Department/Employee Reports

1. **Code Enforcement Report**-Leann provided her report. Leann is continuing to work on nuisance properties, dogs at large & a dangerous dog.
2. **Public Works / Operator Report**-Wes gave his report. Wes is still waiting on the generator at the wastewater ponds to get replaced. Wes provided a proposal from The Simmons Company to be approved at \$2,750. for the appraisal of the Lagoon Project's proposed land purchase. Additional work required will be charged out at \$250/hr. The project may require two independent appraisals. Dylan made a motion to approve The Simmons Co proposal for \$2,750. & Bryce seconded the motion. Motion carried 4-0.
3. **Chief Stevens-Fire- No report**

VII: New Business

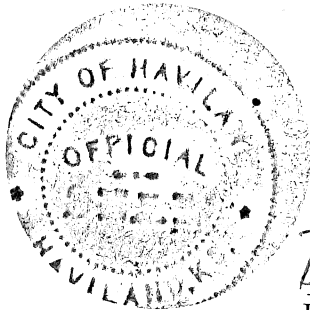
- 1. Austin Ogle-Shine Holiday Lighting Christmas Lights**-Austin presented three estimates to purchase, install & store Christmas lights on the old fire station, the current city fire station & City Hall. Bryce made a motion to approve Shine Holiday Lightings three estimates for a total of \$711.78 and Laura seconded the motion. Motion carried 4-0.
- 2. Approve Beginning Process for Property Acquisition for Wastewater Improvements**-Bryce made a motion to approve a property acquisition notification letter to be sent to the landowner for the proposed purchase of 25.5 acres needed for the Lagoon Project and Kay seconded the motion. Motion carried 4-0.
- 3. Payment Plan for 407 E Poplar**-Bryce made a motion to approve a proposed payment plan requested by the homeowner to pay for the sewer line repair at her residence and Dylan seconded the motion. Motion carried 4-0.
- 4. Adams Brown Engagement Letter**-Laura made a motion to approve Adams Brown Engagement Letter for auditing & budget services for 2025/2026 and Kay seconded the motion. Motion carried 4-0.
- 5. SRF Loan versus Water Office Grant**-Bryce made a motion to proceed to finalize the the loan process for the SRF loan if needed before the Water Office awards and Dylan seconded the motion. Motion carried 4-0.

VIII: Old Business

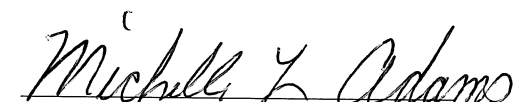
- 1. Job Descriptions-Update**-No update
- 2. Jones Property Update**-The purchase contract has been signed and sent to the Title Co.
- 3. Park Planning Group**-The park planning group met again with ideas to update and improve the current city park. Ideas mentioned were a splash pad, sitting area, walking path, & new equipment, Also, cutting down the old trees & planting new ones including more manageable landscape.
- 4. MIH Update**-No update
- 5. CDBG**-Letters of support are due to Nick by November 12th to meet the November 15th deadline.
- 6. Corner Building**-The council discussed what the future holds for the vacant building on Main St.

IX: Governing Body Thoughts: Kay was asked by the Superintendent Ballard of the grade school if the city could install some yield signs near the school to slow people down. Wes will get with Mr. Ballard to see where he thinks they need to be placed.

X: Adjournment: Kay made a motion 7:48 pm to adjourn the meeting and Bryce Seconded the motion. Motion carried 4-0




Brad Lingafelter-Mayor


Attest: Michelle Adams-City Clerk