

PL24 Community Association (PL24CA) Minutes Committee Meeting held on 17.04.23. via video

Present: June Anderson (JA), Judy Brereton (JB), Ryan Chamberlain (RC), (JM), Dawn Surl (DS), Karen Trace (KT), Alison White (AW), Eve Winterbottom (EW)

Members present: Sandra Butler (SB), John Elkington (JE)

In attendance (part): Guy Hall (GH).

Apologies: Jenny Moore

Committee Meeting Minutes are first agreed and approved by email and then uploaded onto the PL24 Community Association website.

Item	Discussion notes	Who? Action? By when?
1.	Minutes from last meeting held on 09.01.23. were approved.	
2.	Co-option of Sandra Butler to the Committee AW proposed and RC seconded SB's co-option to the committee and this proposal was unanimously supported.	
3.	Introduction – Guy Hall Guy Hall, a new website volunteer, introduced himself to the committee.	
4.	<p>Matters Arising and Information Update</p> <p>GWR Bid: The project is now finished. Seven benches have been installed: one at the bus stop at Hamley's Corner, three at St Andrew's Wetlands Reserve and three at Par Track - in the Playground, near the Football Pitch and close to the Pump Track.</p> <p>The colourful information sign at Par Station has been much admired and the detailed walking routes map has found favour with many comments along the lines of: "Looks great!" "Nice one!" Given that the focus of the bid was to improve accessibility, we were particularly pleased to receive this comment: "I love it!!! X and I have scrutinised it and we are very impressed. I love the way the definition of places is clear and concise especially the beach access is spot on especially for disabled people...."</p> <p>To sum up, the community feedback on the project has been overwhelmingly positive with the main request being for more benches. Lots of people have commented favourably on the multi-coloured ones at Par Track saying how "cheerful" they are. Others said that they appreciated the fact that the colours stand out, so it is easy to see how far it is to walk to get to the next one. It has been particularly moving to hear the stories of those who have health conditions who are now delighted to be able to revisit old haunts such as the Duck Pond in the knowledge that there is somewhere for them to rest along the way.</p> <p>Other benches: Last year many of the benches in the TPPC area were identified by PL24CA volunteers. This year EW has walked the rest of the PL24 postcode area and made detailed notes on the location and condition of other benches. Jenny Tagney of FoPB is currently checking those on Par Beach for us. In the longer term, we hope to put maps showing the location of benches on the most frequently walked routes on the website.</p>	

	<p>PL24CA volunteer, Mick O'Brien, has continued to refurbish and paint benches. This is invaluable as it means we are now in a position to try and prevent CC from automatically removing (and not replacing) end-of-life benches which are under their ownership. For example, we notified Rebecca Dickson of the Cormac Volunteer Scheme that we intended to paint the bench in the Community Orchard in Polmear. Rebecca came back and said to hold off for a moment as it might be replaced by a memorial bench. Cormac thinks that the current one needs welding. Rebecca added, however, that if no memorial bench is forthcoming, Cormac would see about welding it, so that PL24CA can refurbish it. Please do let AW know if you spot any benches in need of refurbishment in the PL24 postcode area.</p> <p>Station Path: Cornwall Council (CC) has accepted the application to add the Station Path to the definitive map as a Public Right of Way footpath. It can be viewed on CC's interactive mapping site by putting in the postcode and ticking the appropriate boxes under the Layers tab. The earliest mention we found of the path was in 1877. One person confirmed they started walking it in 1944, closely followed by a second who started walking it in 1946.</p> <p>LCWIP (Local Cycling and Walking Infrastructure Plan) St Austell. Following lobbying by AW on behalf of PL24CA, the area for research into possible infrastructure improvements was extended by CC/SUSTRANS to include the area around Par Railway Station and beyond. Detailed and comprehensive reports on the LCWIP and an Active Travel Map are now available on the Cornwall Council site at: https://www.cornwall.gov.uk/transport-parking-and-streets/sustainable-transport/active-travel-walking-and-cycling/#plan Information includes detailed suggestions for improvements and estimated costs. All of this could be useful evidence for future bids.</p>	All on-going
5.	Treasurer Report from EW at the end of this document.	
6.	<p>PL24 Magazine Report JE said that the photo on the front cover of the Spring edition raised a few queries about the location of Hammermill. We will continue to look to use photos from across the PL24 area, particularly less well-known spots.</p> <p>There were 7 new advertisers, and also 7 new subscriptions (compared to 3 renewing last year). Thanks to KT for highlighting the fact that the subscription offer was not well known. Following this, JE mentioned it in emails to our regular advertisers. The income from advertising is nearly double the amount in December, and this is partly due to the subscriptions paid in advance for the year. Even taking that into account, there should be no need for us to increase prices, despite increased printing costs.</p> <p>AW reported that she has interviewed PCSO Jamie Ward about his role which includes following up on reports of Anti-Social Behaviour (ASB). The process for reporting such incidents will also be included in an article for the Summer edition of PL24 Magazine. AW checked that the committee would be happy for PL24CA to buy in extra colour pages, if necessary, for the Summer edition so that the Coronation House Dressing</p>	

