

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Wednesday, July 10, 2024**  
**Community Room –7:00 p.m.**

**I: Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 7:00 p.m. Council members present were: Dylan Palmer, Laura Gwin, and Steve Larsh. Bryce Kendall & Kay Unruh were absent. Kay joined by phone. Also present were Michelle Adams – City Clerk, Chay Howard- Attorney, Leann Banzet – Code Enforcement, Wes Adams –Public Works and Chief Rose. Public present was Clarence Banzet, Jeannie Finch & Aaron Koehn.

**II: Approval of June 12, 2024 Meeting Minutes**

Steve motioned to approve the June 12, 2024 as presented & Laura seconded. Motion carried 3-0.

**III: Presentation and Approval of May Bills**

Dylan motioned to approve the bills as presented & Laura seconded the motion. Motion carried 3-0.

**IV: Financials**

Dylan motioned to approve the Financials as presented & Laura seconded the motion. Motion carried 3-0.

**V: Public**

1. Jeannie Finch-Kiowa County Historical Society came to ask the city to consider a yearly appropriation of \$5,000 to help the Kiowa County Museum & Soda Fountain with operating costs. Further discussion was tabled until August & after the budget meeting.
2. Aaron Koehn-Auditor from Adams Brown discussed with the council the budget , Revenue Neutral Rate (RNR) & how additional line items could be added to have reserve funds set up for water & sewer for repairs. There was a suggestion of adding a new line item in the budget for Economic & Community Development instead of just taking from the general fund. Steve made a motion to add \$10,000 as a line item in the budget for Economic & Community Development. Dylan seconded the motion. Motion Carried 4-0. Dylan made a motion to approve Resolution #129 regarding a budget line item for Economic & Community Development & Laura seconded the motion. Motion carried 4-0.  
Aaron discussed the revenue neutral rate & the possibility of exceeding the revenue neutral rate for 2025. Steve made a motion to publish the proposed budget for 2025 & revenue neutral rate of 58.005 mills in excess

of the revenue neutral rate of 55.223 mills & Dylan seconded the motion. Motion Carried 4-0.

The city will have a Revenue Neutral Rate Hearing & Budget Hearing at 6:45 on September 11, 2024.

#### **VI: Department/Employee Reports**

- 1. Code Enforcement-**Leann reported she has been working on nuisance properties & has sent out some nuisance letters.
- 2. Public Works Operator Report-**Wes provided his report & discussed some of the issues for the month. One concern was a lot of extra grease plugging up one line twice in a month. Also extra grease he has had to remove at the lift station & ponds.
- 3. Chief Rose-Fire Department-** Chief Rose asked permission to buy a box of led bulbs for the fire house. Chief was informed to buy the bulbs as long as the purchase is under \$200 & per the city purchasing policy.

#### **VII: New Business**

- 1. Kansas Gas Franchise-Renewal/Ordinance Update-** Michelle provided documents emailed to her from Kansas Gas. The 20yr franchise agreement will need to be renewed in a year. Discussion tabled until the August meeting.
- 2. New Meter for Lewis Hall-**Wes discussed the need for a new meter at Barclay's Lewis Hall. The current meter's life span has run out & the battery is flashing. The battery can't be replaced in the current meter. DCB is getting a replacement meter that will have a battery that can be changed in the future.

#### **VIII: Old Business**

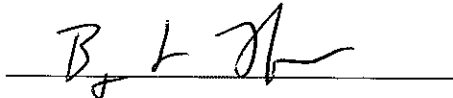
- 1. Cyber Security/IT Data Back-up Proposal-**Aaron Adams with Haviland Broadband updated & emailed the current lease option to satisfy the city lease requirements to pay 3 years up front instead of monthly. The city still needs to try to get two additional estimates per the city purchasing policy.
- 2. Hiring a Part-Time Public Works Employee-**No additional applicants.
- 3. Operator Mutual Aide-**No new update
- 4. Real Property Demolition Update-** Simpson Dirt Construction has us on their schedule in the next couple weeks pending the weather.
- 5. Main St Real Property Update-**The Downtown Revitalization Committee is working on grants to start making repairs. First items that need addressed is the leaking roof & broken window.

**6. Luke Ballard-Fitness Center**-Luke has decided to name his fitness center "Iron Barn". Kay made a motion to approve the city provide Iron Barn up to \$5,000 for startup expenses on a reimbursement basis as part of Economic & Community Development. Luke will need to provide receipts for reimbursement. Laura seconded the motion. Motion carried 4-0.

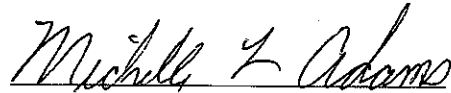
**VIII: Governing Body Thoughts:**

Steve informed the council that he had already talked with Brad & will be resigning from the council. The August 14<sup>th</sup> council meeting will be his final meeting.

**X: Adjournment:** Laura made a motion 9:05 pm to adjourn the meeting and Dylan seconded the motion. Motion carried 4-0.



Mayor Brad Lingafelter



Attest: Michelle Adams-City Clerk

