

CITY OF HAVILAND
Council Meeting Minutes
Wednesday January 8, 2025
Community Room –7:00 pm

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 7:00 p.m. Council members present were: Bryce Kendall, Dylan Palmer, Laura Gwin, Shelly Barber and Kay Unruh. Also present were Michelle Adams – City Clerk, Chay Howard-Attorney, Leann Banzet – Code Enforcement, Wes Adams – Public Works/Operator & Robin Rose-Fire Chief.

II: Approval of December 8, 2024 Meeting Minutes

Bryce made a motion to approve the December 8, 2024 meeting minutes & Laura seconded the motion. Motion carried 5-0.

III: Presentation and Approval of Bills

Shelly made a motion to approve the bills as presented & Dylan seconded the motion. Motion carried 5-0.

IV: Financials

Shelly made a motion to approve the Financials as presented & Dylan seconded the motion. Motion carried 5-0

V: Public

Brad read a thank you note from the American Legion thanking the city & employees for the help with their Veteran's Memorial Park.

VI: Department/Employee Reports

- 1. Code Enforcement-**Leann reported an incident with an unvaccinated dog that bit a resident's neighbor. The dog was surrendered to Leann to take to South Fork Vet to be humanely euthanized & tested for Rabies.
- 2. Public Works Operator Report-** Wes provided his monthly written report & addressed a couple issue with the sewer. Wes provided the city three estimates for a new nozzle for the sewer machine to cut through roots better at longer distances. Two estimates were from Key Equipment & Hydra-Flex for \$1500.00. The third estimate was from Jetter Depot for \$2020.00. Bryce made a motion to purchase the Reaper nozzle for

\$1500.00 from Key Equipment who currently services the sewer machine & Dylan seconded the motion. Motion carried 5-0. There was a discussion with the possibility of selling the old grader & replacing it with a used 4x4 truck with a snow plow attachment to help out with the roads & other city maintenance tasks. Wes will purchase two new batteries & check all the leaked fluids to see if the grader will at least start to sell it.

Shelly made a motion to authorize up to \$15,000 to purchase a used 4x4 truck with a snow plow attachment & Kay seconded the motion. Motion carried 5-0.

3. Chief Rose-Fire Department- Nothing to report

VII: New Business

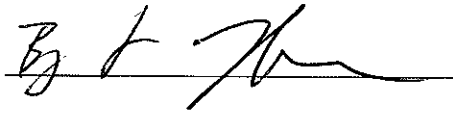
- 1. Appointment of Official Bank, Newspaper & Auditor-**Kay made a motion to appoint Haviland State Bank as the city's official bank, the Tri-County Tribune as the city's official newspaper & Adams Brown, CPA as the city's official Auditor. Bryce seconded the motion.
Motion carried 5-0.
- 2. Elect Council President-**Bryce made a motion to nominate & re-elect Kay Unruh the City Council President & Shelly seconded the motion. Kay accepted the nomination. Motion carried 4-0.
- 3. GAAP Resolution #133-**Shelly made a motion to accept GAAP Resolution #133 & Dylan seconded the motion. Motion carried 5-0.

VIII: Old Business

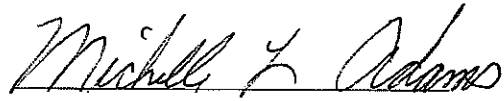
- 1. Hiring a Part-Time Public Works Employee-**No new applicants.
- 2. Hiring a Janitorial Employee-**No applicants
- 3. Main St Real Property-**No update
- 4. Moderate Income Housing Update-**Waiting to hear back on the grant.
- 5. Barclay College Nursing School Building Project Update-**Wes has received a preliminary estimate from the Engineers & will schedule a meeting with Royce when they return from winter break.
- 6. Town Hall Meeting Update-**Brad is finalizing a flyer for Dylan to post on the Bear's Den advertising monitor & Michelle to post on the website, social media, around town & to email out to everyone. The Haviland Recreation Board has agreed to join the meeting & Brad will reach out to the Haviland School Board.
- 7. Land Bank-**Dylan made a motion to approve the presented Annual Report of the Land Bank & Laura seconded the motion. Motion carried 5-0.

8. Utility Water & Sewer Mapping- Wes provided two quotes he was able to obtain for the GIS mapping of the city's water & sewer lines. One was from KRWA for \$7,535.00 and the other from Subsurface Solutions for \$12,000.00. Dylan made a motion to accept the estimate from KRWA for 7535.00 & Laura seconded the motion. Motion carried 5-0.

IX: Adjournment: Kay made a motion 8:18 pm to adjourn the meeting and Bryce seconded the motion. Motion carried 5-0.



Mayor Brad Lingafelter



Attest: Michelle Adams-City Clerk