	photos might be included in colour and this was agreed. JE added that the colour pages might be in the centre fold.	
7.	<p>Facebook Report</p> <p>RC said that he is starting to try out videos on Facebook. AW said that she thought the rolling ads for businesses who pay for Magazine adverts looked really good and other posts e.g. of the tree blossoming at Hamley's Corner are attracting positive comments. DS suggested incorporating links to the website too where the directories are. RC said that he will be putting up a post encouraging people to "Report It" on the site along the lines of the article which will be appearing in PL24 Magazine. These posts will be shared with other local groups as usual. RC added that he will contact PCSO Jamie Ward and ask if any video clips are available too, as they could then be posted on Facebook and the website.</p>	<p>RC contact PCSO Facebook mid-June</p>
8.	<p>Website Report</p> <p>PL24CA is delighted to welcome three new volunteers with website knowledge and experience. Jo Bland (JB) and Julie Cherry (JC) will be helping create two new pages - Poetry and Visitor Information - alongside AW and DS. The third volunteer, GH, has offered ongoing technical support. Much discussion and an initial review of the website revealed that those working on the website to date – RC, JE and AW – have found the tools "clunky" and potentially time-consuming. The initial thinking is that not only are subscription costs increasing, but SiteBuilder may also be too limited for what we wish to achieve. Consequently, the following action points have been agreed:</p> <ol style="list-style-type: none"> 1. To research the SiteBuilder tools to see what is realistic and feasible. 2. Research alternatives to SiteBuilder with a view to creating a new website with much better functionality. <p>We are grateful to GH for offering to take the lead on the above action points. JE will continue to help on the technical side but RC is stepping back, given his growing work commitments. AW said that another potential volunteer with a technical background has also come forward. JE, GH and AW will be meeting with this volunteer next week to discuss their potential contribution. AW added that with more website volunteers, she is hoping we may be able to email out updates to those who have signed up for them directing them to the website for more detail on what PL24CA is doing. JB suggested the links should also go on Facebook as this is seen by so many people.</p>	<p>AW updates</p>
9.	<p>Coronation House Dressing Event</p> <p>KT reported that organising the event was a bit more of a challenge than she had anticipated. Posters have been put up in PL24 thanks to those volunteers who put up the Litter Pick posters every month. The poster is also on Facebook and the website. JB still has PL24CA mobile phone 2 and will liaise with CW on this, and make sure that all messages re: street names are forwarded to KT. KT will compile a list of the streets to visit and will liaise with CW and others about the judging. Photos will be taken and sent to RC for uploading onto the PL24CA website. The best coronation house photos must be with JE by preferably 9th May, 10th May at the absolute latest, if they are to be included in the Summer edition of the magazine.</p>	<p>KT CW and others on-going to 10 May</p>

