

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Tuesday January 13, 2026**  
**Community Room-6:00**

**I: Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room at 6:00pm. Mayor Brad Lingafelter called the meeting to order. Council members present were Dylan Palmer, Kay Unruh & Shelly Barber. Bryce Kendall & Dwayne Bryan were absent but available by phone. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams- Public Works/Operator, Rance Lothman- Haviland Firefighter, Sandi Fruit & Pam Mayo-Heritage Foundation.

**II: Approval of December 29, 2025, Special Meeting Minutes**

Shelly made a motion to approve December 29, 2025 Special Meeting Minutes and Dylan seconded the motion. Motion carried 3-0.

**III: Presentation and Approval of Bills**

Kay a made a motion to approve the bills as presented and Shelly seconded the motion. Motion carried 3-0.

**IV: Financials**

Kay made a motion to approve the Financials as presented and Shelly seconded the motion. Motion carried 3-0.

**V: Public**

- 1. Pam Mayo & Sandi Fruit-Heritage Foundation-**Pam gave the mayor & council a thank you note & asked if the city would continue to support the Harvest Festival in the fall. Sandi Fruit updated the council on the progression on the Konkel House repairs & a few new windows are getting installed. Sandi also updated the progress on the old lube station. A new roof will be installed soon, then much needed work inside the building.
- 2. Letter from Liz Johnson-**Liz Johnson provided a letter to the mayor & council asking for permission to close E Walnut from Main St to Kingman St for a few hours on July 11<sup>th</sup> for her wedding dance reception.

**VI: Department/Employee Reports**

- 1. Code Enforcement Report-**Leann provided her report. Leann is continuing to work on dogs at large, stray cats & municipal court.
- 2. Public Works / Operator Report-**Wes gave his report & provided a summary of important matters to discuss.
- 3. Chief Stevens-Fire- No report**

**VII: New Business**

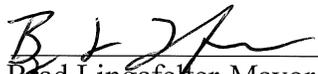
1. **Appointment of Official Bank, Newspaper & Auditor**-Dylan made a motion to appoint the Bank of Haviland as the City of Haviland's official bank, the Tri-County Tribune as the official newspaper & Adams Brown CPA as the official auditor and Kay seconded the motion. Motion carried 3-0.
2. **GAAP Resolution #140**-Shelly made a motion to approve the GAAP Resolution #140 And Dylan seconded the motion. Motion carried 3-0.
3. **Elect Council President**-Shelly made a motion to nominate & re-elect Kay Unruh as Council president & Dylan seconded the motion. Kay accepted the nomination. Motion carried 3-0.
4. **Revised Animal Ordinance**- Kay made a motion to approve Ordinance #415 Revised Animal Ordinance and Shelly seconded the motion. Motion carried 3-0.

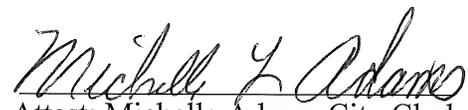
**VIII: Old Business**

1. **Job Descriptions-Update**-No update
2. **Jones Property Update**-Brad reported that all documents have been signed the purchase of the property is final.
3. **Park Planning Group**-Justin Long is still working on possible designs .
4. **Sewer Project Update**-Wes reported that the engineers have the lagoon project design about 90% complete. Brad & Wes informed the council that the city wasn't chosen for the CBDG this time around but the city could reapply. The need for a certified grant administrator may be needed to have a better chance of getting rewarded the grant.
5. **Corner Building**-No update
6. **Gas Station/Conv Store**-Brad reported that he has met with the owners of Daks who may have interest in opening a gas station/convenience store on the Hwy 54.

**IX: Governing Body Thoughts:**

- X: Adjournment:** Shelly made a motion at 7:32 pm to adjourn the meeting and Dylan Seconded the motion. Motion carried 3-0

  
Brad Lingafelter-Mayor

  
Attest: Michelle Adams-City Clerk