



[Lisa Burn Private Brass Studio](#) **Lesson Expectations and Policies**

1. Preparation: To receive the full benefit of private lessons, students should be prepared with all necessary materials at each lesson and show evidence of careful practice time on the material assigned. Practice time should be 2 ½ to 3 ½ hours per week. The most effective plan of practice is four to five times a week with breaks during each practice session. Students should understand the necessity of preparation for lessons to ensure progress. Repetitive unpreparedness will affect the student's participation in lessons for the semester and will require the student to be excused from lessons.

2. Materials: Students may need to purchase etude books and solos during the year. Leechford Music store carries many of the materials needed. Please provide a notebook for lesson assignments and a binder or folder for warm up materials. Upgrades to equipment will be done as needed. Required tools for practice: **music stand, metronome and tuner**. "Tonal Energy" app is also highly recommended as an excellent practice tool, which includes a metronome and tuner.

3. Semester enrollment: Parents and students are expected to commit to the entire semester of lessons when making the decision to participate in the private lesson studio. The value of private lessons is realized through regular attendance. In addition, private lesson teachers depend on these commitments to provide steady income. Students should not discontinue lessons mid-semester except in the most extreme of circumstances and upon agreement between parent and teacher.

4. Payment procedures and tuition rates: Lesson payments for weekly lessons are due in advance for the upcoming cycle of lessons. The lesson tuition is divided into a payment schedule or paid in full each semester. Schedule is available on the studio web page: lisaburntrumpet.com and listed on the studio calendar. Payment methods: Zelle: burntrumpet@gmail.com; PayPal: burntrumpet@gmail.com ("friends and family" option); Venmo - @ Lisa-Burn.

5. Cancellation policy: If there is a need to cancel or reschedule a lesson, please provide at least a **twenty-four hour notice** prior to the scheduled lesson. Payment will be due for missed lessons without prior notice. Please make contact by text: (919) 601-2858 or email: burntrumpet@gmail.com. Students are allowed **two make-up lessons** each semester. As a result of being a performing musician, occasionally I will need to cancel or reschedule lessons. A credit towards the next month's lessons will be given, should we be unable to reschedule that lesson. Please use the [studio calendar](#) as a reference for the weekly and semester schedule.

6. Studio Recitals: Students will have the opportunity to participate in the "end of the year" recital with an accompanist. These performances are optional but strongly encouraged. Participation fee for the recital is the rate of an extra lesson. Accompanist fee for rehearsal and performance is additional and paid directly to the accompanist.