

**HAVILAND LAND BANK  
DONATION APPLICATION**

**Section 1: Personal Information.**

1. Applicant's Name: \_\_\_\_\_  
Spouse (if applicable): \_\_\_\_\_
2. Name of Corporation (if applicable): \_\_\_\_\_
3. Street Address: \_\_\_\_\_
4. City, State, Zip: \_\_\_\_\_
5. Home Phone #: \_\_\_\_\_ Work phone #: \_\_\_\_\_
6. E-Mail Address: \_\_\_\_\_

**Section 2: Proposed land Bank Donation.**

1. Common Address(s) of Property: \_\_\_\_\_  
Vacant Land?                  Structure?
2. Legal Description(s) of Property (a copy of current deed may be attached)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Does the property being donated have any Ordinance violations?  
Yes\_\_\_\_ No\_\_\_\_
4. Have all taxes/abatement costs been paid on the property?  
Yes\_\_\_\_ No\_\_\_\_ If no, how much is remaining? \$ \_\_\_\_\_
5. What is the current County Appraised Value of the Property? \$ \_\_\_\_\_

6. Are there any immediate maintenance requirements?

Yes\_\_\_\_ No\_\_\_\_ If yes, please describe:\_\_\_\_\_

\_\_\_\_\_

7. What is the intended or proposed use and timeframe for use and development of the

property (if any).\_\_\_\_\_

\_\_\_\_\_

8. Do you own 100% of the property and have marketable title?

Yes\_\_\_\_ No\_\_\_\_ If no, please explain:\_\_\_\_\_

\_\_\_\_\_

**Section 3: Additional Comments & Terms of Proposal.** The Land Bank WILL NOT determine the value of donated property for the purpose of tax benefits, but will provide a letter describing the property if donated. Further, the City will render no opinion or advice on tax issues, whether the donation will qualify for tax benefit or deduction on taxes. Donors are highly encouraged to consult their own accountant or other tax advisor regarding the applicability of appropriate tax code provisions and tax benefits from said donation.

**Incomplete applications will not be considered and will be returned to the sender.** As the applicant, I attest that the information in this proposal is accurate. I attest that I have read the Haviland Land Bank policy and agree to the terms and conditions of it. I understand that the Land Bank reserves the rights to reject any proposal without cause. I understand that I will be responsible for paying for title insurance.

Applicant's Signature\_\_\_\_\_

Print Your Name\_\_\_\_\_ Date\_\_\_\_\_

**Return Completed Application to:** Haviland Land Bank, City Hall, 109 N. Main, Haviland, KS 67059