CITY OF HAVILAND
Council Meeting Minutes
Tuesday June 9, 2026
Community Room-6:00pm

I: Call Meeting to Order

The Haviland City Council met in regular session in the Community Room at 6:00pm. Mayor Brad Lingafelter called the meeting to order. Council members present were Dylan Palmer, Bryce Kendall, Shelly Barber & Dewayne Bryan. Kay Unruh arrived at 6:30pm. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney at 6:10pm, Leann Banzet-Code Enforcement, Wes Adams- Public Works/Operator, Rance Lothman-Firefighter & Denny Ross

II: Approval of May 12 , 2026 Meeting Minutes

Bryce made a motion to approve the May 12, 2026, Meeting Minutes and Dylan seconded the motion. Motion carried 4-0.

III: Presentation and Approval of Bills

Shelly made a motion to approve the bills as presented and Bryce seconded the motion. Motion carried 4-0.

IV: Financials

Shelly made a motion to approve the Financials as presented and Bryce seconded the motion. Motion carried 4-0.

V: Public-No public

VI: Department/Employee Reports

1. **Code Enforcement Report-**Leann provided her report. Leann is continuing to work on dogs at large, stray cats, nuisance properties. Leann also informed a resident with a goat & another resident with sheep, that livestock are not permitted in city limits.

2. **Public Works / Operator Report-**Wes presented his report. Wes discussed a few items of Importance. Wes reported that all the residents with Back-flows devices have complied but has a few businesses he had to send a second notice. Wes updated some information he researched for the land by Well #3. Bids for the Wastewater project are due by June 11th to be reviewed at the Special Meeting on June 18th. Wes reported that Motorola should be out soon to make the changes to the sirens. Wes also reported some info on a grant & estimate for new radios for the City of Haviland Fire Department. The cost for 15 radios will be approximately $136,000 with a 5% share of approximately $6,800. Dewayne made a motion to apply for the grant & approve a 5% cost share of $6,800 and Shelly seconded the motion. Motion carried 5-0.
3. **Chief Stevens-Fire- No report**

VII: New Business

1. **Denny Ross, Amended Purchase Offer, Updated Settlement Statement, Resolution** Denny addressed the council regarding the mineral rights on the wastewater land the city is purchasing from him. He has requested amending the purchase offer for surface rights only. Dylan made a motion to approve the Amended Offer to Purchase Real Estate, the updated settlement statement & Resolution #145 and Dewayne seconded the motion. Motion carried 5-0.

2. **Appointment of City Officers**-Mayor Brad Lingafelter appointed the City Officers as follows: Chay Howard-City Attorney, Judge Richard McVey-Municipal Court Judge, Michelle Adams-City Clerk, Logan Stevens-Fire Chief, Susan Humbert-Treasurer, Leann Banzet-Code Enforcement/Animal Control Officer. Bryce made a motion to approve the City Officers as appointed & Shelly seconded the motion. Moton carried 5-0.

3. **SRF Loan Agreement & Ordinance # 418-** Thereupon, there was presented an Ordinance #418, entitled: **AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN THE CITY OF HAVILAND, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS WATER POLLUTION CONTROL REVOLVING FUND FOR THE PURPOSE OF FINANCING A WASTEWATER TREATMENT PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT.**

Thereupon, Shelly Barber moved to approve the SRF Loan Agreement and that said Ordinance #418 be passed. The motion was seconded by Dylan Palmer. Said Ordinance was duly read and considered, and upon being put, the motion for the passage of said Ordinance was carried by the vote of the Governing Body, the vote being as follows:

Yes: Shelly Barber, Kay Unruh, Dylan Palmer, Bryce Kendall, DeWayne Bryan.

No: None.

Thereupon, the Mayor declared said Ordinance duly passed and the Ordinance was then duly numbered Ordinance No. 418 and was signed and approved by the Mayor and attested by the Clerk. The Clerk was directed to publish the Ordinance one time in the official newspaper of the City.

4. **City Wide Clean Up**-The Mayor & Council discussed the possibly of bringing back a version of the old City Wide Clean Up Day. Nisly quoted roughly $900-1,000 for a 3 or 4 ton slide off container. Possibly incorporate with Barclay serve day & to look for volunteers to help take a couple loads to the land fill if needed.

VIII: Old Business

1. **Job Descriptions-Update**-No update
2. **Barclay College Land Acquisition**-Wes updated Derek Brown of his findings on the land near Well#3. No further plans currently.
3. **Park Planning Group**-No update
4. **Sewer Project/CBDG Update**-Wes reported that we are still waiting to hear the outcome for the CBDG grant. The project bids are due & will be opened by Wes & Mark from Olsson Engineering on June 11th at 1;30. A Special Meeting is scheduled for June 17th at 6:00pm to review & award the project.
5. **Corner Building**-The tractor behind the building has finally been moved. Brad reported that he has received an estimate from Simpson Dirt for $50,000 to tear the building down. Brad is still waiting on estimates from a couple contractors to make the building useable.
6. **Pool Employee Guidelines**-Bryce made a motion to approve the Pool Employee Guidelines to be given to the pool employees to read & sign, Dewayne seconded the motion. Motion carried 5-0.

IX: Executive Session: Shelly made a motion to go into executive session with the Mayor, Council and Attorney at 7:05 for 15 minutes to discussed city employee personnel issues pursuant to the exemption for personal matters affecting non-elected personnel and Dylan seconded the motion. Motion carried 5-0. Executive session ended at 7:20pm. No action taken. Shelly made a motion to go into executive session with the Mayor, Council and Attorney at 7:20 for 10 minutes to discuss city employee personnel issues pursuant to the exemption for personal matters affecting non-elected personnel and Dylan seconded the motion. Motion carried 5-0. Executive session ended at 7:30pm. No action taken. Regular meeting resumed. A special meeting is scheduled for June 10th at 6:00PM. City Clerk not required to attend, Kay will take the minutes.

X: Governing Body Thoughts: Shelly presented a resident survey she created with proposed ideas for the council to review.

XI: Adjournment: Dylan made a motion at 7:34pm to adjourn the meeting and Dewayne seconded the motion. Motion carried 5-0

Brad Lingafelter-Mayor

Attest: Janessa Howell-City Clerk