

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Tuesday May 12, 2026**  
**Community Room-6:00pm**

**I: Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room at 6:04pm. Mayor Brad Lingafelter called the meeting to order. Council members present were Dylan Palmer, Kay Unruh, Bryce Kendall & Shelly Barber. Dewayne Bryan. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams- Public Works/Operator, Rance Lothman-Public/Firefighter

**II: Approval of April 11, 2026 Meeting Minutes**

**Approval of May 4, 2026 Special Meeting Minutes**

Bryce made a motion to approve the April 11, 2026 Meeting Minutes and the May 4, 2026 Special Meeting Minutes and Dylan seconded the motion. Motion carried 5-0.

**III: Presentation and Approval of Bills**

Shelly made a motion to approve the bills as presented and Kay seconded the motion. Motion carried 5-0.

**IV: Financials**

Shelly made a motion to approve the Financials as presented and Kay seconded the motion. Motion carried 5-0.

**V: Public-**

**1. Derk Brown-Barclay College-** Derek attended the meeting to discuss the possibility of Barclay College purchasing part of the land the city owns where well 3 is located on Main St for the Nursing School Building Project. The city will research how much area around the well will be Needed for safety & operation of the well.

**VI: Department/Employee Reports**

**1. Code Enforcement Report-**Leann provided her report. Leann is continuing to work on dogs at large, stray cats ,2 surrendered dogs & nuisance properties.

**2. Public Works / Operator Report-**Wes presented his report. Wes discussed a few items of Importance. The new generator at the Lift Station was installed. Wes informed the council that the Perma Patch he's using to fill in holes in the streets could get expensive & he needs to know how to proceed. Bryce made a motion for Wes to spend \$2500 to purchase more Perma Patch & Dylan seconded the motion. Motion carried 5-0. Wes also reported that most of the residence have complied to the testing of their sprinkler Backflow devices, but businesses not so much. Wes is also still waiting to hear back from Motorola in regard to the tornado sirens. Wes also

informed the city that he was able to get the new water service installed on Poplar for Gary Clarkson. Wes also provided a parts list with an estimate of charges for the water service install for the council to approve. Bryce made a motion to approve the estimated invoice of \$2300.95 for Gary Clarkson & Shelly seconded the motion. Motion carried 5-0.

**3. Chief Stevens-Fire- No report**

Rance Lothman-Firefighter asked the Mayor if he had heard from the county about a grant.

**VII: New Business**


- 1. Hach Annual Service Agreement**-Bryce made a motion to approve the annual service agreement from Hach to service the analyzers in the water plant for \$4,319. & Dylan seconded the motion. Motion carried 5-0.
- 2. Water Conservation Plan & Emergency Water Supply Plan-Yearly Review**-Dylan made a motion to approve the Water Conservation Plan & the Emergency Water Supply Plan with one change to remove Laura Gwin as council member & to add Dewayne Bryan & Shelly seconded the motion. Motion Carried 5-0.

**VIII: Old Business**

- 1. Job Descriptions-Update**-No update
- 2. Gas Station/Convenience Store**-Brad reported that Dak's Market & Gas has decided not to move forward with the project as planned while they restructure their business.
- 3. Park Planning Group**-No updated information, but the group is planning on meeting soon.
- 4. Sewer Project/CBDG Update**-Nick emailed that the CBDG application has been submitted. Olsson reported that KDHE has finally approved the final design. The advertisement for bids will be published May 14, 21 & 28 with a special meeting June 17<sup>th</sup> at 6:00pm to review the bids & award a winner. Chay presented the final settlement statement & instructions from First American Title for the wastewater real property land purchase & Resolution #144 Approving the Purchase and Payment for Certain Real Property and Authorizing the Mayor to Execute all documents necessary to complete said purchase. Shelly made a motion to approve Resolution #144 & Dewayne seconded the motion. Motion carried 5-0.
- 5. Corner Building**-Brad informed the council that Grant Sirios may be interested in selling the Barber shop building he owns. It was suggested by Dylan to consider getting estimates for 3 Options on the Main St building. 1. Tear it down 2. Make necessary repairs to get insurance. 3. Make it a usable building. It was also suggested to write a letter to get the tractor removed behind the building for any future work that may get done.

**IX: Governing Body Thoughts:** Kay suggested to update the pool employee's job descriptions SOP that will be signed by all pool employees. Shelly suggested creating a survey to distribute to the residents to ask what makes them what to live in Haviland & what they would like to have in Haviland. Michelle reported that the audit for the 2025/2026 was finally completed today, May 12th.

**X: Adjournment:** Dewayne made a motion at 8:10pm to adjourn the meeting and Shelly seconded the motion. Motion carried 5-0

  
Brad Lingafelter-Mayor

  
Attest: Michelle Adams-City Clerk

