# **Professional Organizer Services - Terms and Conditions**

#### 1. Services Rendered:

• Tidy Nest Solutions, hereinafter referred to as "Service Provider," offers professional organizing services to individuals and entities, hereinafter referred to as "Client."

## 2. No Refund Policy:

 All fees paid for services rendered are non-refundable. Once services are provided, no refunds will be issued.

# 3. Payment Terms:

- Clients agree to pay for services as outlined in the agreed-upon proposal or invoice.
- A 3.5% transaction fee will be applied to all electronic transactions, including credit card payments, to cover processing costs.

## 4. Cancellation and Rescheduling:

- Cancellations or requests for rescheduling must be made with a minimum of 48 hours' notice for foreseeable events.
- For all other cancellations or rescheduling requested within a 48-hour period before work is scheduled to commence, requests will be handled on a case-by-case basis.
- The Service Provider reserves the right to determine whether to accept or deny such requests based on the circumstances and availability.

## 5. Liability Waiver:

- The Service Provider shall take reasonable care while providing organizing services. However, the Client understands and agrees that they are responsible for their possessions and items during the organizing process.
- The Service Provider shall not be held liable for any damaged, lost, missing, or misplaced items, including but not limited to documents, valuables, or personal items.
- The Client is encouraged to remove any sensitive, valuable, or irreplaceable items from the work area before services commence.
- The Client releases and discharges the Service Provider from any liability for any loss, damage, or injury to persons or property arising out of or related to the services rendered.

## 6. Confidentiality:

• Both the Client and Service Provider agree to maintain the confidentiality of any personal, financial, or sensitive information shared during the organizing process.

#### 7. Termination:

• Either party has the right to terminate the services with reasonable notice as outlined in the project/service agreement.

# 8. Governing Law:

• These terms and conditions shall be governed by and interpreted in accordance with the laws of Illinois.

## 9. Entire Agreement:

• These terms and conditions, along with the project/service agreement, constitute the entire agreement between the Client and Service Provider, supersedes all prior agreements, and cannot be amended except in writing and signed by both parties.

## 10. Protection of Intellectual Property and Proposals:

- All intellectual property, including but not limited to proposals, creative ideas, and strategies developed by the Service Provider in the course of providing organizing services, remains the exclusive property of the Service Provider.
- Clients shall not use, reproduce, or disclose any proposals, creative ideas, or strategies
  provided by the Service Provider for any purpose other than the intended organizing
  project without the express written consent of the Service Provider.
- The Service Provider respects the confidentiality of the Client's personal information and the contents of their space. Similarly, Clients are expected to respect the confidentiality of any proprietary methods, concepts, or materials introduced by the Service Provider.

**11. Acceptance:** - By engaging the services of the Service Provider, the Client acknowledges and agrees to these terms and conditions.