10.	<p>The Par-Tee</p> <p>The Par-Tee is the main community event at which PL24CA aims to have a presence. This year the Par-Tee is being held on Saturday 27th May at Par Beach and will coincide with the inauguration of the Time and Tide Bell. The actual event runs between 12.00 noon and 5.00pm but the stand (and possibly gazebo) needs to be set up earlier and taken down later. If the weather is good, the intention is for the stands to be towards the Eastern end of Par Beach. We are actively seeking volunteers to help at this event as we will need more than usual, given the logistics of transporting items to and from the beach. If you are able to help for an hour or two, please let Judy and Alison know on pl24events@gmail.com. AW suggests we produce a flyer about what PL24CA does, so this can be given to anyone who shows an interest in our activities. This will be easier to manage than relying on display boards in a potentially windy location.</p>	<p>All volunteers to help on 27 May</p> <p>AW Flyer 27 May</p>
11.	<p>Community Network Area: Report It, Attendance</p> <p>AW and JE recently attended the last meeting of our Community Network Area (CNA). One issue which raised was that of Anti-Social Behaviour (ASB). PCSO Jamie Ward gave a report detailing what steps have been taken in respect of recent incidents. The PCSO confirmed that the more incident reports are made, the more likely it is that the police can and will take action. In Par recently, 8 incident reports were submitted in 3 days, so this meant that the police had evidence of the necessity for active intervention.</p> <p>From May, our postcode area will be joining St Austell to form a Community Area Partnership (CAP). These CAPs will be larger than the previous CNAs. AW recommends that PL24CA should aim to be present at these meetings, as they do give an insight into local priorities and upcoming bid opportunities. They are also an opportunity for PL24CA to make itself known to local stakeholders, influence local strategy, and spread the word about issues of local interest to the community via our media. Is there anyone willing to take the lead on going to these quarterly meetings as a PL24CA rep and reporting back? AW will look out for the next meeting date which will be in July.</p>	<p>All to note</p>
12.	<p>Litter Picks</p> <p>John Page, the PL24CA Litter Pick Lead, has shared the Cornwall Plastic Pollution Coalition (CPPC) statistics for 2022. PL24CA contributed 170 volunteer hours and removed 760.00 kg of rubbish. RC reported that the April Litter Pick had attracted approximately 11 volunteers and a huge area was covered from the starting point of the Community Garden in Par up to the level crossing on St Andrew's Rd, along the Station Path, to the Ship at Polmear and up to Tywardreath. There were 11 big bags of rubbish and an old bike. RC said that he believed PL24CA was making a tangible difference. Areas where litter picks had previously taken place were noticeably better this time round.</p>	
13.	<p>Spruce-up - Polmear Community Orchard on Saturday 17th June</p> <p>CW, JB and SB are all involved with this event. JB has asked Cormac to mow the area before the spruce-up. SB noted that more mulch is needed and AW said she would contact CW and mention this. PL24CA is happy to advertise for volunteers for these events, but the relevant councils are asked to pay for any materials, so TPPC via CW will be asked to organise the mulch (along with the stakes already agreed). Publicity will include: a poster in PL24 Magazine (to be with JE by 9th May) and to be put up in</p>	<p>CW JB SB liaise on organisation of day</p> <p>JB poster by 9th May to JE</p>

	individual PL24CA noticeboards. It was agreed to produce a flyer for the residents in Polmear Parc. The flyers will be put into the magazines and then delivered through letter boxes in that area by PL24CA volunteers as usual.	AW/JB liaise on flyer
14.	Noticeboards RC has made the planter for outside of the Scout Hall in Tywardreath but is still looking for a suitable noticeboard. Any assistance with this would be welcomed. It needs to be suitable for that location and have a catch but no lock. As with other PL24CA noticeboards, other community groups will be welcome to post their notices as space allows.	All to note RC ongoing

Date of next Committee Meeting open to members: Monday 19th June 2023 at 6.30pm

Location: by Zoom

17.04.23 Treasurer Report for Working Group Meeting

Transactions since last Committee / Working Group meeting on 20.03.23, a meeting which was not open to members.

Opening Current Account Balance (20.03.23)				£9,392.28
Income	PL24 magazine Spring edition adverts (including annual payments)	£916		
	Total income		£916	
Payments	Nil			
	Total expenditure		£0	
Current Account Balance (17.04.23)				£10,308.28

Income received:

All the income this month relates to remaining advertiser payments for PL24 magazine Spring Edition - 8 payments in all. There are just 2 outstanding payments amounting to £90.

Payments made:

None

Note: The end of the financial year is 31st August