

CITY OF HAVILAND
Special Council Meeting Minutes
Monday December 11, 2023
Community Room—7:00 p.m.

I: Call Meeting To Order

The Haviland City Council met on Monday December 11, 20223 in the Community Room. Mayor Aaron Stokes called the meeting to order at 7:00 p.m. Council members present were: Brad Lingafelter, Kay Unruh, Laura Gwin, Steve Larsh & Bryce Kendall. Also present were Michelle Adams-City Clerk, Chay Howard-Attorney, Clarence Banzet-Water Operator, Leann Banzet-Code Enforcement & Wes Adams- Public Works.

II: Approval of November 8, 2023 Meeting Minutes

Brad made a motion to approve the November meeting minutes and Laura seconded the motion. Motion approved 5-0

III: Presentation and Approval of Bills

Kay made a motion to approve the bills as presented. Brad seconded the motion. Motion carried 5-0.

IV: Financial

Michelle provided copies of the bank statement.

Kay made a motion to approve the financials and Brad seconded the motion. Motion carried 5-0.

V: Public-None

VI: Department/Employee Reports

- 1. Code Enforcement-**Leann reported that she had been trapping cats & surveying properties that need attention.
- 2. Maintenance/OIT Report-**Wes presented a report. Wes asked permission to have the backhoe's hydraulic lines replaced/repared as necessary to repair excessive leaking. Bryce made a motion to have the backhoe's hydraulic lines replaced/repared & Laura seconded the motion. Motion carried 5-0.
- 3. Operator Report-** Clarence had nothing to report.

VII: New Business

1. End of Year 2023 Incentives & 2024 Pay Scale-

Executive Session: Steve made a motion to go into executive session at 8:17 for 15 minutes to discuss 2023 incentives & 2024 wages for non-elected city personnel under the exemption for personnel matters effecting non-elected personnel. Kay seconded the motion, Motion carried 5-0. No action taken. Session ended at 8:31. Regular session resumed at 8:33.

End of year resumed- Carol Fast \$50, Shelley Barber \$50, Sean Barber \$50, Justin Leal \$50, Leann Banzet \$100. Michelle Adams will receive 2.5% of her annual pay & Wes Adams will receive 3% of his annual pay. Michelle will get a raise of \$1.00/hr. from \$19/hr. to \$20/hr. Wes will receive a raise of \$2/hr. from \$21/hr. to \$23/hr. All other wages will remain the same.

2. Welcome-New Mayor & Council Elect-Brad Lingafelter was welcomed as the city's new Mayor starting in January. Bryce Kendall & Steve Larsh were welcomed back as council members. Aaron Stokes was given a gift to thank him for his time & service the past 4 years for the city.

3. Adams Brown Auditor-Engagement Letter-Brad made a motion to sign the Auditor's Engagement Letter & Kay seconded the motion. Motion carried 5-0.

VIII: Old Business-

1. Dangerous Structure- a decision was made to talk with Matthew Sarber about his plans to demolish, repair or sell his property.

2. Lagoon Project-Wynonna Ross has agreed & signed the purchase contract for the Lagoon Project land. Brad made a motion to use First American Title if agreeable with the owner & Steve seconded the motion. Steve made a motion to use the remaining money in the ARPA Fund to pay Wynonna plus closing costs & title. Brad seconded the motion. Motion carried 5-0.

Wes informed the council that the State is requiring an Archaeological study to be performed by a certified Archaeologist on the purposed Lagoon wet lands.

Wes presented to the council with three bids he received back from Archaeologists that he contacted. Steve made a motion to approve going with Jack Hoffman for the Archaeological study & Bryce seconded the motion.

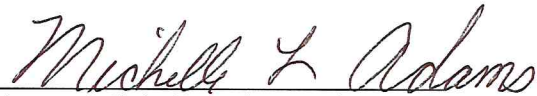
Motion carried 5-0.

3. Real Property on Main St- The property owners are moving along on cleaning out the property. We are still waiting on the title search that has been delayed due to a state court computer breach. Brad talked about few ideas the Downtown Revitalization Committee has discussed for the buildings future.

VIII: Adjournment-Kay made a motion to adjourn the meeting and Bryce seconded the motion. Motion carried 5-0. Meeting adjourned at 9:15pm.



Aaron Stokes-Mayor



Attest: Michelle Adams-City Clerk

