

**CITY OF HAVILAND**  
**Council Meeting Minutes**  
**Wednesday March 8, 2023**  
**Community Room-7:00 p.m.**

**I: Call Meeting To Order**

The Haviland City Council met in regular session in the Community Room. Mayor Aaron Stokes called the meeting to order at 7:00 p.m. Council members present were: Laura Gwin, Bryce Kendall & Brad Lingafelter. Steve Larsh & Kay Unruh were absent. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Clarence Banzet-Water Operator, Leann Banzet-Code Enforcement, Wes Adams-Public Works, Chief Robin Rose, Julie Lyons & John Fast.

**II: Approval of February 8, 2023 Meeting Minutes**

**Approval of February 22, 2023 Special Meeting Minutes**

Bryce made a motion to approve the February 8, 2023 & February 22, 2023 special meeting minutes and Brad seconded the motion. Motion carried 3-0.

**III: Presentation and Approval of Bills**

Laura made a motion to approve the bills as presented. Bryce seconded the motion. Motion carried 3-0

**IV: Financial**

Michelle provided copies of the bank statement.

Laura made a motion to approve the financials and Bryce seconded the motion. Motion carried 3-0.

**V: Public-** John Fast represented the Thresher Show. John asked permission to cut down some trees in the city right away on Walnut on the Heritage Foundation Property and Thresher Show grounds. John also requested help from the city by providing the city dump truck & help dumping it at the burn pile. Bryce made a motion to approve the cutting down of the trees & help with the city dump truck and Laura seconded the motion. Motion carried 3-0.

**VI: New Business:**

**1. Chief Rose-**Chief Rose informed the city that the Fire Department has been fund raising to try to purchase a pumper truck from Cullison. The county truck they are currently able to use will be going away. Chief wants to be sure the city will be protected. Chief said the truck will be given & owned by the City of Haviland. Chief wants to be sure the city will be okay to provide liability insurance on the truck.

2. **Brad Lingafelter**-Brad asked the city about getting a second utility service on his property on Poplar. Brad's father-in-law is moving here with a tiny house & they would like him to have his own water meter & sewer line. The discussion was tabled until the April meeting to have enough members present to vote.

## **VII: Old Business:**

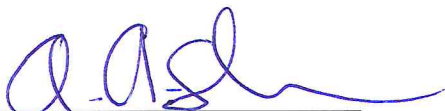
1. **City Pool**-Applications for Pool Supervisor were reviewed & interviews will be set up after Spring Break.
2. **Municipal Court**-Cassie attended a Municipal Court Clerk Conference on March 2, 2023 and wants to be reimbursed. Laura made a motion to approve reimbursement of Cassie mileage & hours and Brad seconded the motion. Motion carried 3-0. Cassie would also like to join Kansas Association of Court Management (KACM) for \$50 a year. Brad made a motion to approve the city joining KACM and Laura seconded the motion. Cassie also requested some stamps to be ordered & her own email address. Michelle will order the stamps & look into Office 365 or equivalent depending on the cost. The city needs to update the computer software & a newer version of Windows.
3. **Code Enforcement**-Leann provided a written report.
4. **Maintenance Report**- Wes gave a verbal & written report on repairs performed at the water plant & equipment maintenance. Wes also informed the council the KDHE is going to start requiring proof of Cyber protection.
5. **Lagoon Project**-Chay presented the appraisal on the land. Chay will follow up with EBH about moving forward with an offer for purchase of the property.
6. **Cullison Sewer Jetting Contract**-The council reviewed the contract & will further discuss the contract at the April meeting.
7. **Land Bank**-Julie attended to answer questions. The city wants to move forward. Julie will provide Chay with a sample Ordinance needed to move forward. Further discussion will continue at the April meeting.
8. **City-Wide Clean-Up Day**- Bryce made a motion to have the City Wide Clean-Up Day on Saturday April 29<sup>th</sup> and Brad seconded the motion. Motion carried 3-0.


**VIII: Executive Session:** Laura made a motion to go into executive session with Julie Lyons for 10 min at 8:16 for preliminary discussion regarding the acquisition of real property. Bryce seconded the motion. Motion carried 3-0. Session ended at 8:26. No action taken. The council resumed the regular meeting session at 8:27.

**VIII: Governing Body Thoughts:** Michelle was asked by the Community Garden Members if she could ask the council if the city could supply the water at no charge again for the Community Garden. Bryce motioned to approve supplying water to the Community Garden at no charge and Laura seconded the motion. Motion carried 3-0.

**X: Adjournment-**

Brad made a motion to adjourn the meeting and Bryce seconded the motion. Motion carried 3-0. Meeting adjourned at 8:29 pm.

  
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Aaron Stokes-Mayor

  
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Attest: Michelle Adams-City Clerk