

PL24 Community Association (PL24CA) Minutes Committee Meeting held on 06.01.25. via video

Present: Judy Brereton (JB), Linzi Bright (LB), Sandra Butler (SB), Jenny Moore (JM), Alison White (AW), Eve Winterbottom (EW)

Apologies: June Anderson, Dawn Surl, Ryan Chamberlain

CC: John Elkington (JE)

Committee Meeting Minutes are first agreed and approved by email and then uploaded onto the PL24 Community Association website.

Item	Discussion notes	Who? Action? By when?
1.	Minutes from the last meeting held on 14.10.25 were approved by email and are now on the website.	
2.	<p>Matters Arising and Information Update</p> <p>Tywardreath and Par Parish Council has accepted limited responsibility for a proposed PL24CA donated bench on the Cornwall Council owned grass verge opposite the station.</p> <p>Zurich Insurance will cover apple-picking on land – including land owned by individuals – where owner permission has been secured and no ladders are used. It was too late for last year, but JE is willing to liaise with any volunteers and DS will loan an apple-picker next year. AW will do a R/A if this goes forward.</p> <p>St Blaise Feast and Fete 3 of the committee – LB, RC and JM - are involved with this event which PL24CA is delighted to support.</p> <p>More Marshalls are needed for the Lantern Parade on Monday 3rd February 2025. There will be a lantern making workshop, craft fair and textile fair. Please see Facebook for details or contact: Stblaisefeast@gmail.com</p>	JE DS AW Autumn 25
3.	<p>Treasurer Report 06.01.25</p> <p>Transactions since 25.11.24</p> <p>Opening Current Account Balance (25.11.24): £3,648.74</p> <p>Income received: All income relates to the advertiser payments for the PL24 magazine winter edition. This includes an overpayment of £180 from one advertiser but there are still some payments yet to collect.</p> <p>Payments made: During the period, the main outgoing was for the printing of the PL24 magazine winter edition. The remaining payments were for expenses relating to the magazine distribution and the annual subscription for Clean Cornwall (under whose auspices we run Litter Picks).</p> <p>Closing Current Account Balance (06.01.25): £3,166.21</p>	

	<p>Notes:</p> <ul style="list-style-type: none"> • Our financial year end is 31st August. The accounts for y/e 31st August '24 have been prepared scrutinised by an impartial auditor and their accuracy has been verified. • We are holding £6,040.66 reserve in an immediate access savings account attracting 1% interest payable monthly on which £4.63 interest accrued since the last report. • Reiterating the note from November's report: We have received a letter from Lloyds bank describing changes to be made to our bank account from January next year. They will be charging a monthly account maintenance fee of £4.25 per month and also introducing charges for electronic payments (in or out!) - first 100 per month free but 10p thereafter and also BACS payments - 7p each. This could cost us approx £6 a month in future to run the account. In order to offset some of the costs, I will try and keep as much of our funds in the savings account to accrue interest. • Our website hosting account is due to renew on 1st February and we have been invoiced for £696.96 for the next 2 years which is a further increase of £155 on our previous invoice (up 28%). 	
4.	<p>Expenditure Proposals</p> <p>High Viz Vests SB asked for more High Viz vests to be bought and mentioned that, among other things, this is an insurance issue. This was approved.</p> <p>SiteBuilder website EW raised the issues of the continuing increase in SiteBuilder costs in her report and AW agreed that it might be worth looking at a different provider again. But the amount of work this entails will be significant as the SiteBuilder content management system is not compatible with that of other providers (which now allow for easier transfer of the content from one provider to another). Volunteers have already done a lot of work on researching what is required but if we do decide to develop a new website, we will need one volunteer who is willing to take the lead on the project and see it through to the end.</p> <p>On the plus side, we do have money in reserves. This will be important as we would need to be prepared to pay an outside agency to set up the website as it is not feasible to rely on volunteers to do this. AW is willing to start researching options again.</p> <p>LB asked whether a website is needed given the role of social media nowadays. AW replied that the business website directory adds value for paying magazine advertisers whose businesses are advertised on the website; and it is the magazine which is steadily bringing in</p>	<p>RC/SB to confirm number of vests required AW to obtain quote and order ASAP.</p>

	<p>a small but regular income stream. The fact that the magazine is also online is valued both by businesses and those who cannot access the print version. The website also supports other community groups and charities by advertising their existence. All this on a relatively simple website.</p> <p>JM and AW added that they believe the website is vital as it is the first thing that potential external funders look at when considering applications and this has no doubt contributed to our success in this area. AW added that she thought it would be possible to get some external funding for website development, but first detailed costings will have to be obtained. Fortunately, our current website subscription runs until early 2027, so there is time for this.</p> <p>Planters, orchard and budget for plants</p> <p>JB said that new plants are not currently required. JB is currently growing on small plants at home; and the community garden is a helpful source too. JB is keeping an eye whether more mulch is needed at the Orchard and is in contact with a countryside ranger who lives locally who might be willing to help with apple tree pruning advice. JB has also been working JE and another volunteer on replacing the boat planter opposite the station.</p> <p>Magazine Boxes</p> <p>The lids have proven to be quite vulnerable in a couple of places (weather and/or vandalism) and JE has sourced some stronger ones which are being tested. JE and another volunteer have also fitted a (hopefully) more durable option outside of JM's home.</p> <p>Equipment Storage</p> <p>It has been agreed that AW will take over the lead from RC on this project which involves liaison with Cornwall Council and John Page, Chair of FoSAWR. Agreement has been obtained in principle with CC to site a small storage facility on the St Andrew's Wetlands Reserve which will be used by FoSAWR and PL24CA (which is affiliated with other groups such as GrowStBlazey and St Blaise Feast and Fete). The primary purpose for PL24CA is to store litter pick equipment. Once all the details are agreed and permissions are obtained, then the exact costs of the purchase and installation of the facility will be known. The committee agreed to donate up to £1,000 towards the cost but it is likely that we will need to seek more funds.</p>	<p>AW on-going as time allows</p> <p>JB on-going as time allows</p> <p>AW on-going as time allows</p>
5.	<p>Funding Bids</p> <p>AW has put in 3 bids for external funding for: 2 benches for Penarwyn Green 3 benches for the field at Old Roselyon Close 1 bench for opposite Par Station</p> <p>An appeal for volunteers to help with admin and funding bids in the magazine has resulted in 2 responses; and AW</p>	<p>AW continue to apply for external funding as opportunities arise.</p>

	will be meeting with these potential volunteers in January. AW and hopefully new volunteers will continue to apply for external funding as opportunities arise. Suggestions are always welcome and AW is still on the look-out for funding for a second information board at Par Beach.	
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Date of next Committee Meeting (open to members):

Monday 7th April 2025 at 6.30pm

Location: by Zoom