

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Wednesday August 13, 2025**  
**Community Room- 7:00pm**

**I: Call Meeting to Order**

The Haviland City Council met in regular session in the Community Room. Mayor Brad Lingafelter called the meeting to order at 7:00 p.m. Council members present were Dylan Palmer, Laura Gwin, Shelly Barber (7:06), Bryce Kendall & Kay Unruh. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney (7:20), Leann Banzet-Code Enforcement, Wes Adams-Public Works/Operator. Public present was Linda Young, Carol Baker, Evelyn Thompson, Oscar Ebert, Fire Chief Logan Stevens & Mark Bachamp.

**II: Approval of July 9, 2025 Meeting Minutes**

Dylan made a motion to approve the July 9, 2025 Meeting Minutes and Bryce seconded the motion. Motion carried 4-0.

**III: Presentation and Approval of Bills**

Laura made a motion to approve the bills as presented & Kay seconded the motion. Motion carried 4-0.

**IV: Financials**

Laura made a motion to approve the Financials as presented & Kay seconded the motion. Motion carried 4-0.

**V: Public**

1. **Thresa Brozek** Thresa discussed a recent incident where the fire dept was called out to her house for open burning on the ground in her yard & neighbors called Leann concerned about their homes if the fire got out of control. Thresa feels she is grandfathered in with the old ordinance. It was explained to Thresa that something is not grandfathered in by a new ordinance unless the ordinance expressly provides such.
2. **Oscar Ebert** wanted to know what the city had planned for snow removal, since selling the Grater. Oscar was informed that the city has already purchased an older 4x4 truck with a Snowplow. Oscar also expressed concern about the bumps & cracks in the roads that are also allowing weeds to grow. The city will address the conditions of the roads during the next council meeting.

**VI: Department/Employee Reports**

1. **Code Enforcement Report**-Leann provided her report. Leann is continuing to work on nuisance properties.
2. **Public Works Operator Report**-Wes provided his report. Wes discussed the need for more surveys for the CBDG Grant because the state had decided not to accept the surveys from Barclay dorms, that the state had originally approved. A public hearing will then need to be scheduled. A Notification of a Public Hearing will need to be published at least 7 days before the hearing. Shelly made a motion to schedule the public hearing for the Community Block Grant on September 10, 2025 at 7:05 & to publish the hearing with the Tribune, Bryce seconded the motion. Motion carried 5-0.

3. **Chief Stevens-Fire-** Discussed the need to purchase new radios for the fire department. Kay made a motion to approve purchasing 2 new radios & Dylan seconded the motion. Motion carried 5-0.

#### **VII: New Business**

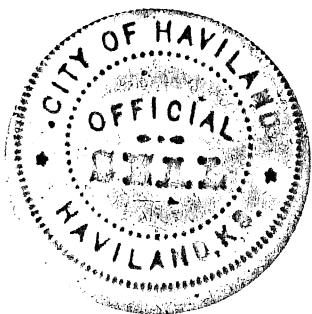
1. **Mark Bachamp-Olsson Engineering-**Mark presented to the Mayor & Council a Scope of Services Agreement for the sewer project with Olsson Engineering. Dylan made a motion to approve the Scope of Services Agreement with Olsson Engineering & Shelly seconded the motion. Motion carried 5-0.
2. **Moderate Income Housing Grant-NOI Application Letter-**Bryce made a motion to approve applying for the Moderate Income Housing Grant & Laura seconded the motion. Motion carried 5-0.
3. **Approve Budget Hearing Notification-**Dylan made a motion to accept the proposed Budget Hearing publication to be sent to the Tribune & Shelly seconded the motion. Motion carried 5-0.

#### **VIII: Old Business**

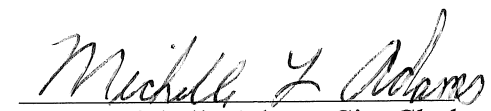
1. **Selling of the Grader-**The Purple Wave auction ended on August 5<sup>th</sup> & the grader sold for \$12,500. Grader is scheduled to be picked up next week.
2. **Job Descriptions-Update-No update**
3. **Jones Property on Hwy 54-**Bryce reported that he has talked with the Jones family about the lot on Hwy 54 & they are wanting to sell it. Dylan made a motion to go into preliminary negotiations for the city to possibly purchase the lot & Kay seconded the motion. Motion carried 5-0.

**IX: Governing Body Thoughts:** Brad asked the council about having a tree service handle cutting down the broken limbs hanging in the trees in the park from the last storm since the city doesn't have the equipment to reach high up in the trees. Kay made a motion to hire a tree service & Bryce seconded the motion. Motion carried 5-0. Bryce Kendall temporarily recused himself as a council member for a personal matter with the council. Bryce addressed the Mayor & Council to ask if he could repair the broken sidewalk in front of his house & replace it with pavers. Shelly made a motion to allow Bryce to repair his broken sidewalk & replace it with Pavers & Kay seconded the motion. Bryce abstained from the motion. Motion carried 4-0. Dylan suggested we add a road discussion to the September agenda. Kay asked if the city could consider buying 10 signs for residents with children to put in their yards to caution citizens that there are children at play. Shelly made a motion to approve the purchase of 10 signs for residents to put in their yards & Dylan seconded the motion. Motion carried 5-0. Kay also asked if we could look to see if there's a grant available to help with the cost of cutting down the dead trees in town.

**X: Adjournment:** Shelly made a motion 9:35pm to adjourn the meeting and Dylan seconded the motion. Motion carried 5-0.



  
\_\_\_\_\_  
Mayor Brad Lingafelter

  
\_\_\_\_\_  
Attest: Michelle Adams-City Clerk