

CITY OF HAVILAND
Council Meeting Minutes
Tuesday April 14, 2026
Community Room-6:00pm

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room at 6:00pm. Mayor Brad Lingafelter called the meeting to order. Council members present were Dylan Palmer, Kay Unruh, Bryce Kendall & Shelly Barber. Dewayne Bryan. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Leann Banzet-Code Enforcement, Wes Adams- Public Works/Operator, Rance Lothman-Public/Firefighter

II: Approval of March 10, 2026 Meeting Minutes

Kay made a motion to approve the March 10, 2026 Meeting Minutes and Shelly seconded the motion. Motion carried 5-0.

III: Presentation and Approval of Bills

Shelly made a motion to approve the bills as presented and DeWayne seconded the motion. Motion carried 5-0.

IV: Financials

Shelly made a motion to approve the Financials as presented and DeWayne seconded the motion. Motion carried 5-0.

V: Public-No public comment

VI: Department/Employee Reports

- 1. Code Enforcement Report**-Leann provided her report. Leann is continuing to work on dogs at large, stray cats & nuisance properties.
- 2. Public Works / Operator Report**-Wes presented his report. Wes reported that he has Perma Patch representatives scheduled to do a demo for filling lines in the streets on April 15th. Cross Connection letters were mailed out on April 7th. Ray Stegman with Kiowa County EMS sent Motorola to look at the storm sirens that need the timing adjusted. Motorola will need to get the software from Kenwood to adjust the sirens.
- 3. Chief Stevens-Fire- No report**

VII: New Business

- 1. Pool Job Advertisement/Job Descriptions, Pool Opening & Hours-**Bryce made a motion to approve the pool rules & regulations, the pool opening date of June 1st until August 8th, pool hours Mon-Thur. 1-5pm, Fr-Sat 1-7pm & Dylan seconded the motion. Motion carried 5-0. Dylan made a motion to approve the job description for the Pool Supervisor at \$15/hr. & Pool Attendants at \$13/hr. & Shelly seconded the motion. Motion carried 5-0. Shelly made a motion to approve a job listing to be published in the Tri- County Tribune for 1 Pool Supervisor at \$15/hr. & two Pool Attendants at \$13/hr. with an application deadline of May 1st & DeWayne seconded the motion. Motion carried 5-0. Bryce made a motion to schedule a special meeting on May 5th at 6:00pm to review the applications & hire the pool supervisor & attendants. Kay made a motion to approve Steve Larsh to manage the testing & chemicals for the pool & Shelly seconded the motion. Motion carried 5-0.
- 2. Hwy 54 Car Lot/Airport Property-**These two properties were possible locations for Dak's Market. The Auto America lot still may not be big enough as well as the airport. The airport would also have to be annexed & there's no infrastructure.
- 3. Potential 2026 Budget Amendment-Land Bank-**Chay discussed that the city can't spend any money in the Land Bank account without budget authority in the budget. Due to the sudden death of Aaron Koehn the previous auditor from Adams Brown, the Land Bank got missed. In a previous conversation Chay had with the new auditor from Adams Brown the city can amend the 2026 budget to add the Land Bank. DeWayne made a motion to start the process of amending the 2026 Budget to add the Land Bank & Bryce seconded the motion. Motion carried 5-0.

VIII: Old Business

- 1. Job Descriptions-Update-**No update
- 2. Gas Station/Convenience Store-** Mark Cohen from Centerpoint Realty for Daks Market has spoken to Wes about the city water & sewer infrastructure & Mark has started contacting property owners of possible property locations that might work for the project.
- 3. Park Planning Group-**No update
- 4. Sewer Project/CBDG Update-**Nick emailed that the CBDG portal finally got fixed & the application has been submitted. Nick also emailed that the city did not receive the HB2302 Water Office Grant. Wes learned at the conference that there's a chance the city can reapply. The engineers presented the latest 90% completion of the plans to KDHE & has received back a list of changes by KDHE. The project is to get started no later than August 1st.
- 5. Corner Building-**No update

IX: Governing Body Thoughts: Michelle reported that the audit for the 2025/2026 was postponed due to software issues not getting corrected by gWorks on time for the audit.

X: Adjournment: Shelly made a motion at 8:07pm to adjourn the meeting and Kay seconded the motion. Motion carried 5-0


Brad Lingafelter-Mayor


Attest: Michelle Adams-City Clerk

