

Module 4 Practice Activity: Medication Errors & Incident Reporting

This practice activity uses a fictional scenario for training purposes only. The goal is to reinforce proper response and reporting when an error occurs.

Scenario (Fictional)

A client was scheduled to receive Metoprolol 25 mg PO at 9:00 AM. The medication was administered at 11:00 AM instead. The client did not experience any immediate adverse effects.

Your Task

1. Identify the type of error that occurred.
2. Describe the immediate actions that should be taken.
3. Identify who should be notified.
4. Explain whether an incident report should be completed.

Reflection

Briefly describe how proper reporting helps improve patient safety and prevent future errors.

Reminder: Incident reports are not part of the medical record and should be completed according to facility policy.